

**CÔNG TY CP CẤP THOÁT NƯỚC
VÀ XÂY DỰNG QUẢNG NGÃI**
**Quang Ngai Water Supply Sewerage
and Construction JSC**

CỘNG HÒA XÃ HỘI CHỦ NGHĨA VIỆT NAM
Độc lập – Tự do – Hạnh phúc
SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

Số/No: 21/CBTT-HĐQT

Quảng Ngãi, ngày 23...tháng 5 năm 2025

Quang Ngai, May 23..... 2025

CÔNG BỐ THÔNG TIN
INFORMATION DISCLOSURE

Kính gửi/To:

- Ủy Ban Chứng khoán Nhà nước/ State Securities Commission
- Sở Giao dịch Chứng khoán Hà Nội/ Hanoi Stock Exchange

- Tên công ty : Công ty cổ phần Cấp thoát nước và Xây dựng Quảng Ngãi
- *Company name* : *Quang Ngai Water Supply Sewerage and Construction Joint Stock Company*
- Mã chứng khoán : QNW
- *Stock code*
- Địa chỉ : Số 17 Phan Chu Trinh, phường Nguyễn Nghiêm, thành phố Quảng Ngãi, tỉnh Quảng Ngãi
- Address : *No. 17 Phan Chu Trinh, Nguyen Nghiem Ward, Quang Ngai City, Quang Ngai Province*
- Điện thoại/Telephone : (84) 0553 822 693
- Fax/fax : (84) 0553 822 692
- Loại công bố thông tin : ☐ 24h ☐ 72h ☒ Bất thường ☐ Định kỳ ☐ Theo yêu cầu
- *Information Disclosure Type* : ☐ 24h ☐ 72h ☒ Periodic ☐ Irregular ☐ On Request
- Nội dung CBTT : - Tài liệu họp Đại hội đồng cổ đông thường niên năm 2025
- Thư mời tham dự và Thông báo ứng cử, đề cử thành viên HĐQT và BKS Công ty nhiệm kỳ 2025÷2030
- Contents of disclosure : - *Documents of the 2025 Annual General Meeting of Shareholders (AGM)*



Handwritten signature

- Invitation Letter and Notice of Candidacy/Nomination
for BOD (Board of Directors) and BOS (Board of
Supervisors) Members (Term 2025–2030)

Thông tin này được công bố trên trang thông tin điện tử của Công ty: <http://capnuocqni.com.vn/>.

This information is published on the Company's website: <http://capnuocqni.com.vn/>

Chúng tôi xin cam kết thông tin trên là đúng sự thật và hoàn toàn chịu trách nhiệm
trước pháp luật về nội dung thông tin đã công bố./.

*We hereby commit that the information published above is true and take full
responsibility before the law for the content of the published information./.*

* Nơi nhận/ Recipient: 

- Như trên/As above;
- Lưu/Save: VT, HĐQT.

ĐẠI DIỆN THEO PHÁP LUẬT CỦA CÔNG TY
THE COMPANY'S LEGAL REPRESENTATIVE

Giám đốc/Director



Nguyễn Đăng Đơ



**QUANG NGAI WATER SUPPLY SEWERAGE
AND CONSTRUCTION JSC**



**DOCUMENTS FOR THE 2025 ANNUAL
GENERAL MEETING OF SHAREHOLDERS**

March 06/2025

BIBLIOGRAPHY

INVITATION LETTER

Part I. PROCEDURES BEFORE THE CONGRESS

1. Congress Program
2. Registration Form, Power of Attorney - FORM
3. Working Regulations at the Congress
4. Cards, Ballots - TEMPLATES

Part II. CONTENTS AT THE CONGRESS

1. The report of the Board of Directors assesses the management of the Company's production and business activities in 2024 and some key tasks in 2025
2. Report on production and business results in 2024, Plan for 2025 - Director.
3. Report of the Company's Supervisory Board - Head of Supervisory Board
4. The Submission for Approval of the 2024 Financial Statements has been audited
5. Report on the Company's Profit Distribution Plan in 2024.
6. Report on the payment of remuneration of the Board of Directors and the Supervisory Board in 2024 and the plan to pay remuneration and set up a bonus fund for the Board of Directors-Supervisory Board and the Company's Executive Board in 2025
7. Proposal on the plan to select an independent auditing firm to audit financial statements for 2025.
8. Proposal on candidacy and nomination of members of the Board of Directors, Board of Directors of the Company for the term 2025-2030

Part III. POST-CONGRESS DOCUMENTS (24-hour Information Disclosure)

1. All Reports, Reports, Minutes of the Congress;
2. Resolution of the Annual General Meeting of Shareholders in 2024;
3. Minutes of the 2024 Annual General Meeting of Shareholders



INVITATION LETTER

ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

**To: Dear Shareholders of Quang Ngai Water Supply and
Sewerage and Construction Joint Stock Company**

The Board of Directors of Quang Ngai Water Supply, Sewerage and Construction Joint Stock Company would like to invite shareholders to attend the 2025 Annual General Meeting of Shareholders.

