

**TỔNG CÔNG TY CỔ PHẦN
ĐIỆN TỬ VÀ TIN HỌC VIỆT NAM
VIETNAM ELECTRONICS AND
INFORMATICS JOINT STOCK
CORPORATION**

**CỘNG HÒA XÃ HỘI CHỦ NGHĨA VIỆT NAM
Độc lập - Tự do - Hạnh phúc
SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness**

Hà Nội, ngày 19 tháng 3 năm 2025
Hanoi, 19 March 2025

Dự thảoDraft

**THÔNG BÁO
MỜI HỌP ĐẠI HỘI ĐỒNG CỔ ĐÔNG THƯỜNG NIÊN NĂM 2025
TỔNG CÔNG TY CỔ PHẦN ĐIỆN TỬ VÀ TIN HỌC VIỆT NAM
NOTICE
INVITATION TO THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
VIETNAM ELECTRONICS AND INFORMATICS JOINT STOCK CORPORATION**

Hội đồng quản trị (HĐQT) Tổng công ty cổ phần Điện tử và Tin học Việt Nam xin trân trọng thông báo:

The Board of Directors (BOD) of Vietnam Electronics and Informatics Joint Stock Corporation respectfully announces:

I. Triệu tập cuộc họp Đại hội đồng cổ đông thường niên năm 2025 Tổng công ty cổ phần Điện tử và Tin học Việt Nam. Convening the 2025 Annual General Meeting of Shareholders of Vietnam Electronics and Informatics Joint Stock Corporation.

1. Thời gian: 8h30 ngày 10/04/2025. Time: 8:30 AM, April 10, 2025.
2. Địa điểm: Tầng 11, tòa nhà MIPEC, 229 Tây Sơn, quận Đống Đa, Hà Nội. Venue: 11th Floor, MIPEC Building, 229 Tay Son, Dong Da District, Hanoi.

II. Đối tượng tham dự đại hội: Participants:

Tất cả các cổ đông phổ thông sở hữu hoặc được ủy quyền đại diện sở hữu cổ phần của Tổng công ty cổ phần Điện tử và Tin học Việt Nam, theo danh sách cổ đông tại thời điểm đăng ký cuối cùng vào ngày 14/03/2025.

All common shareholders who own or are authorized to represent shares of Vietnam Electronics and Informatics Joint Stock Corporation, according to the shareholder list as of the final registration date on March 14, 2025.

III. Nội dung Đại hội: Meeting Agenda:

1. Tờ trình thông qua Báo cáo kết quả hoạt động năm 2024, kế hoạch hoạt động năm 2025. *Proposal for approval of the 2024 performance report and 2025 operation plan.*
2. Tờ trình thông qua Báo cáo tài chính tổng hợp năm 2024 đã được kiểm toán. *Proposal for approval of the audited 2024 aggregated financial statements.*
3. Tờ trình thông qua Báo cáo tài chính hợp nhất năm 2024 đã được kiểm toán. *Proposal for approval of the audited 2024 consolidated financial statements.*
4. Tờ trình thông qua Báo cáo hoạt động của Ban kiểm soát năm 2024. *Proposal for approval of the Supervisory Board's 2024 activity report.*
5. Tờ trình phân phối lợi nhuận năm 2024. *Proposal for the distribution of 2024 profits.*
6. Tờ trình quyết toán thù lao của HĐQT, ngân sách hoạt động của Ban kiểm soát năm 2024, dự kiến năm 2025. *Proposal for the settlement of BOD remuneration, Supervisory Board's operational budget for 2024, and estimated budget for 2025.*

7. Tờ trình lựa chọn công ty kiểm toán báo cáo tài chính năm 2025. Proposal for selecting the auditing company for the 2025 financial statements.

8. Tờ trình miễn nhiệm và bầu bổ sung thành viên HĐQT nhiệm kỳ 2022-2027 *Proposal for the dismissal and additional election of BOD members for the 2022-2027 term.*

9. Các vấn đề khác theo thẩm quyền. Other matters within the authority.

IV. Đăng ký tham dự *Registration for Attendance:*

Sau khi nhận được thông báo này, đề nghị cổ đông xác nhận tham gia (hoặc ủy quyền) theo thông tin sau:

Upon receiving this notice, shareholders are requested to confirm their participation (or authorization) via the following information:

- Tổng công ty cổ phần Điện tử và Tin học Việt Nam. *Vietnam Electronics and Informatics Joint Stock Corporation.*

- Địa chỉ: Tầng 11, tòa nhà MIPEC, 229 Tây Sơn, quận Đống Đa, Hà Nội. *Address: 11th Floor, MIPEC Building, 229 Tay Son, Dong Da District, Hanoi.*

- Điện thoại: (024) 38256404. *Phone: (024) 38256404.*

- Fax: (024) 38264786.

- Thời gian: Trước 16h30 ngày 09/04/2024. *Deadline: Before 4:30 PM, April 9, 2024.*

V. Các tài liệu gửi kèm thông báo: *Documents Attached:*

1. Chương trình Đại hội. *Meeting agenda.*

2. Mẫu giấy ủy quyền của cá nhân, tổ chức. *Authorization form for individuals and organizations.*

3. Mẫu phiếu biểu quyết. *Voting ballot template.*

Ghi chú: Cổ đông tiếp cận tài liệu họp tại Mục nhà đầu tư trên trang Web: www.viettronics.vn.

Note: Shareholders can access the meeting documents in the Investor section on the website: www.viettronics.vn.

Trân trọng thông báo./ *Respectfully informed./*

Recipients:

- Cổ đông Viettronics; *Viettronics shareholders;*
- Ban kiểm soát, các Ban chức năng; *Supervisory Board, functional departments;*
- SSC, VSDC (để b/c) *(for reporting);*
- Lưu: VT, HĐQT_(D). *Archive: Office, BOD_(D).*

**ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN**

**TM.HỘI ĐỒNG QUẢN TRỊ
CHỦ TỊCH**



Lê Thanh Tuấn

CỘNG HOÀ XÃ HỘI CHỦ NGHĨA VIỆT NAM
Độc lập - Tự do - Hạnh phúc
SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

....., ngày tháng năm 2025
....., date..... month..... year 2025



GIẤY ỦY QUYỀN

THAM DỰ HỌP ĐẠI HỘI ĐỒNG CỔ ĐÔNG THƯỜNG NIÊN NĂM 2025
TỔNG CÔNG TY CỔ PHẦN ĐIỆN TỬ VÀ TIN HỌC VIỆT NAM

AUTHORIZATION LETTER

TO ATTEND THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
VIETNAM ELECTRONICS AND INFORMATICS JOINT STOCK CORPORATION



1. Người ủy quyền: Authorizer:

Tên cá nhân/Tổ chức:

Name of Individual/Organization.....

Số CCCD/Hộ chiếu/GCNDKDN : cấp ngày

tại

ID Card/Passport/Business Registration Certificate No.: issued

on at.....

Địa chỉ thường trú/Trụ sở :

Permanent Address/Head Office:.....

Điện thoại: (Cố định hoặc di động) Fax: Email:

Phone (Landline or Mobile): Fax: Email:

Sở hữu số cổ phần của Tổng công ty cổ phần Điện tử và Tin học Việt Nam tại thời điểm 14/3/2025 là: cổ phần (mệnh giá 10.000 VNĐ/cổ phần).

Number of shares owned in Vietnam Electronics and Informatics Joint Stock Corporation as of March 14, 2025: shares (par value of 10,000 VND/share).

2. Người được ủy quyền: Authorized Person:

Tên cá nhân:

Name of Individual:

Số CCCD/Hộ chiếu : cấp ngày tại

ID Card/Passport No.: issued on at.....

Điện thoại: (Cố định hoặc di động) Fax: Email:

Phone (Landline or Mobile): Fax: Email:

3. Nội dung ủy quyền: *Scope of Authorization:*

- Tham dự họp Đại hội đồng cổ đông thường niên năm 2025 của Tổng công ty cổ phần Điện tử và Tin học Việt Nam được tổ chức vào ngày 10/4/2025;
- *Attend the 2025 Annual General Meeting of Shareholders of Vietnam Electronics and Informatics Joint Stock Corporation scheduled on April 10, 2025;*
- Thực hiện quyền phát biểu và biểu quyết tất cả những vấn đề thông qua tại Đại hội với tất cả số cổ phần mà tôi/chúng tôi đang sở hữu theo quy định của pháp luật và Quy chế tổ chức họp Đại hội đồng cổ đông thường niên năm 2025 của Tổng công ty cổ phần Điện tử và Tin học Việt Nam.
- *Exercise the right to speak and vote on all matters at the meeting with all shares owned by me/us in accordance with the law and the Regulations of the 2025 Annual General Meeting of Shareholders of Vietnam Electronics and Informatics Joint Stock Corporation.*

4. Thời hạn ủy quyền: *Validity of Authorization:*

Giấy ủy quyền này chỉ có hiệu lực trong thời gian họp Đại hội đồng cổ đông thường niên năm 2025 của Tổng công ty cổ phần Điện tử và Tin học Việt Nam.

This Authorization Letter is only valid for the duration of the 2025 Annual General Meeting of Shareholders of Vietnam Electronics and Informatics Joint Stock Corporation.

5. Trách nhiệm của người được ủy quyền: *Responsibilities of the Authorized Person:*

Không được ủy quyền lại cho người thứ ba để thực hiện các công việc nêu tại Giấy ủy quyền này.

The authorized person is not allowed to re-authorize a third party to perform the tasks stated in this Authorization Letter.

NGƯỜI ĐƯỢC ỦY QUYỀN

(Ký và ghi rõ họ tên)

AUTHORIZED PERSON

(Sign and write full name)

NGƯỜI ỦY QUYỀN

(Ký và ghi rõ họ tên/đóng dấu đối với cổ đông là tổ chức)

AUTHORIZER

(Sign and write full name/stamp if the shareholder is an organization)





**VIETNAM ELECTRONICS AND INFORMATICS
JOINT STOCK CORPORATION**

DRAFT

DOCUMENT

ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

1. Congress Program.
2. Proposal on the Regulations for the 2025 Annual General Meeting of Shareholders.
3. Report on approval of the 2024 performance report and 2025 performance plan (under construction and completion).
4. Proposal for Approval of Audited Consolidated Financial Statements for 2024. (In progress).
5. Proposal for Approval of Audited Consolidated Financial Statements for 2024. (In progress)
6. Report on Approval of the Board of Supervisors' 2024 Operational Report. (In progress).
7. Proposal for 2024 profit distribution plan.
8. Report on finalization of remuneration for the Board of Directors and Board of Supervisors in 2024, expected in 2025.
9. Proposal for selection of auditing company in 2025.
10. Proposal for dismissal and election of additional members of the Board of Directors for the 2022-2027 term. (Under drafting).

Note: Documents are being continuously updated and supplemented according to regulations.

Hanoi, April 2025

Draft

**AGENDA FOR THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
VIETNAM ELECTRONICS AND INFORMATICS CORPORATION (VIETTRONICS)**

General Information:

- **Date and Time:** Starting at 8:00 AM on April 10, 2025.
- **Location:** 11th Floor, Mipec Tower, 229 Tay Son, Dong Da, Hanoi.

Agenda:

- 8:00 AM - 8:30 AM:**
 - Welcoming delegates and verifying shareholder eligibility.
- 8:30 AM - 8:45 AM:**
 - Opening ceremony, flag salute, and explanation of the meeting's purpose.
 - Introduction of participants.
 - Report on shareholder eligibility verification.
 - Introduction of the meeting's chairperson.
- 8:45 AM - 9:00 AM:**
 - Introduction of the Presidium, Vote Counting Board, and Secretariat.
 - Approval of the Presidium and Vote Counting Board.
 - Approval of the meeting's regulations and agenda.
- 9:00 AM - 11:00 AM:**
 - Presentation and approval of the 2024 activity report and 2025 plan.
 - Presentation and approval of the audited consolidated financial statements for 2024.
 - Presentation and approval of the audited financial statements for 2024.
 - Presentation and approval of the 2024 Supervisory Board activity report.
 - Presentation and approval of the 2024 profit distribution plan.
 - Presentation and approval of the remuneration for the Board of Directors (BOD) and the Supervisory Board's 2024 budget, along with the 2025 budget proposal.
 - Presentation and approval of the selection of the auditing firm for the 2025 financial statements.
 - Proposal for the dismissal and election of additional BOD members for the 2022-2027 term.
 - Discussion by shareholders.
 - Voting on the proposed resolutions.
 - Approval of the regulations for the election of additional BOD members.
 - Election of BOD members for the remainder of the 2022-2027 term.
- 11:00 AM - 11:15 AM:**
 - Break (Vote Counting Board works).
- 11:15 AM - 11:20 AM:**
 - Announcement of voting results.
- 11:20 AM - 11:30 AM:**

- Approval of the 2025 AGM minutes and resolutions.
8. **11:30 AM - 11:35 AM:**
- Closing of the AGM.

Key Points:

- The meeting will cover a wide range of topics, including financial reports, profit distribution, and the election of board members.
- Shareholders will have the opportunity to discuss and vote on various proposals.
- The meeting is expected to conclude by 11:35 AM.

This document serves as a draft agenda for the 2025 AGM, and the final agenda may be subject to changes based on further discussions or requirements.

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ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025
VIETNAM ELECTRONICS AND INFORMATICS JOINT STOCK CORPORATION
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VOTING CARDS

SHAREHOLDERS: NGUYEN VAN A

001

PARTICIPATION CODE

VIETTRONICS001

NUMBER OF SHARES

10.000

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**VIETNAM ELECTRONICS AND INFORMATICS JOINT
STOCK CORPORATION
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025**

Draft

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VOTING BALLOT
Contents at the 2025 Annual General Meeting of Shareholders

Shareholders: **Nguyen Van A**
Shareholder code: **VIETTRONICS001**
Share ownership book: **10.000**

(Shareholders mark "x" or "v" in the Opinion box according to each Voting Content)

No	Voting content	Approved	Disagree	No comments
1	Report on approval of the 2024 performance report and 2025 performance plan.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Proposal to approve the audited consolidated financial statements for 2024.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Proposal to approve the audited consolidated financial statements for 2024.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Report on approval of the Board of Supervisors' 2024 Operational Report.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	2024 profit distribution proposal.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Report on the final settlement of remuneration of the Board of Directors, operating budget of the Board of Supervisors in 2024, expected in 2025.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Proposal for selecting an auditing company for financial statements in 2025.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Proposal to dismiss and elect additional members of the Board of Directors for the 2022 - 2027 term.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Instruct:

- Shareholders or authorized representatives vote by choosing ONE of the following options: Approve, Disapprove, No opinion for each voting content;

Hanoi, April 10, 2025

Shareholder or authorized representative

(Sign and print full name)

No: TTr/ĐT-HĐQT

Hanoi, date April 2025

SUBMISSION

Through the 2024 Annual Performance Summary Report and 2025 Performance Plan of VIETNAM ELECTRONICS AND INFORMATICS JOINT STOCK CORPORATION

**Dear: 2025 General Meeting of Shareholders
VIETNAM ELECTRONICS AND INFORMATICS JOINT
STOCK CORPORATION**

Pursuant to the Enterprise Law No. 59/2020/QH14 passed on June 17, 2020 and related implementing documents;

Pursuant to the current Charter of VIETNAM ELECTRONICS AND INFORMATICS JOINT STOCK CORPORATION;

Based on Internal Regulations on Administration VIETNAM ELECTRONICS AND INFORMATICS JOINT STOCK CORPORATION;

The Board of Directors respectfully submits to the 2025 General Meeting of Shareholders for approval of the 2024 Annual Report and 2025 Annual Plan of Vietnam Electronics and Informatics Corporation, detailed as attached, with the following summary content:

1. Results of some key indicators of production and business activities in 2024.

Viettronics' 2024 business performance results on some basic indicators are as follows:
Unit: million VND

No	Main criteria	2023 is achievable	2024 plan	2024 is achievable	2024 is achievable / 2023 is achievable	2024 is achievable / 2024 plan
1	Total Revenue.	214.390	192.300	129.299	60,3%	67,2%
2	Total cost.	225.917	189.000	156.607	69,3%	82,9%
3	Profit before tax.	(8.820)	3.300	(27.308)	-	-

2. Plan of some main indicators of production and business activities in 2025.

Based on the results of 2024 implementation, the actual situation, the expected production and business plan for 2025 on the basic targets of the Corporation:

Unit: million VND

No	Main criteria	2024 plan	2024 is achievable	2025 plan	2024 is achievable /2024 plan	2025 plan /2024 plan
1	Total Revenue.	192.300	129.999	190.000	67,2%	98,8%
2	Total cost.	189.000	156.607	187.400	82,9%	99,2%
3	Profit before tax.	3.300	(27.308)	2.600	-	78,8%

(*) Estimated number, under construction.

The full draft of the Report is attached to the Submission.

The Board of Directors respectfully submits it to the General Meeting of Shareholders for consideration and approval.

Sincerely submit!

TM. BOARD OF DIRECTORS

Receiving place:

- As above;
- Information disclosure;
- Board of Directors, Supervisory Board;
- Save: Clerical, Investment planning department.

Le Thanh Tuan

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SUBMISSION REPORT

Re: Approval of the Regulations on Organizing the 2025 Annual General Meeting of Shareholders

**To: The 2025 General Meeting of Shareholders
Vietnam Electronics and Informatics Joint Stock Corporation**

Pursuant to the Enterprise Law No. 59/2020/QH14 passed by the National Assembly on June 17, 2020;

Pursuant to Law No. 03/2022/QH15 passed by the National Assembly on January 11, 2022, amending and supplementing several provisions of various laws, including the Enterprise Law No. 59/2020/QH14;

Pursuant to the current Charter of Vietnam Electronics and Informatics Joint Stock Corporation.

To proceed with the 2025 Annual General Meeting of Shareholders, the Board of Directors respectfully submits to the General Meeting of Shareholders of Vietnam Electronics and Informatics Joint Stock Corporation for approval of the Regulations on Organizing the 2025 Annual General Meeting of Shareholders of the Corporation.

The draft regulations are attached to this Submission Report.

The Board of Directors kindly requests the General Meeting of Shareholders to review and approve.

Respectfully submitted!

Recipients:

- + As above;
- + CBTT;
- + Board of Directors, Supervisory Board;
- + Archive: Office, Planning & Investment Department

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN**

LE THANH TUAN

REGULATIONS ON THE ORGANIZATION OF THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS OF VIETNAM ELECTRONICS AND INFORMATICS JOINT STOCK CORPORATION

(Issued together with Proposal No.TTr/ĐT-HĐQT dated/...../2025 of the Board of Directors of Vietnam Electronics and Informatics Joint Stock Corporation)

CHAPTER I GENERAL PROVISIONS

Article 1. Scope of application

These regulations apply to the organization of the 2025 Annual General Meeting of Shareholders of Vietnam Electronics and Informatics Joint Stock Corporation.

Article 2. These regulations specify the rights and obligations of participants in the Meeting, conditions, and procedures for conducting the Meeting.

Article 3. Shareholders and participants are responsible for complying with the provisions of these Regulations.

CHAPTER II RIGHTS AND OBLIGATIONS OF PARTICIPANTS IN THE MEETING

Article 4. Rights and obligations of shareholders attending the General Meeting of Shareholders

1. Conditions for attending the Meeting

All shareholders holding shares of Vietnam Electronics and Informatics Joint Stock Corporation as of the record date on March 14, 2025, or duly authorized persons are eligible to attend.

2. Rights and obligations of eligible shareholders attending the Meeting

a. Shareholders or authorized representatives attending the Meeting must bring the following documents:

- o Citizen ID card/Passport or an equivalent valid document.
- o Power of attorney (if attending as an authorized representative*).

(*If the shareholder is an individual, the authorization document must be signed by the shareholder. If the shareholder is an organization, the authorization document must be sealed and signed by the legal representative of the organization.)

Upon presenting the above documents to the Shareholder Qualification Verification Committee, the shareholder or authorized representative will receive a Voting Card and a Ballot issued and stamped for control by the Corporation.

The Ballot issued by the Corporation along with the materials sent to shareholders will be considered valid if accompanied by the original or notarized copies of relevant documents: Citizen ID card/passport or equivalent documents of the shareholder/authorized representative. Information on the documents must match the details on the Ballot.

Once the Shareholder Qualification Verification Committee confirms the validity of the Ballot submitted by shareholders, it will be stamped for control and treated as a valid voting ballot at the Meeting.

b. Shareholders may authorize another individual in writing to attend and vote at the General Meeting of Shareholders on their behalf. The authorized representative may not delegate this authorization further.

c. Shareholders or authorized representatives shall discuss and vote on matters presented after hearing the reports.

d. Shareholders wishing to speak must obtain approval from the Chairperson, keep their remarks concise, and focus on relevant topics as per the Meeting's agenda. Redundant comments on previously discussed matters should be avoided. Shareholders may also submit written questions to the Secretariat.

e. Shareholders or authorized representatives may vote on all matters under the authority of the General Meeting of Shareholders in accordance with the Corporation's Charter.

f. During the Meeting, shareholders must follow the instructions of the Presidium, behave respectfully, and maintain order.

g. Shareholders arriving after the Meeting has commenced may still participate and vote on the remaining agenda items but cannot affect the validity of previous votes.

Article 5. Rights and obligations of the Chairperson and the Presidium

1. The Chairperson of the Board of Directors shall preside over the General Meeting of Shareholders.

2. The duties of the Presidium: a. Conduct the Meeting according to the approved agenda and ensure order. b. Guide attendees in discussions. c. Present draft resolutions for voting. d. Address shareholder inquiries.

Article 6. Rights and obligations of the Shareholder Qualification Verification Committee

The Shareholder Qualification Verification Committee, appointed by the Board of Directors, is responsible for:

- Receiving and verifying the eligibility of shareholders and authorized representatives based on the record date list.
- Distributing Meeting documents, Voting Cards, and Ballots.
- Reporting verification results to the Meeting.

Article 7. Rights and obligations of the Secretariat

1. The Chairperson appoints the Secretariat.

2. The Secretariat assists with:

- a. Recording and accurately documenting Meeting proceedings.
- b. Announcing the draft minutes, resolutions, and other notices.
- c. Receiving written questions from shareholders.

Article 8. Rights and obligations of the Voting Committee

1. The Chairperson introduces the Voting Committee, subject to approval by the Meeting.

2. Duties: a. Overseeing shareholder voting. b. Counting votes and reporting results to the Chairperson and Secretariat.

CHAPTER III MEETING PROCEEDINGS

Article 9. Conditions for conducting the Meeting

The Meeting shall proceed if shareholders representing more than 50% of total voting shares as of the record date attend.

Article 10. Order at the Meeting

1. Attendees must dress appropriately.
2. Shareholders must sit in designated areas and comply with organizational arrangements.
3. Smoking is prohibited in the meeting room.
4. Private conversations and mobile phone use are prohibited. Phones must be on silent or turned off.

Article 11. Voting procedures

1. All agenda items shall be voted on publicly using VOTING CARDS and BALLOTS issued by the Corporation, displaying the shareholder ID, the number of shares held and/or authorized, and the Corporation's official stamp.

2. Voting procedures: a. Shareholders vote by raising their VOTING CARD for approval, disapproval, or abstention. b. For BALLOT voting, shareholders mark (✓) or (X) on the option of choice and sign. c. The Voting Committee records and collects ballots for result tallying. d. Invalid ballots include those torn or incorrectly marked before collection.

Article 12. Approval of Resolutions

1. Resolutions on critical matters require approval by at least 65% of total votes.
2. Other resolutions require over 50% approval.

**CHAPTER IV
CONCLUSION OF THE MEETING**

Article 13. Meeting Minutes and Resolutions

1. Minutes and Resolutions must be completed and approved before closing.
2. Meeting documents must be archived at the Corporation.

Article 14. Effective Date

These Regulations consist of 04 Chapters and 14 Articles, publicly read before the Meeting commences, and take effect immediately upon approval.

No: TTr/ĐT-HĐQT

Hanoi, date April 2025

SUBMISSION

**Through the 2024 Annual Performance Summary Report and 2025 Performance
Plan of VIETNAM ELECTRONICS AND INFORMATICS JOINT STOCK
CORPORATION**

**Dear: 2025 General Meeting of Shareholders
VIETNAM ELECTRONICS AND INFORMATICS JOINT
STOCK CORPORATION**

Pursuant to the Enterprise Law No. 59/2020/QH14 passed on June 17, 2020 and related implementing documents;

Pursuant to the current Charter of VIETNAM ELECTRONICS AND INFORMATICS JOINT STOCK CORPORATION;

Based on Internal Regulations on Administration VIETNAM ELECTRONICS AND INFORMATICS JOINT STOCK CORPORATION;

The Board of Directors respectfully submits to the 2025 General Meeting of Shareholders for approval of the 2024 Annual Report and 2025 Annual Plan of Vietnam Electronics and Informatics Corporation, detailed as attached, with the following summary content:

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No	Main criteria	2023 is achievable	2024 plan	2024 is achievable	2024 is achievable / 2023 is achievable	2024 is achievable/ 2024 plan
1	Total Revenue.	214.390	192.300	129.299	60,3%	67,2%
2	Total cost.	225.917	189.000	156.607	69,3%	82,9%
3	Profit before tax.	(8.820)	3.300	(27.308)	-	-

2. Plan of some main indicators of production and business activities in 2025.

Based on the results of 2024 implementation, the actual situation, the expected production and business plan for 2025 on the basic targets of the Corporation:

Unit: million VND

No	Main criteria	2024 plan	2024 is achievable	2025 plan	2024 is achievable /2024 plan	2025 plan /2024 plan
1	Total Revenue.	192.300	129.999	190.000	67,2%	98,8%
2	Total cost.	189.000	156.607	187.400	82,9%	99,2%
3	Profit before tax.	3.300	(27.308)	2.600	-	78,8%

(*) Estimated number, under construction.

The full draft of the Report is attached to the Submission.

The Board of Directors respectfully submits it to the General Meeting of Shareholders for consideration and approval.

Sincerely submit!

TM. BOARD OF DIRECTORS

Receiving place:

- As above;
- Information disclosure;
- Board of Directors, Supervisory Board;
- Save: Clerical, Investment planning department.

Le Thanh Tuan

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**SUMMARY REPORT ON ACTIVITIES IN 2024, ACTIVITY PLAN FOR 2025
OF VIETNAM ELECTRONICS AND INFORMATION TECHNOLOGY JOINT STOCK
CORPORATION**

(Attached with Submission No: TTr/DT-HĐQT)

The Board of Directors (BOD) of the Corporation reports to the General Meeting of Shareholders (GMS) on the activities of the BOD, the Corporation's 2024 operating results and the expected plan for 2025 as follows:

PART I. SUMMARY OF BOARD OF DIRECTORS' ACTIVITIES IN 2024.

1. Results of directing the implementation of the contents approved by the General Meeting of Shareholders.

a. On the implementation of the 2024 business plan.

Pursuant to Resolution No. 01-2024NQ/DT-DHDCD dated April 24, 2024 of the General Meeting of Shareholders, the Board of Directors has directed and coordinated with the Executive Board of the Corporation in implementing and striving to complete the set production and business plan. However, the Corporation's operations in 2024 encountered some shortcomings. Competition among contractors participating in the bidding is increasingly fierce, while the Corporation's resources are limited, dependent on partners, and have difficulty in finding projects to ensure prudence in effective capital use. Some investors encountered difficulties in site clearance procedures, so some projects that had signed contracts were behind schedule, leading to a decrease in revenue in 2024. Stock prices on the stock market have many unpredictable fluctuations affecting the provision for financial investment for some stocks of companies with capital contributions from the Corporation, especially listed units traded on the stock exchange (VTB).

b. Regarding operating expenses, the remuneration of the Board of Directors in 2024 is implemented according to the approval of the General Meeting of Shareholders, specifically reported at the General Meeting according to regulations.

c. Regarding the selection of an auditing unit, the 2024 Financial Statements have been carried out in accordance with the Resolution of the General Meeting of Shareholders and have been disclosed in accordance with regulations.

2. Management and administration of the Board of Directors.

a. Strengthening senior leadership staff.

In response to the practical needs of management, the Board of Directors has issued a policy requiring the Executive Board to implement a process of perfecting the personnel of leaders and managers to ensure compliance with the Corporation's regulations and the law. On December 30, 2024, the Board of Directors issued Decisions to appoint 02 Deputy General Directors of the Corporation for Mr. Giap Minh Trung, Head of the Planning and Investment Department of the Corporation and Mr. Van Viet Tuan, General Director of Viettronics Tan Binh Joint Stock Company.

b. Meetings of the Board of Directors in 2024.

In 2024, the Board of Directors of the Corporation held 18 meetings in two forms: direct meetings and written opinions. Accordingly, the Board of Directors issued 33 Resolutions and Decisions to guide and decide on policies and plans for the Corporation's production and business activities; direct and resolve issues arising related to the functions and tasks of the Board of Directors, contributing to improving the management capacity of the executive apparatus, enhancing the

efficiency of capital management activities, and developing production and business for the Corporation. Specifically, the contents of the Board of Directors' resolutions in 2024 are as follows:

LIST OF RESOLUTIONS ISSUED BY THE BOARD OF DIRECTORS IN 2024

TT	Date	Document number	Content	Meeting format
1	03/04/2024	059CV/DT-HĐQT	assigned duties and tasks of Vice Chairman of Board of Directors	Get written feedback.
2	07/03/2024	30NQ/DT-HĐQT	Unanimously approved the plan to organize the 2024 Annual General Meeting of Shareholders of the Corporation	Live meeting.
3	07/03/2024	31NQ/DT-HĐQT	Production and business results in 2023, expected plan for 2024 of the Corporation	Live meeting.
4	11/03/2024	32NQ/DT-HĐQT	Capital restructuring plan of the Corporation at companies with contributed capital	Live meeting.
5	March 28, 2024	33NQ/DT-HĐQT	Through the policy of asset exploitation	Get written feedback.
6	April 15, 2024	34NQ/DT-HĐQT	Personnel plan for Capital representative at VTD, VTB, VNC for the 2024-2029 term	Get written feedback.
7	April 15, 2024	119QĐ/ĐT-HĐQT	Authorization to represent TCT capital at VTD	Get written feedback.
8	April 15, 2024	120QĐ/ĐT-HĐQT	Authorization to represent TCT capital at VTB	Get written feedback.
9	April 15, 2024	121QĐ/ĐT-HĐQT	Ceased authorization to represent TCT capital at VNC	Get written feedback.
10	April 15, 2024	122QĐ/ĐT-HĐQT	Authorization to represent TCT capital at VNC	Get written feedback.
11	April 19, 2024	35NQ/DT-HĐQT	Approval of draft documents for the 2024 Shareholders' Meeting	Get written feedback.
12	April 24, 2024	36NQ/DT-HĐQT	Approving the 2023 salary and remuneration fund, the 2024 salary plan fund of the Corporation's Employees and Managers	Get written feedback.
13	12/06/2024	37NQ/DT-HĐQT	Completing the restructuring project of VTC School	Get written feedback.
14	02/07/2024	38NQ/DT-HĐQT	- Operational situation in the first 6 months of 2024, expected plan and operational goals for the last 6 months of 2024 of the Corporation. - Approval of investment and procurement items for VTC School.	Live meeting.
15	August 30, 2024	39NQ/DT-HĐQT	Assign the Corporation's Executive Board to study, absorb and promptly implement and/or direct the Corporation's Capital Representative to implement the proposals and recommendations of the Corporation's Supervisory Board in Official Dispatch No. 04CV/DT-BKS dated August 7, 2024, Official Dispatch No. 05CV/DT-BKS dated August 21, 2024 and Official Dispatch No. 06CV/DT-BKS dated August 21, 2024.	Get written feedback.

TT	Date	Document number	Content	Meeting format
16	09/20/2024	40NQ/DT-HĐQT	Policy to appoint 02 Deputy General Director positions	Get written feedback.
17	09/23/2024	41NQ/DT-HĐQT	Regarding retirement to enjoy social insurance benefits according to regulations for leaders of the Corporation	Get written feedback.
18	09/23/2024	332QĐ/ĐT-HĐQT	Regarding retirement to enjoy social insurance benefits according to regulations for leaders of the Corporation	Get written feedback.
19	10/25/2024	42NQ/DT-HĐQT	- Operational situation of Viettronics in the first 9 months of 2024. - Amending, supplementing and promulgating the Internal Expenditure Regulations of the Corporation. - Approving the policy of using facilities and repairing some items at VTC School.	Live meeting .
20	11/01/2024	43NQ/DT-HĐQT	On amending, supplementing and promulgating the Salary Regulations of the Corporation	Get written feedback.
21	11/01/2024	44NQ/DT-HĐQT	On approving the plan to transfer the Corporation's capital at the company with capital contribution	Get written feedback.
22	11/01/2024	390QĐ/ĐT-HĐQT	On amending, supplementing and promulgating the Corporation's salary regulations	Get written feedback.
23	11/29/2024	45NQ/DT-HĐQT	Regarding salary transfer to the General Manager	Get written feedback.
24	11/29/2024	426QĐ/ĐT-HĐQT	Transfer salary to Manager	Get written feedback.
25	11/29/2024	427QĐ/ĐT-HĐQT	Transfer salary to Manager	Get written feedback.
26	11/29/2024	428QĐ/ĐT-HĐQT	Transfer salary to Manager	Get written feedback.
27	11/29/2024	429QĐ/ĐT-HĐQT	Transfer salary to Manager	Get written feedback.
28	11/29/2024	430QĐ/ĐT-HĐQT	Transfer salary to Manager	Get written feedback.
29	12/09/2024	46NQ/DT-HĐQT	On the report on the working results of the Board of Supervisors in the first 9 months of 2024	Get written feedback.
30	12/23/2024	47NQ/DT-HĐQT	Stop implementing divestment of the Corporation in enterprises	Get written feedback.
31	12/30/2024	48NQ/DT-HĐQT	Appointment of 02 Deputy General Directors of the Corporation	Get written feedback.
32	12/30/2024	468QĐ/ĐT-HĐQT	Appoint Mr. Van Viet Tuan as Deputy General Director of the Corporation	Get written feedback.
33	12/30/2024	469QĐ/ĐT-HĐQT	Appoint Mr. Giap Minh Trung as Deputy General Director of the Corporation	Get written feedback.

3. On the activities of the Board of Directors members.

Each member of the Board of Directors has fully performed his/her duties and responsibilities according to the Corporation's Charter, the Board of Directors' Operating Regulations and the provisions of the Law, ensuring consistency in the implementation of the Board of Directors' general

functions and duties; discussing and voting on matters under the Board of Directors' authority and being responsible for his/her decisions; supervising the implementation of business activities and key tasks of the system assigned by the General Meeting of Shareholders.

4. Report on transactions between the company, subsidiaries, companies in which the Corporation controls 50% or more of the charter capital with members of the Board of Directors and related persons of such members; transactions between the Corporation and companies in which members of the Board of Directors are founding members or business managers.

Details in the Report on the General Corporation's Governance situation from January 1, 2024 to December 31, 2024 have been published on the General Corporation's Website.

5. Monitoring results for the Executive Board.

With its role, authority and responsibility, the Board of Directors always supervises and tracks the activities of the Executive Board to promptly resolve arising issues under the authority of the Board of Directors to facilitate the operations of the Corporation.

The Board of Directors supervises the activities of the Executive Board through a detailed task assignment mechanism, performance evaluation; participates in meetings with the Executive Board to evaluate the quality of operations as well as ensure compliance with the provisions of law and internal regulations of the Corporation. The Executive Board has performed its functions and tasks well, specifically in the following contents:

- During the operation process, the Board of Directors has complied with the hierarchy in the Charter and internal regulations of the Corporation.
- Monitor, manage and direct the activities of the Corporation's Capital Representative at enterprises/units in accordance with the Corporation's planning orientation.
- The organization fully complies with current information disclosure regulations.
- Respond promptly and appropriately to the actual economic situation, and strive to carry out the assigned 2024 plan.

6. Remuneration, operating expenses and other benefits of the Board of Directors and each member of the Board of Directors.

The salaries and remuneration of the members of the Board of Directors of the Corporation are implemented in accordance with the regulations of the State, the Charter of the Corporation and the Resolution of the Annual General Meeting of Shareholders in 2024. Details of the salaries and remuneration of the members of the Board of Directors in 2024 are summarized and shown in the Audited Financial Report of 2024 and the Proposal for the settlement of the salary and remuneration fund of the Board of Directors and the Board of Supervisors in 2024, expected to be submitted to the General Meeting of Shareholders in 2025.

The members of the Board of Directors work regularly at the Corporation, use offices, tools, and equipment to carry out work regimes... according to the current regulations of the Corporation. The operating expenses of the Board of Directors are accounted for in the business expenses of the Corporation according to regulations.

PART II. SUMMARY OF 2024 ACTIVITIES OF THE CORPORATION.

I. SUMMARY OF ACTIVITIES IN 2024 AT THE PARENT COMPANY - HEADQUARTERS.

1. Production and business activities

1.1. Implementation results.

According to the financial report, the production and business results of the Corporation in 2024 are as follows:

Unit: Million VND

TT	Main indicators	TH 2023	KH 2024	TH 2024	TH 2024/ TH 2023	TH2024/ KH2024
1	Total Revenue	214,390	192,300	129,299	60.3%	67.2%

2	Total Cost	225,917	189,000	156,607	69%	82.7%
3	Profit before tax	(8,820)	3,300	(27,308)	-	-

1.2. Comments, reviews.

The Corporation's operations in 2024 encountered a number of reasons, resulting in low basic revenue and profit targets. The main influencing factors are:

- Competition among contractors is increasingly fierce while the Corporation's resources are still limited, dependent on partners, difficult to find projects that ensure efficiency and prudence in capital use.

- Some investors encountered problems in site clearance procedures, so some projects that had signed contracts were behind schedule, leading to a shortage of revenue from these projects in 2024.

- The domestic stock market fluctuated a lot during the year and decreased sharply in the last months of the year, causing the provision for financial investment (VTB shares) to be significant, affecting the profit results recorded according to regulations.

- Lack of expected revenue from the failure to organize the offering of shares of the Corporation at the company with capital contribution causes the expected profit to decrease.

Details of some basic indicators are as follows:

a. About revenue.

- Revenue from direct sales and service provision at the Corporation reached 119.8 billion VND, equal to 59.3% compared to the same period in 2023. Of which: Revenue from direct business activities at the Corporation reached 111.8 billion VND; Revenue from exploitation cooperation ; Revenue from school activities.

- Financial revenue including dividends, interest on deposits, and other revenue reached 8.9 billion VND. Of which: Dividends from units with invested capital reached 7.708 billion VND. Including: VTB, Belco; CMT; Viemco.

b. About Cost - Profit.

- Total cost is at VND 156,358 billion, equal to 82.7% of the annual plan and 69.2% compared to the same period in 2023.

- Total profit before tax (27.05) billion VND.

3. Transfer of land arrangement and project investment.

a. According to the newly issued Decree 03, it is expected that the Corporation is not subject to this, and the real estate areas managed by the Corporation are not subject to this transition to be arranged and handled according to regulations.

This partly reduces the paperwork and procedures in completing legal documents for the premises and real estate of the Corporation and its member units under management according to regulations.

b. Investment work.

- E5 Cau Giay Project: Updating.

- Investment activities such as restructuring VTC School, training cooperation, and other investment activities are carried out according to specific plans, submitted to the Board of Directors for approval before implementation.

4. Implementation of restructuring project.

a. Implementation of restructuring and divestment policies at a number of units.

In 2024, implementing the policy issued by the Board of Directors, the Corporation has organized steps according to the procedure to transfer capital contributions at companies with capital contributions. The implementation process has reached the stage for interested investors to register to participate, deposit and vote. However, according to the policy of SCIC shareholders,

the Board of Directors has issued a Resolution on stopping divestment at enterprises while SCIC reviews the situation, progress and results of the implementation of the Corporation's restructuring project for the period 2021-2025.

Failure to divest capital at Vietcom is one of the reasons affecting operating results in 2024.

In the coming time, the Corporation will continue to review and update as required to implement the restructuring project after approval, enhancing the operational efficiency of the enterprise.

b. Implementing the restructuring plan to improve the operational efficiency of VTC School.

Implementing the relevant Resolution of the General Meeting of Shareholders, the Board of Directors as well as the approved restructuring project of the Corporation for the period 2021-2025, the Executive Board in 2024 has searched for and negotiated with a number of potential partners, as well as implemented a number of related tasks. However, currently, due to a number of different reasons, there are no instructions or basis for synchronous implementation in the direction of cooperation with partners with sufficient capacity to invest synchronously, operate the School stably and effectively.

5. Other jobs at the Corporation.

a. Human resources, labor, wages and administration.

- Based on the 2024 salary fund plan and the Regulations to implement payment and management of labor and salary. The Corporation fully implements policies for employees according to regulations.

- The Corporation has completed the amendment and supplementation of the Wage Regulations in accordance with the current operating situation of the Corporation as well as legal regulations; The Democracy Regulations and Collective Labor Agreement were issued in September 2024.

- The Corporation has completed the documents and procedures to appoint 02 Deputy General Directors of the Corporation. The official decision will be issued at the end of December 2024.

b. Representative work of the Corporation at units with contributed capital.

- The Corporation, through its Representative, has participated in the development of production and business plans of enterprises; received information and periodic/ad hoc reports from the Representative at enterprises and units to review the operating situation and coordinate to monitor and supervise the operations of enterprises on the basis of the 2024 target plan approved by the General Meeting of Shareholders of the enterprise.

- The Corporation, through its Representative, participates in the development, amendment and supplementation of internal regulations/rules of enterprises under the management of the Corporation according to the current Representative Regulations as well as other relevant regulations and rules.

c. Information disclosure work.

The Corporation shall fully and timely disclose information in accordance with the current Information Disclosure Regulations applicable to large-scale public companies to regulatory agencies such as the State Securities Commission, Vietnam Securities Depository and Clearing Corporation (VSDC), Hanoi Stock Exchange (HNX) and shall be published on the Corporation's website.

II. 2024 PERFORMANCE RESULTS AT ENTERPRISES WITH INVESTED CAPITAL OF THE CORPORATION.

The production and business activities of companies with Viettronics' capital contribution in 2024 achieved lower results compared to the same period in 2023 and compared to the 2024 plan. The main reasons are: the demand for products and goods in the production and business fields of enterprises in the domestic and world markets is still very low; high land costs, meeting environmental and fire prevention requirements, causing additional related costs, etc. These are basic and objective difficulties that directly affect the operational efficiency of enterprises.

The current difficulties that most businesses are facing are high land rental costs, increasingly difficult production due to slow consumption and fierce competition.

In addition, some enterprises have not yet had their land lease contracts with the state extended, so exploiting the advantages of the premises is even more difficult due to procedures related to the legal documents of the enterprises' houses and land as well as not being able to access policies to reduce land rent and support enterprises according to regulations.

Details on the 2024 business performance and expected 2025 plans of the businesses are as follows:

1. Viettronics Tan Binh Joint Stock Company (VTB) .

Business results in 2024:

- According to audited separate financial statements:
- + Revenue: 105.32 billion VND, reaching 96% of the year plan.
- + Profit before tax: 14.53 billion VND, reaching 102% of the year plan.
- Dividend 2024: Rate 9%.

The 2024 financial statements have been fully approved by the auditor.

2. Bien Hoa Electronics Joint Stock Company (BELCO).

Business results in 2024:

- Total Revenue: 17.93 billion VND, reaching 71% of the year plan;
- Profit before tax: 2.75 billion VND.
- Dividend 2024: 4%.

The 2024 financial statements have been fully approved by the auditor.

3. Binh Hoa Electronics Joint Stock Company (VBH) .

Business results in 2024 :

- Revenue: 33.17 billion VND, reaching 80% of the year plan;
- Profit before tax: 1,303 billion VND, reaching 65% of the year plan;

The 2024 financial statements have been audited by the audit unit. full acceptance

4. Viettronics Thu Duc Joint Stock Company (VTD).

2024 operating results:

- Revenue: 18.82 billion VND, reaching 27% of the 2024 plan;
- Profit before tax: 1.74 billion VND, reaching 101% of the 2024 plan.

VTD's operations have also gradually brought positive results compared to previous periods.

5. Viettronics Construction Joint Stock Company (VNC).

2024 operating results:

- Revenue: 12.92 billion VND, reaching 46 % of the 2024 plan;
- Profit before tax: (109) million.

- The unit has audited the 2024 financial statements and received full approval from the auditor.

6. Viettronics Industrial Joint Stock Company (VCN).

Expected operating results in 2024 are similar to 2023. The company focuses on restructuring operations. 2025 is the year to hold the General Meeting of Shareholders to elect personnel to join the Board of Directors and Supervisory Board for the 2025-2030 term of the unit.

7. Viettronimex Joint Stock Company.

Business performance results in 2024:

- Total Revenue: 28 billion VND, reaching 88% of the year plan;
- Profit before tax: 4.3 billion VND, equal to 108% of the year plan;
- Dividend 2024: 10%

8. Computer and Communications Joint Stock Company (Vietcom).

Business performance results in 2024:

- Total revenue: 8,177 billion VND.
- Taxable profit:

Phu Tho Hoa Electromechanical Joint Stock Company (Viemco).

Business results in 2024:

- Total Revenue: 10,436 billion VND, reaching 68% of the year plan.
- Profit before tax: (387) million VND

Vietnam Computer Joint Stock Company (CMT) .

Business results in 2024:

- Total Revenue: 36.31 billion VND, reaching 165% of the yearly plan;
- Profit before tax: 404 million VND, equal to 98% of the year plan;
- Expected dividend: 10% of charter capital

11. DM VINA Company Limited.

Updating

12. Viettronics College of Technology (VTC School).

VTC School's 2024 performance:

- Total number of students enrolled in 2024: 34 students.
- Total revenue: 2,942 billion VND.
- Total expenditure: 2.922 billion VND.

Part III. ORIENTATION AND BUSINESS PLAN FOR 2025.

Unit: Million VND.

TT	Main indicators	KH 2024	TH 2024	KH 2025	KH2025/ TH2024	KH2025/ KH2024
1	Total Revenue.	192,300	129,299	190,000	146.94%	98.8%
2	Total cost.	189,000	156,607	187,400	119.9%	99.2%
3	Profit before tax.	3,300	(27,308)	2,600	-	78.8%

- Note :

- + The calculated plan includes VTC School's operations and expected stock price.
- + The impacts of increasing land rent on some units with resources to exploit the land, some objective factors regarding tax policies, etc. have not been fully reviewed, affecting the operational efficiency of member units as well as the Corporation.
- + Not taking into account the impact of implementing the restructuring plan.

1. Implementation measures.

Based on the results achieved in 2024 as well as the current situation, the Corporation has identified practical measures to contribute to the development, implementation and completion of the above production and business plan, including:

- Specify production and business results targets for each field of operation, from which to develop an operational plan and appropriate implementation measures to strive to complete the set targets. Strive to improve profits from direct production and business activities.
- Regularly analyze, evaluate and predict the impact of macro factors (fluctuations in the world economy, changes in state management policies, etc.) affecting the operations of enterprises in general and the Corporation in particular, as well as evaluating operations and work efficiency to promptly take measures/solutions to resolve difficulties and problems, in accordance with practical requirements to bring about the highest efficiency in the operations of each department in the Corporation.
- Reorganize functional departments, arrange personnel at the Corporation and representative personnel at enterprises to improve operational efficiency.

- Coordinate with Representatives at enterprises in perfecting the operating apparatus to meet the general requirements of streamlining the apparatus to improve work efficiency; review internal regulations/rules at enterprises, ensure that internal regulations/rules at enterprises are consistent and in accordance with the provisions of the enterprise charter as well as relevant provisions of current laws.

2. Investment plan and investment capital structure.

Review and propose adjustments if necessary to implement the restructuring plan and approved policies according to authority to bring higher efficiency to the Corporation and its member units.

In 2025, the Corporation will implement the divestment policy according to the approved restructuring plan for a number of units. For each unit, it is expected to develop specific plans for approval, implementation from the preparation stage, organization of divestment, use of capital from divestment and related tasks as a basis for implementation with the goal of ensuring economic efficiency, compliance with regulations and appropriateness to the actual situation and authority.

3. Plan on dividend collection at member units.

In 2025, it is expected that the Corporation will be able to collect dividends from the investment capital in some units that are still maintaining efficiency such as: VTB, Belco, Viettronimex, CMT.

4. Business administration.

- Regularly evaluate the performance of departments and divisions, restructure the workforce when necessary according to specific functions and tasks in accordance with management requirements.

- Strengthen information and coordination between representatives at units and functional departments of the Corporation to promptly inform, report, and submit for approval according to the administrative hierarchy at the Corporation and its member units.

- Complete internal regulations and rules to ensure smooth and convenient operations and production in accordance with the actual situation.

Under construction, completed....

Above is the report on the production and business activities of the Corporation in 2024 and the expected operation plan of the Corporation in 2025, submitted to the General Meeting of Shareholders for consideration and approval.

Respectfully submit./.

Recipient:

- As above;
- CBTT;
- Board of Directors, Supervisory Board;
- Save VT, KHĐT.

TM. BOARD OF DIRECTORS
Chairperson

Le Thanh Tuan

No: TTr/ĐT-HĐQT

Hanoi, date April 2025

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SUBMISSION

**Approval of the Audited Financial Statements for 2024
of VIETNAM ELECTRONICS AND INFORMATICS JOINT STOCK CORPORATION.**

Dear: **General meeting of shareholders VIETNAM ELECTRONICS
AND INFORMATICS JOINT STOCK CORPORATION
(Viettronics).**

- Pursuant to the Law on Enterprises No. 59/2020/QH14 of the National Assembly of the Socialist Republic of Vietnam dated June 17, 2020;
- Pursuant to the Charter of VIETNAM ELECTRONICS AND INFORMATICS JOINT STOCK CORPORATION August 10, 2023.

The Board of Directors respectfully submits to the 2025 General Meeting of Shareholders for approval of the audited 2024 Financial Report of Vietnam Electronics and Information Technology Corporation, the full version of which is summarized as attached to this submission.

The Board of Directors respectfully submits to the General Meeting of Shareholders for consideration and approval.

Respectfully submit!

TM. BOARD OF DIRECTORS

Receiving place:

- As above;
- Information disclosure;
- Board of Directors, Supervisory Board;
- Save: Clerical, Investment planning department, Finance and Accounting Department.

Le Thanh Tuan

DRAFT**SUMMARY OF 2024 CONSOLIDATED BUSINESS PERFORMANCE REPORT**
(Excerpt from audited consolidated business performance report 2024)

Unit: VND

NO	Target	Code	2024	2023	24/23 (%)
1	Sales and service revenue	01	119,802,171,602	204,666,223,699	58.54%
2	Revenue deductions	02	-	-	
3	Net revenue from sales and services (10=01-02)	10	119,802,171,602	204,666,223,699	58.54%
4	Cost of goods sold	11	110,993,910,967	194,032,697,948	57.20%
5	Gross profit from sales and service provision (20=10-11)	20	8,808,260,635	10,633,525,751	82.83%
6	Financial revenue	21	8,912,972,462	12,429,140,102	71.71%
7	Financial costs	22	22,083,070,950	9,029,162,749	
8	Sales expenses	24	290,931,452	181,648,913	160.16%
9	Business management costs	25	23,194,640,862	22,642,724,240	102.44%
10	Net operating profit [30=20+(21-22)-(24+25)]	30	(27,847,410,167)	(8,790,870,049)	316.78%
11	Other income	31	583,935,857	1,050,000	55612.94%
12	Other costs	32	44,857,673	30,423,392	147.44%
13	Other profits (40=31-32)	40	539,078,184	(29,373,392)	
14	Total accounting profit before tax (50=30+40)	50	(27,308,331,983)	(8,820,243,441)	309.61%
15	Current corporate income tax expense	51			
16	Deferred corporate income tax expense	52			
17	Profit after corporate income tax (60=50-51-52)	60	(27,308,331,983)	(8,820,243,441)	309.61%

CHIEF ACCOUNTANT

CEO

Nguyen Trung Dung

Vu Hai Vinh

JOINT STOCK COMPANY
VIETNAM ELECTRONICS AND
INFORMATION TECHNOLOGY

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

Number: TTr/DT-HĐQT

Hanoi, date month year 2025.

Draft

SUBMISSION

Approval of the audited consolidated financial statements for 2024 of Vietnam Electronics and Information Technology Corporation

Dear: 2024 General Meeting of Shareholders
Vietnam Electronics and Information Technology Joint
Stock Corporation

*Pursuant to the Enterprise Law No. 59/2020/QH14 passed on June 17, 2020 and related
implementing documents;*

*Pursuant to the current Charter of Vietnam Electronics and Information Technology
Corporation;*

The Board of Directors respectfully submits to the 2025 General Meeting of Shareholders for approval of the audited Consolidated Financial Statements for 2024 of Vietnam Electronics and Information Technology Corporation, the full version of which is summarized as attached to this submission.

The report is attached to the Submission.

*(The report is being audited, there is no official version yet, it will be announced when
information is available).*

The Board of Directors respectfully submits to the General Meeting of Shareholders for consideration and approval.

Best regards!

**TM. BOARD OF DIRECTORS
CHAIRPERSON**

Recipient:

- As above;
- CBTT;
- Board of Directors, Supervisory Board;
- Save VT, KHĐT.

Le Thanh Tuan

DRAFT

**REPORT ON SUPERVISORY BOARD ACTIVITIES
VIETNAM ELECTRONICS AND INFORMATION TECHNOLOGY JOINT STOCK
CORPORATION
2024**

Kính gửi: **General Meeting of Shareholders**

Vietnam Electronics and Information Technology Corporation (Viettronics)

- Pursuant to Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;
- Pursuant to the Charter of Vietnam Electronics and Information Technology Corporation dated August 10, 2023;
- Pursuant to Resolution of the General Meeting of Shareholders No. 01-2024 NQ/DT-DHDCD dated April 24, 2024;
- Based on the results of inspection and supervision activities of the Corporation's Board of Supervisors in 2024.

The Board of Supervisors respectfully reports to the General Meeting of Shareholders on the Board of Supervisors' activities in 2024 and the 2025 operation plan as follows:

1. Operational situation of the Board of Supervisors in 2024::

+ Monitor compliance with the provisions of law, the Charter and internal regulations of the Corporation, inspect and supervise the implementation of the Resolutions of the General Meeting of Shareholders, Resolutions and decisions of the Board of Directors and the Executive Board of the Corporation.

+ Appraise the Financial Report of the Corporation.

+ Prepare a report for the Board of Supervisors to send to the General Meeting of Shareholders, the Board of Directors, and the Executive Board of the Corporation, stating the proposals and recommendations of the Board of Supervisors to the Board of Directors and the Executive Board of the Corporation.

+ Select CPA Vietnam Auditing Company Limited as an independent auditing organization approved by the State Securities Commission to audit the 2024 financial statements as the auditing unit for the 2024 financial statements of the Corporation under the authorization of the General Meeting of Shareholders.

+ Attend meetings of the General Meeting of Shareholders, the Board of Directors, and the Executive Board of the Corporation.

+ Work with the capital representative of the Corporation at a number of units with controlling capital contributions of the Corporation.

- Summary of Board of Supervisors meetings:

In 2024, the Board of Supervisors held 10 meetings. The contents of the meetings were recorded in the Board of Supervisors' meeting minutes. The reports of the Board of

Supervisors sent to shareholders, the Board of Directors, and the Executive Board of the Corporation were unanimously approved by the members of the Board of Supervisors

2. Results of inspection and supervision by the Board of Supervisors:

a/ Regarding inspection and supervision of the Corporation's production and business activities:

The parent company's 2024 business performance results compared to the plan assigned under Resolution No. 01-2024 NQ/DT-DHDCD dated April 24, 2024 are as follows:

- Total revenue and other income is VND 129,302 million, reaching 67.23% of the plan.
- Total pre-tax accounting profit is - VND 27,054 million, not meeting the plan

The main factors affecting the business performance of the Corporation are that some projects have signed contracts but investors have encountered difficulties in site clearance procedures, so the projects are behind schedule, leading to a significant decrease in the Corporation's revenue in 2024; The domestic stock market has many fluctuations and decreased sharply in the last months of the year, so the provision for long-term financial investments, mainly for the stock prices of the Corporation's subsidiaries, is very large, greatly affecting the Corporation's overall business performance.

b/ On supervising the management and operation activities of the Board of Directors of the Corporation

In 2024, the Board of Directors held 18 meetings in the form of direct meetings and meetings to solicit opinions in writing; Issued 33 Resolutions and Decisions to direct and decide on issues under the authority of the Board of Directors

Some main activities that the Board of Directors carried out in 2024:

- Directed and supervised the Executive Board in production and business activities to implement the assigned planning targets in Resolution No. 01-2024 NQ/DT-DHDCD dated April 24, 2024 of the General Meeting of Shareholders of the Corporation.
- The Board of Directors held a meeting to review and evaluate the results of the Corporation's production and business activities in the first 6 months, 9 months and all aspects of its activities in 2024.
 - Issue many resolutions to direct debt collection.
 - Organize the Corporation's 2024 Annual General Meeting of Shareholders within the time limit prescribed by the Enterprise Law.
 - Issue regulations under the authority of the Board of Directors
 - Manage the activities of the Capital Representative at enterprises according to the issued Capital Representative Regulations.
 - Appoint personnel under the authority of the Board of Directors
 - Review and assign the Executive Board to implement the recommendations of the Supervisory Board.

c/ Regarding the supervision of the Executive Board's activities:

Based on the Resolution of the General Meeting of Shareholders, Resolution and Decision of the Board of Directors, the Executive Board has implemented the following main contents:

- Implement production and business activities to implement the 2024 plan approved by the General Meeting of Shareholders.
- Organize accounting and financial management, asset management and debt collection, carry out planning, investment, science and technology, office work, etc.
- Carry out tasks related to organizing the general meeting of shareholders of units with capital contributions from the Corporation under the direction of the Board of Directors.

- Amend the internal regulations of the Corporation and submit them to the competent authority for approval and promulgation.
- Fulfill obligations to the State budget and policies and regimes related to employees.
- Implement information disclosure according to the regulations of the State Securities Commission and current regulations.
- Consider implementing the recommendations of the Board of Supervisors.

d/ Results of coordination between the Board of Supervisors, the Board of Directors, the Executive Board and relations with shareholders:

The Board of Supervisors coordinates with the Board of Directors and the Executive Board in the general operations of the Corporation on the principle of ensuring that the operations of the Corporation, the Board of Directors and the Executive Board comply with the law, the Charter and the issued Resolutions. The activities of the Board of Supervisors do not hinder the normal operations of the Board of Directors and do not disrupt the business operations of the Corporation.

2. Some recommendations of the Board of Supervisors to the Board of Directors and the Executive Board

3. Evaluation of the performance of the Board of Supervisors and its members in 2024: The Board of Supervisors has operated in accordance with the functions and duties prescribed in the Enterprise Law and the Corporation's Charter.

4. Operating costs of the Board of Supervisors:

Service costs and business expenses are implemented according to the general regulations and rules of the Corporation.

5. Tasks and directions of the Board of Supervisors in 2025:

- Supervise the Board of Directors and the Executive Board in the management and operation of the Corporation.
- Appraise financial reports
- Propose and recommend the General Meeting of Shareholders to approve the list of independent auditing organizations approved to audit the 2025 Financial Report of the Corporation.
- Perform other tasks within the functions and duties of the Supervisory Board according to the provisions of the Enterprise Law and the Charter of the Corporation.

Above is the report on the 2024 activities and the 2025 operation plan of the Corporation's Board of Supervisors, respectfully submitted to the General Meeting of Shareholders for consideration and approval.

Best regards!

**REPRESENTATIVE OF THE
BOARD OF SUPERVISION
Head of Supervisory Board**

Recipients:

- As above.
- Viettronics Board of Directors.
- Viettronics Executive Board.
- Viettronics Shareholders' Meeting Organizing Committee.
- Luu VT, Viettronics Supervisory Board.

Vu Hoai Anh

**VIETNAM ELECTRONICS AND
INFORMATICS JOINT STOCK
CORPORATION**

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

No: TTr/ĐT-HĐQT

Hanoi, date April 2025

DRAFT

Dear:

PROFIT DISTRIBUTION PROPOSAL
**General meeting of shareholders VIETNAM ELECTRONICS
AND INFORMATICS JOINT STOCK CORPORATION**
(Viettronics).

- Pursuant to the Law on Enterprises No. 59/2020/QH14 of the National Assembly of the Socialist Republic of Vietnam dated June 17, 2020;
- Pursuant to the Charter of VIETNAM ELECTRONICS AND INFORMATICS JOINT STOCK CORPORATION August 10, 2023.
- Based on the 2024 Business Performance Results of the Corporation (audited).

The Board of Directors proposes the following plan for profit distribution, dividend payment and fund allocation in 2024:

Unit: VND

NO	Content	2024
1	Total profit 2024	(27.308.331.983)
2	Accumulated loss to 31/12/2023	(23.031.947.886)
	Accumulated loss to 31/12/2024	(50.340.279.869)
2	Dividend payment and fund allocation include:	0
2.1	<i>Dividends are not distributed(*)</i>	0
2.2	<i>Bonus Fund & Welfare Fund(*)</i>	0
2.3	<i>Company manager bonus fund</i>	0
3	Retained earnings at the end of 2024 (Loss)	(50.340.279.869)

Respectfully submit to the General Meeting of Shareholders of VIETNAM ELECTRONICS AND INFORMATICS JOINT STOCK CORPORATION for consideration and approval.

Respectfully submit!

Receiving place:

- As above;
- Information disclosure;
- Board of Directors, Supervisory Board;
- Save: Clerical, Investment planning department, Finance and Accounting Department.

TM. BOARD OF DIRECTORS

Le Thanh Tuan

DRAFT

SUBMISSION

Re: Selecting an auditor for the 2025 Financial Statements

***Kính gửi:* General Meeting of Shareholders
Vietnam Electronics and Information Technology Corporation**

- *General Meeting of Shareholders Vietnam Electronics and Information Technology Corporation.*
- *Pursuant to the Charter of Vietnam Electronics and Information Technology Corporation.*

According to the provisions of the Enterprise Law and the Charter of Vietnam Electronics and Information Technology Corporation, every year the Board of Supervisors of the Corporation will propose a list of independent auditing units to audit the Financial Statements of the Corporation to submit to the General Meeting of Shareholders for approval.

To facilitate the selection of a suitable auditing unit, the General Meeting of Shareholders respectfully requests the Board of Supervisors to consider selecting an auditing company for the 2025 Financial Statements of the Corporation from the list of independent auditing companies approved by the State Securities Commission to audit the 2025 financial statements of public interest entities.

Respectfully submit to the General Meeting of Shareholders for consideration and approval.

Sincerely!

Recipients:

- As above.
- Viettronics Board of Directors.
- Viettronics Executive Board.
- Viettronics Shareholders' Meeting Organizing Committee.
- Luu VT, Viettronics Supervisory Board.

**REPRESENTATIVE OF THE
BOARD OF SUPERVISION TRƯỞNG BAN
Head of Supervisory Board**

Vu Hoai Anh



DRAFT

SUBMISSION

Regarding the dismissal and election of additional members of the Board of Directors for the 2022 - 2027 term

**To : 2025 General Meeting of Shareholders
Vietnam Electronics and Information Technology Joint Stock Corporation**

Pursuant to Law on Enterprises No. 59/2020/ND-CP dated June 17, 2020;

Pursuant to the current Charter of Vietnam Electronics and Information Technology Corporation;

Pursuant to the current Regulations on organization and operation of the Board of Directors of Vietnam Electronics and Information Technology Joint Stock Corporation;

To ensure the rights of shareholders and the structure of the Board of Directors according to regulations and operational needs, the Board of Directors respectfully submits to the General Meeting of Shareholders for consideration and approval of the dismissal and election of additional members of the Board of Directors for the remaining term of 2022 - 2027, specifically as follows:

1. Dismissal of Board of Directors.

Based on the document sent by SCIC shareholders to the General Meeting and the detailed attached documents presented at the General Meeting, the Board of Directors respectfully submits to the General Meeting of Shareholders for approval the dismissal of the position of Member of the Board of Directors for the 2022-2027 term .

- Number of dismissed Board members: 01.
- For Ms. Do Thi Thuy Huong.
- Reason: Retirement according to regulations.

2. Elect additional members of the Board of Directors.

Pursuant to the provisions of the Charter and the Law on Enterprises, the Board of Directors respectfully submits to the General Meeting of Shareholders for approval the election of additional members of the Board of Directors for the remaining term of 2022-2027 as follows:

- Number of additional elected Board of Directors members: 01
- The list of candidates for election is compiled by the Organizing Committee of the Shareholders' Meeting and announced at the Meeting according to the Election Regulations and related regulations.

(Attached is the resume of the candidate for election as additional member of the Board of Directors for the 2022-2027 term).

The election of additional members of the Board of Directors shall be carried out in accordance with the provisions of the Regulations on the election of members of the Board of Directors presented and approved at this Congress.

The Board of Directors respectfully submits to the General Meeting of Shareholders for approval.

Specific information continues to be updated, the above information is tentative, will be updated, announced, supplemented, and adjusted if necessary according to regulations.

Recipient:

- As above;
- CBTT;
- Board of Directors,
Supervisory Board;
- Save VT, KHĐT.

**TM. BOARD OF DIRECTORS
CHAIRPERSON**

Le Thanh Tuan



Hanoi, April ..., 2025.

DRAFT

RULES
ELECTION OF ADDITIONAL MEMBERS OF THE BOARD OF DIRECTORS
VIETNAM ELECTRONICS AND INFORMATION TECHNOLOGY JOINT STOCK
CORPORATION
(term 2022 – 2027)

- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020 and current detailed guidance documents;
- Pursuant to the Securities Law No. 54/2019/QH14 dated November 26, 2019 and current detailed guidance documents;
- Pursuant to the Charter of Vietnam Electronics and Information Technology Corporation;
- Pursuant to the Internal Regulations on the Management of Vietnam Electronics and Information Technology Joint Stock Corporation;
- Pursuant to the Operating Regulations of the Board of Directors of Vietnam Electronics and Information Technology Joint Stock Corporation;

The regulations on nomination, candidacy and election of additional members of the Board of Directors of Vietnam Electronics and Information Technology Corporation for the 2022-2027 term at the 2025 Annual General Meeting of Shareholders are as follows:

Chapter I
GENERAL PROVISIONS

Article 1. Purpose

1. Ensure compliance with laws and practices in Vietnam;
2. Ensure publicity, democracy and legitimate rights of all shareholders of Vietnam Electronics and Information Technology Corporation;
3. Ensuring the focus and organizational stability of the 2025 Annual General Meeting of Shareholders of Vietnam Electronics and Information Technology Corporation;

Article 2. Number of additional elected Board of Directors members

The number of additional elected members of the Board of Directors of the Corporation for the 2022 - 2027 term is:.....

Article 3. Term of the Board of Directors

The current term of office of the elected members of the Board of Directors is 2022-2027 and can be re-elected for an unlimited number of terms. Comply with the provisions of the Enterprise Law, the Corporation's Charter and relevant regulations.

Chapter II
ELECTION OF BOARD MEMBERS

Article 4. Right to nominate and run for election as a member of the Board of Directors

According to the Charter of Vietnam Electronics and Information Technology Corporation, the right to nominate and run for election as a member of the Board of Directors is stipulated as follows:

a) Shareholders or groups of shareholders owning 10% or more of total common shares have the right to nominate candidates for the Board of Directors as prescribed in Article 26 of the Corporation's Charter.

b) Shareholders holding common shares have the right to pool their shares together to nominate candidates for the Board of Directors.

- Shareholders or groups of shareholders holding from 10% to less than 20% of total voting shares are entitled to nominate one (01) candidate;
- Shareholders or groups of shareholders holding from 20% to less than 30% of total voting shares may nominate up to two (02) candidates;
- Shareholders or groups of shareholders holding from 30% to less than 40% of total voting shares may nominate up to three (03) candidates;
- Shareholders or groups of shareholders holding from 40% to less than 50% of total voting shares may nominate up to four (04) candidates;
- Shareholders or groups of shareholders holding from 50% to less than 60% of total voting shares may nominate up to five (05) candidates;
- Shareholders or groups of shareholders holding from 60% to less than 70% of total voting shares may nominate up to six (06) candidates;
- Shareholders or groups of shareholders holding from 70% to less than 80% of total voting shares may nominate up to seven (07) candidates;
- Shareholders or groups of shareholders holding from 80% to less than 90% of total voting shares may nominate up to eight (08) candidates.

c) Ordinary shareholders forming a group to nominate candidates for the Board of Directors must notify the shareholders attending the meeting of the group formation before the opening of the General Meeting of Shareholders.

d) In case the number of candidates for the Board of Directors through nomination and candidacy is still not enough as required by regulations, the current Board of Directors shall introduce additional candidates or organize nominations according to the provisions of the Corporation's Charter, the Internal Regulations on Corporation Governance and the Board of Directors' Operating Regulations. The introduction of additional candidates by the current Board of Directors must be clearly announced before the General Meeting of Shareholders votes to elect members of the Board of Directors according to the provisions of law.

Article 5. Standards for nominees and candidates for the Board of Directors

- a) Not subject to the provisions of Clause 2, Article 17 of the Law on Enterprises;
- b) Have professional qualifications and experience in business administration or the field, industry or business line of the Corporation and do not necessarily have to be a shareholder of the Corporation.
- c) Good health, good moral qualities, honest, integrity, and understanding of the law.
- d) Members of the Board of Directors of the Corporation may concurrently be members of the Board of Directors of other companies. However, the number and titles of members of the Board of Directors of the Corporation participating in the Board of Directors or the Board of Members of other companies must comply with relevant current legal regulations.
- e) Members of the Board of Directors of the Corporation must not be family relatives of the General Director and other managers of the Corporation; of managers or persons with the authority to appoint managers of the parent company.
- f) Other standards and conditions according to the Corporation's Charter.

Article 6. Application for nomination and candidacy:

The shareholder's application for nomination and candidacy for the Board of Directors must be sent to Vietnam Electronics and Information Technology Corporation before April 10, 2025.

Personnel records include:

- a) Application for nomination (running for election) to the Board of Directors (according to form);
- b) CV (with photo);
- c) Notarized copies of documents: Citizen ID card/passport or Business Registration Certificate (for organizations), certificates certifying the applicant's educational and professional qualifications.
- d) Minutes of group meeting – in case shareholders are nominated as a group (according to attached form).

After the Congress finalizes the list of candidates, the Vote Counting Committee will issue each participating shareholder a vote for the Board of Directors for all owned and authorized shares.

Article 7. Election principles

Base keep Clause 3, Thing 148 Law Business career 2020, job vote Wall Board member in principle after:

1. Job expression decide vote Wall pill Festival copper manage treat Okay real presently by cumulative voting with secret ballot at the General Assembly festival.
2. Cumulative voting method: Each shareholder/shareholder representative has a total of The number of votes corresponding to the total number of shares owned multiplied (x) by the number of members vote belong to Festival copper manage treat and neck east/big area neck winter Have right accumulate out or one part total number vote vote belong to me give one application send pill or one number candidate
3. People hit send Wall pill Festival copper manage treat Okay body determine according to number vote calculate from High down short, catch head from application pill Have number vote vote High best give until the number of members specified in the Corporation's Charter is sufficient. company
4. In case two (02) or more candidates receive the same number of votes for the final member of the Board of Directors, a re-election will be held among the candidates with equal votes each other or choose according to the election criteria or the Corporation's Charter.

Article 8. Ballots

Voucher vote send To be vote by You Nest function Grand festival copper neck winter often 2025 issued by Vietnam Electronics and Information Technology Corporation, with the seal of Vietnam Electronics and Information Technology Corporation.

Above vote take note available information believe: name neck winter or grand area neck winter attend meeting, shareholder code, stock number part Have right expression decide, total number vote expression decide soy sauce corresponding (*the number of voting shares multiplied by the number of elected members of the Board of Directors*), list book candidate

Each neck winter or grand area neck winter attend meeting Okay You check vote release 01 vote for Board Member treat

1. Valid ballot rate
 - Voucher by You Nest function Grand festival copper neck winter release go out according to sample system most have close sign hang belong to Total labour company Vietnam Electronics and Information Technology Joint Stock Company, Are not shave, fix, erase;
 - Ballots for those on the election list approved by the Congress common shareholders via;
 - Total number vote vote belong to neck winter give the application send pill equal or small more than the total voting rights of the shareholders winter;
2. Invalid ballot:
 - Ballots are not issued by the Organizing Committee of the Shareholders' Meeting;

- The number of votes is more than the number of Board of Directors members approved by the General Meeting of Shareholders;
- The total number of votes of shareholders for candidates is greater than the total number of voting rights of shareholders;
- Shareholders cross out the candidate's name or add another person's name to the list;
- Number of votes recorded as percentage (%);
- Blank ballot
- The ballot was not cast for any candidate.

Article 9. Conditions for election as a member of the Board of Directors

1. The elected member of the Board of Directors is the person with the number of votes determined based on the number of valid votes of all shareholders attending the meeting, calculated from high to low, starting from the candidate with the highest number of votes until the number of Board members required to be elected is sufficient.

2. Any complaints about election results will only be considered at the Congress. Shareholders may not object to this validity at any other time. In case of disagreement from shareholders regarding the election procedures or election results, the General Meeting's Ballot Counting Committee will re-examine and seek the opinion of the General Meeting of Shareholders. decision./.

Chapter III

TERMS OF IMPLEMENTATION

Article 10. Entry into force

This Charter was approved at the 2025 Annual General Meeting of Shareholders of Vietnam Electronics and Information Technology Corporation.



SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

Hanoi, April 2025.

NOMINATION FORM
JOIN THE BOARD OF DIRECTORS
VIETNAM ELECTRONICS AND INFORMATION TECHNOLOGY JOINT STOCK
CORPORATION
Term 2022 – 2027

Dear: Organizing Committee of the 2025 Annual General Meeting of Shareholders
Vietnam Electronics and Information Technology Joint Stock Corporation

I/We are shareholders holding shares of Vietnam Electronics and Information Technology Corporation as of, including:

Status	Shareholder name	ID card number/ Passport number/ Business registration certificate number (if legal entity)	Representative's name (if legal entity)	Number of shares owned	Equivalent to % of total voting shares	Sign and stamp (if any)

After studying the conditions and criteria related to the nomination of members of the Board of Directors (BOD) of Vietnam Electronics and Information Technology Corporation for the term 2022 - 2027, I/we agree to combine all of our shares listed above to nominate:

1. Grandparents:

Date of birth:..... Place of birth

Permanent address:

Phone:

ID card/Passport number: Date of issue:

.....

Place of issue:

Education: Major:
Currently owns: shares (In words:) of Viettronics
as of/...../2025.

2. Grandparents:

Date of birth: Place of birth

Permanent address:

Phone:

ID card/Passport number: Date of issue:

Place of issue:

Education: Major:

Currently owns: shares (In words:) of Viettronics
as of/...../2025.

(Subsequent nominees (if any) declare similarly)

Candidate to join the Board of Directors of Vietnam Electronics and Information Technology Corporation for the 2022 - 2027 term.

I/We guarantee that Mr./Ms. is qualified to be nominated for the position of member of the Board of Directors according to the provisions of the Corporation's Charter and the Regulations on election of members of the Board of Directors at the 2025 Annual General Meeting of Shareholders of Vietnam Electronics and Information Technology Corporation.

At the same time, we unanimously nominate *(applicable in case of group of shareholders nominating)* :

Grandparents:

Shareholder code *(if any)* :

ID card/Passport number: Date of issue:

Place of issue:

Act as a group representative to carry out the procedures for nominating members of the Board of Directors for the term (2022 - 2027) at the 2025 Annual General Meeting of Shareholders of Vietnam Electronics and Information Technology Corporation in accordance with the election regulations.

I/We commit to take responsibility for the accuracy and honesty of the content of the attached documents and documents and commit to fully comply with the provisions of the Corporation's Charter and the Regulations on electing members of the Board of Directors at the 2025 Annual General Meeting of Shareholders of Vietnam Electronics and Information Technology Corporation.

Thanks a lot!

NOMINATING SHAREHOLDER(S)

Attached documents:

- Application for candidacy or nomination to join the Board of Directors (according to form);
- CV (with photo);
- Certified copies of documents within 06 months including the following documents: Citizen ID card/passport or Business Registration Certificate (for organizations), certificates certifying the applicant's cultural and professional qualifications.
- Minutes of group meeting – in case shareholders are nominated as a group (according to attached form).

(Each person signs, clearly states full name, and affixes seal if legal entity)

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Hanoi, April 2025.

APPLICATION
JOIN THE BOARD OF DIRECTORS
VIETNAM ELECTRONICS AND INFORMATION TECHNOLOGY JOINT STOCK
CORPORATION
Term 2022-2027

Dear: Organizing Committee of the 2025 Annual General Meeting of Shareholders
Vietnam Electronics and Information Technology Joint Stock Corporation

My name is:

Date of birth: Place of birth:

Permanent address:

Phone: Email:

ID card/Passport number: Date of issue: of issue:

Place of issue:

Education: Major:

Currently owns: shares (In words:) of Viettronics as of/...../2025.

After studying the conditions and criteria for membership in the Board of Directors (BOD), I would like to apply for the position of member of the Board of Directors of Vietnam Electronics and Information Technology Corporation for the 2022-2027 term.

I hereby certify that the information I provide is true and I will take full responsibility before the law and Vietnam Electronics and Informatics Corporation for any errors.

Best regards!

Attached documents:

- Application for candidacy or nomination to join the Board of Directors (according to form);
- CV (with photo);
- Certified copies of documents within 06 months including the following documents: Citizen ID card/passport or Business Registration Certificate (for organizations), certificates certifying the applicant's cultural and professional qualifications.

CANDIDATES FOR SHAREHOLDERS

(Sign and print full name)

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(ảnh mẫu
mới nhất)

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Independence – Freedom – Happiness

CV

(For candidates to elect members of the Board of Directors)
Vietnam Electronics and Information Technology Joint Stock Corporation (term 2022 - 2027)

1. Full name:
2. Gender: Male/Female:.....
3. Date of birth:
4. Place of birth:
5. Hometown:
6. ID card/Passport number: 7. Issued date:
8. Place of issue:
9. Ethnicity: 10. Nationality:
11. Permanent address according to household registration:
12. Temporary address:
13. Contact phone number: Home/office:.....
14. Education/professional qualifications/degrees/training courses:

15. Work history (summarize past workplace, position, and occupation)

From May to May	Title, position, work unit

16. Current position held:
 -
 -
 -
17. Currently holding: total common shares of Vietnam Electronics and Information Technology Corporation as of .../.../2025. Of which:

- Personal ownership:shares
- Representative owner:shares
- Deposited:shares
- Not yet deposited:shares

18. Illegal/Disciplinary Action: None

I hereby certify that the above statements are completely true. If they are false, I will take legal responsibility.

Hanoi, date.....April 2025.

Declarant

(Sign and print full name)

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GROUP MEETING MINUTES
Nominate candidates for election to the Board of Directors
Vietnam Electronics and Information Technology Joint Stock Corporation
term 2022 - 2027

Today, date/...../2025, at.....

We are shareholders of Vietnam Electronics and Information Technology Corporation, jointly holding shares, accounting for% of the total number of voting shares of the Corporation, listed below:

TT	Shareholder name	ID card/Passport number	Address	Number of shares owned	Note
Total					

Agree to nominate:

1. Mr./Ms.: Date of birth

ID card/Passport number: Date of issue:

Place of issue:.....

Permanent address:

.....

Currently owns: shares (In words:) of

Vietronics as of/...../2025.

2. Mr./Ms.: Date of birth

ID card/Passport number: Date of issue:

Place of issue:

Permanent address:

.....

Currently owns: shares (In words:) of

Vietronics as of/...../2025.

(Subsequent nominees (if any) declare similarly)

Candidate for election as a member of the Board of Directors of Vietnam Electronics and Information Technology Corporation, term 2022 - 2027.

At the same time we agree to nominate:

Mr./Ms.: Date of birth

ID card/Passport number: Date of issue:

Place of issue:

.....
Permanent address:

Currently owns: shares (In words:) of
Viettronics as of/...../2025.

Act as a group representative to carry out nomination procedures in accordance with the instructions on participating in candidacy and nomination for election as a member of the Board of Directors for the 2022 - 2027 term of Vietnam Electronics and Information Technology Corporation.

This record was made at o'clock, date/...../2025.

NOMINEE

**SHAREHOLDERS IN THE NOMINATED
GROUP**

Attached documents:

- CV (with photo);
- Certified copies of documents within 06 months including the following documents: Citizen ID card/passport or Business Registration Certificate (for organizations), certificates certifying the applicant's cultural and professional qualifications.

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Hanoi, April 10, 2025

No: 01-2025BB/DT-ĐHĐCĐ

DRAFT

**REPORT
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025**

Company name: Vietnam Electronics and Information Technology Joint Stock Corporation
Head office address: 15 Tran Hung Dao, Phan Chu Trinh Ward, Hoan Kiem District, Hanoi
Enterprise code: 0100103351, first registered on February 28, 2007, 7th change registered on March 29, 2023 issued by Hanoi Department of Planning and Investment.

Today, ath.... on April 10, 2025, at Floor 11, Mipex Building, 229 Tay Son, