

Head Office: 190 Pasteur St., Dist. 3, Ho Chi Minh City, Vietnam
Tel: (84.28) 38 668 999 - Fax (84.28) 38 299 142
Sales online: www.travel.com.vn
Email: info@vietravel.com
Website: www.vietravel.com

No: 14-TB

April 22 2025

NOTICE

Regarding the Convening of the Annual General Meeting of Shareholders in 2025

To: Esteemed Shareholders

The Chairman of the Board of Directors hereby notifies esteemed shareholders of the crucial role they play in the convening of the Annual General Meeting of Shareholders 2025 of **Vietnam Travel and Marketing Transport Joint Stock Company – Vietravel**.

1. Time and Venue of the Meeting:

- **Time:** 08:00 AM, Saturday, May 17, 2025
- **Venue:** Fleur de Lys Hotel Quy Nhon, Address: 16 Nguyen Hue Street, Thi Nai Ward, Quy Nhon City, Binh Dinh Province

2. Main Agenda of the Meeting:

- According to the Program of the 2025 Annual General Meeting of Shareholders, which has been disclosed on the Company's website as of **April 22, 2025**.

3. Participants:

- All shareholders whose names appear in the list of shareholders of Vietravel as of April 14, 2025, and any individuals duly authorized by shareholders/shareholder groups.

4. Meeting Attendance Procedures:

- Shareholders attending the meeting are kindly requested to bring the Invitation Letter and a valid ID card/passport/identification document.
- In case of authorization, the authorized person must bring a valid ID card/passport and the original valid Power of Attorney.

5. Meeting Documents:

- Please refer to the Company's website from April 14, 2025, at:

<https://www.vietravel.com/vn/thong-tin-co-dong.aspx>

6. Confirmation of Attendance or Authorization:

- To ensure proper arrangement and organization, shareholders are kindly requested to confirm their attendance or send the Power of Attorney form via phone, email, post, or fax to the following contact before 5:00 PM on May 12, 2025.
 - Vietnam Travel and Marketing Transport Joint Stock Company – Vietravel
 - Address: 190 Pasteur Street, Vo Thi Sau Ward, District 3, Ho Chi Minh City

OVERSEAS OFFICES:

USA - FRANCE - AUSTRALIA - SINGAPORE - THAILAND - CAMBODIA.

VIETNAM BRANCHES:

HA NOI - QUANG NINH - THAI NGUYEN - HAI PHONG - VINH - HUE - DA NANG - QUANG NGAI - QUY NHON - BUON MA THUOT - NHA TRANG - DA LAT - VUNG TAU
DONG NAI - BINH DUONG - CAN THO - LONG XUYEN - RACH GIA - PHU QUOC - CA MAU.

TRAVEL BOOKING OFFICES IN HCMC:

CONG HOA - GO VAP - PHU MY HUNG.

MEMBERS OF VIETTRAVEL:

VIETRAVEL AIRLINES - WORLDTRANS - VIETRAVEL INVEST - TRIPU - BEEVENT JSC - CDIMEX - AISIA EXPRESS TRANSPORT SERVICE ENTERPRISE
GREEN LEAF CENTER VIETNAM - TOUR GUIDE OPERATION - VIETNAM MANPOWER CENTER - VIETRAVEL ACADEMY.



- Phone: (028) 3866 8999 – Ext. 1489
- Fax: (028) 3829 9142
- Email: vtr-thongtin@vietravel.com

Notes:

- Authorization for attending the General Meeting must be written using the form provided by Vietravel or a form accepted by Vietravel. It must be notarized by a competent notary office or bear the official seal of Vietravel (applicable for employee shareholder groups at affiliated units). For institutional shareholders, the authorization must bear the legal representative's signature and the institution's official seal. The authorized individual must bring the original Power of Attorney for verification with the shareholder list.
- The shareholders shall bear all travel, accommodation, and related expenses.
- In case of authorization or meeting registration changes, shareholders are requested to notify the Company no later than **12:00 PM on May 12, 2025**.

This notice has been disclosed on the Company's website at www.vietravel.com under the "Shareholder Information" section and through other means as prescribed by regulations, and has been sent to all shareholders.

Sincerely,✈

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD**

Recipients:

- As stated above;
- Board of Directors, Internal Audit Committee;
- Filed at the Office of the Board of Directors



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