- **Time:** From 8:00 a.m., **Sunday, June 15, 2025**
- **Location:** Hall of Quang Ngai Water Supply and Sewerage and Construction Joint Stock Company, No. 17 Phan Chu Trinh - Quang Ngai city.
- Shareholders, please refer to the contents, programs and documents of the General Meeting from May 23, 2025 at website [http:// capnuocqni.com.vn](http://capnuocqni.com.vn) the Shareholders section of → the General Meeting of Shareholders.
- In case shareholders are unable to attend the meeting, they may authorize others to attend.
- In order to facilitate the organization of the General Meeting of Shareholders, it is requested that shareholders confirm their attendance or authorization to attend the General Meeting (*according to the attached form or in accordance with the provisions of civil law*) to the Company before 17:00 on June 14, 2025 at the address:

QUANG NGAI WATER SUPPLY, SEWERAGE AND CONSTRUCTION JOINT STOCK COMPANY

• No. 17 Phan Chu Trinh - Quang Ngai city

• Phone: (84) 2553 822 693 Fax: (84) 2553 822 692

Or contact Mr. Nguyen Thanh Tung - PT Managing Person of the Company for guidance.

QNW 80 131 185



DHDCD 2024

*Please scan the QR code to view and download
the forms and documents of the 2025 Annual
General Meeting of Shareholders*



PROGRAM

ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025 QUANG NGAI WATER SUPPLY AND SEWERAGE AND CONSTRUCTION JSC

Quang Ngai, Sunday, June 15, 2025

- **Location:** Hall on the 5th floor of the Company's headquarters
- **Working time of the Congress:** 01 session
 - + **From 7:30 a.m. to 8:00 a.m.:** Shareholders register and receive documents.
 - + **From 8:00 a.m. to 11:30 a.m.:** Conducting the General Meeting
- **Agenda:**

TIME	PROGRAM CONTENT
PROCEDURES FOR OPENING THE CONGRESS	
7:30 a.m. to 8:00 a.m. (30 minutes)	<ul style="list-style-type: none">- Welcoming delegates and shareholders.- Register shareholders and distribute documents.
8:00 a.m. to 8:30 a.m. (30 minutes)	<ul style="list-style-type: none">- Opening, stating the reasons and introducing the participants.- Announcement of the results of the examination of shareholder status.- Submit to the Congress for approval the "Draft Regulation on working at the Congress".- Submit to the General Meeting for approval the list of the Presidium- Submit to the General Meeting for approval the list of Accounting Committee, BC Committee and Vote Counting.- Submit to the General Assembly for approval the "Congress Program".
ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2025	
A. Reports and Submissions of the Board of Directors; Architects and Company Directors	
8:30 a.m. to 9:30 a.m. (60 minutes)	<ul style="list-style-type: none">- Report of the Board of Directors evaluating the management of the Company's production and business activities in 2024 and a number of key tasks in 2025.- Report on production and business results in 2024; Plan for 2025- Report to the Supervisory Board of QN Water Supply and Sewerage and Construction Joint Stock Company.- Approved the audited 2024 Financial Statements.- The Company's after-tax profit distribution plan in 2024.- Payment of remuneration to the Board of Directors and Supervisory Board in 2024 and the plan to pay remuneration and set up a bonus fund for the Board of Directors and Supervisory Board and the Board of Directors of the Company in 2025- Plan to select an independent auditing firm to audit the financial statements of 2025.
B. Election of members of the Board of Directors, Supervisory Board for the term 2025÷2030	
10:15 – 11:00 a.m. (45 minutes)	<ul style="list-style-type: none">- Submit to the University for approval the Regulation on nomination and candidacy for election of members of the Board of Directors and Supervisory Board.<ul style="list-style-type: none">+ Approve the "Election Regulation" to elect members of the Board of Directors and the Supervisory Board.+ Approved by qualified candidates for the Board of Directors and Supervisory Board- Election of members of the Board of Directors, Supervisory Board- Announcement of the results of the election of members of the Board of Directors, Supervisory Board.
C. Approval of the Minutes and Resolutions of the Congress	

SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

Quang Ngai, June, 2025

REGISTRATION FORM

*Regarding attending the Annual General Meeting of
Shareholders of Quang Ngai Water Supply, Sewerage and
Construction Joint Stock Company in 2025*

To: Board of Directors of Quang Ngai Water Supply and Sewerage
and Construction Joint Stock Company

- **Individual/Organisation Name:**
- **Registration Number^[1]:** **Date:** .../.../..... **issued at:**
- **Address:**
- **Phone Number:** **Email Address:**
- **Number of shares owned:**
- **(In words:**
.....)

I would like to register to attend the Annual General Meeting of Shareholders of Quang Ngai Water Supply, Sewerage and Construction Joint Stock Company in 2025.

I commit to comply with the current provisions of the law and the Charter of organization and operation of Quang Ngai Water Supply, Sewerage and Construction Joint Stock Company./.

Subscribers

(Signed, clearly written full name and stamped (if any))

^[1] Registration number is the number of information identifying the securities holder according to Clause 1, Article 2 of the Regulation on registration and transfer of securities ownership issued together with Decision No. 108/QĐ-VSD dated August 20, 2021 of the General Director of the Vietnam Securities Depository.

SOCIALIST REPUBLIC OF VIETNAM
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Quang Ngai, June, 2025

POWER OF ATTORNEY

*Attending the Annual General Meeting of Shareholders of
Quang Ngai Water Supply and Sewerage and Construction
Joint Stock Company in 2025*

1. AUTHORIZED PARTY:

- Individual/Organisation Name:.....
- Registration Number^[1]:..... Date...../...../.....issued at.....
- Address:.....
- Phone Number: Email Address:.....
- Number of shares owned:
- (In words:)

2. AUTHORIZED PARTY:

- Individual/Organisation Name:.....
- Registration Number^[1]:..... Date...../...../.....issued at.....
- Address:.....
- Phone Number: Email Address:.....
- Number of shares owned:
- (In words:)

3. AUTHORIZATION CONTENTS:

The Authorized Party may represent the Authorized Party to attend and perform all rights and obligations at the 2025 Annual General Meeting of Shareholders of Quang Ngai Water Supply, Sewerage and Construction Joint Stock Company in 2025 within the scope of the authorized shares.

We are fully responsible for this authorization and commit to comply with the current provisions of the law and the Charter of organization and operation of Quang Ngai Water Supply, Sewerage and Construction Joint Stock Company./.

Authorized Person

(Sign and specify full name)

Delegator

*Signing, clearly stating their full names and
affixing their seals (if any)*

^[1] Registration number is the number of information identifying the securities holder according to Clause 1, Article 2 of the Regulation on registration and transfer of securities ownership issued together with Decision No. 108/QĐ-VSD dated August 20, 2021 of the General Director of the Vietnam Securities Depository.



WORKING REGULATIONS

AT THE ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2025 QUANG NGAI WATER SUPPLY AND SEWERAGE AND CONSTRUCTION JOINT STOCK COMPANY

In order to organize the 2025 Annual General Meeting of Shareholders of Quang Ngai Water Supply, Sewerage and Construction Joint Stock Company in accordance with the current provisions of Vietnamese law, hereby submit to the General Meeting of Shareholders of Quang Ngai Water Supply, Sewerage and Construction Joint Stock Company the Regulation on working at the General Meeting as follows:

I. GENERAL PROVISIONS AT THE CONGRESS

1. All shareholders and representatives of shareholders who have registered to attend the General Meeting (*hereinafter referred to as Shareholders' Delegates*) are entitled to participate in voting at the General Meeting.
2. The congress is controlled by the Chairman of the congress. Shareholders participating in the General Meeting must comply with the control of the Chairman of the General Meeting in order to create conditions for the General Meeting to take place in a convenient, fast and valid manner.
3. The decision of the General Meeting on issues requiring voting shall be approved when more than 50% of the total voting shares of all delegates attending the meeting are approved (according to the Law on Enterprises Book 59/2020).
4. The list of the Vote Counting Committee must be approved by the Congress. The vote counting committee will be responsible for the accuracy of the number of voting shares.
5. The Resolution of the 2025 Annual General Meeting of Shareholders will be approved at the General Meeting.
6. The contents and developments at the 2025 Annual General Meeting of Shareholders shall be fully recorded by the Secretary of the General Meeting in the Minutes and approved at the General Meeting before closing.

II. VOTING TO APPROVE ISSUES AT THE CONGRESS:

After the Shareholders complete the registration procedures to attend the Meeting, the Organizing Committee will send the ***Shareholders Voting Cards and Voting Papers***.

1. *Voting Cards:*

- ***Characteristics:*** The voting card is white, inscribed with information of the shareholders, including: Full name of the delegate, delegate code and number of shares with voting rights at the General Meeting.
- ***Purpose:*** Voting cards are used to vote on the contents approved at the General Meeting in the form of ***holding up voting cards***, including:
 - + Approved the Regulation on working at the Congress.



- + Approve the list of verification committees for the eligibility of shareholders to attend the General Meeting and conditions for conducting the General Meeting.
- + Approved by the Vote Counting Committee of the Congress.
- + Approved by the Chairman of the Congress and the Secretary of the Congress.
- + Approved the Congress program.
- + Approved the minutes and resolutions of the Congress.
- **How to use:** Shareholders hold up their **voting cards** to vote "*Approve*" or "*Disapprove*" or "*No opinion*" with voting contents when the Organizing Committee or the Chairman of the General Meeting requests a vote. When voting, the front of the ballot card (with the voting code inscribed) must be held high towards the Chairman of the Congress. The results of the vote counting will be announced by the Organizing Committee or the Chairman of the Congress immediately after voting on each content.

2. **Vouchers:**

- **Characteristics:** The voting slip is yellow, stamped with the seal of Quang Ngai Water Supply, Sewerage and Construction Joint Stock Company; on the ballot, there is information about the shareholders, including: Full name of the delegate, delegate code and number of shares with voting rights at the General Meeting.
- **Purpose:** Voting papers are used to vote on the contents approved at the General Meeting by recording votes. The contents to be voted on include:
 - *The report of the Board of Directors assesses the management of the Company's production and business activities in 2024 and a number of key tasks in 2025.*
 - *Report on production and business results in 2024; 2025 plan.*
 - *Report to the Supervisory Board of QN Water Supply and Sewerage and Construction Joint Stock Company.*
 - *Approved the audited 2024 Financial Statements.*
 - *The Company's after-tax profit distribution plan in 2024.*
 - *Payment of remuneration of the Board of Directors and Supervisory Board in 2024 and Plan for payment of remuneration and setting up of bonus fund for the Board of Directors and Supervisory Board and the Board of Directors of the Company in 2025*
 - *The plan to select an independent auditing firm to audit the financial statements of 2025.*
 - *Election of members of the Board of Directors, Supervisory Board for the term 2025÷2030*
- **How to use:** On the Voting Sheet, the Organizing Committee has printed all the contents to be voted on. Corresponding to the contents to be voted on, there are three (3) options to be voted on: "*Approve*", "*Disapprove*" or "*No opinion*" When the Chairman of the General Meeting requests the



Shareholders to vote, the Shareholders shall mark the multiplier (X) in that option.

Ballots are collected by members of the Vote Counting Committee. The Vote Counting Committee will conduct vote counting, make minutes and report the vote counting results right at the Congress.

This is the entire Working Regulation of the 2025 Annual General Meeting of Shareholders of Quang Ngai Water Supply, Sewerage and Construction Joint Stock Company, hereby submitted to the General Meeting for approval./.

**TM. ORGANIZING COMMITTEE OF THE
GENERAL MEETING OF SHAREHOLDERS
Chairman of the Board of Directors**

Hoang Van Duong



QUANG NGAI WATER SUPPLY, SEWERAGE AND CONSTRUCTION JOINT STOCK COMPANY

QUANG NGAI WATER SUPPLY SEWERAGE AND CONSTRUCTION JOINT STOCK COMPANY

- No. 17 Phan Chu Trinh, Quang Ngai City, Quang Ngai Province

- Business Registration Certificate No. 4300326264 dated 24/02/2010 issued by the Department of Planning and Investment of Quang Ngai Province

GENERAL MEETING OF SHAREHOLDERS ANNUAL 2025

VOTING CARD

SHAREHOLDER NAME:.....

SHAREHOLDER ID:

NUMBER OF SHARES
OWNED

/AUTHORIZED: *Stock*

*In which: + Ownership: *Stock**

+

*Authorization *Stock**



GENERAL MEETING OF SHAREHOLDERS ANNUAL 2025

VOTING SHEET

SHAREHOLDER ID:

FULL NAME OF SHAREHOLDER:

Number of shares owned/authorized: Stock
In which: + Ownership: shares
+ Authorization: Stock

VOTING ISSUES	VOTE		
	Approve	Disapprove	Not have comments
01. Approve the Report of the Board of Directors to evaluate the management of the Company's production and business activities in 2024 and a number of key tasks in 2025.			
02. Approve the 2024 Production and Business Results Report; Fiscal year 2025			
03. Approve the report of the Supervisory Board of QN Water Supply and Sewerage and Construction Joint Stock Company.			
04. Approved the audited 2024 Financial Statements..			
05. Approved the Company's 2024 after-tax profit distribution plan.			
06. Approve the payment of remuneration of the Board of Directors and the Supervisory Board in 2024 and the plan to pay remuneration, set up a bonus fund for the Board of Directors and the Board of Directors and the Board of Directors of the Company in 2025			
07. Approve the plan to select an independent auditing firm to audit the financial statements of 2025.			
08. Approval of the list of new Elections of the Board of Directors - Supervisory Board of the Company for the term 2025÷2030			

Shareholders are requested to mark "X" in the blank box corresponding to the selected opinion./.

Signature of Shareholder/Authorized Person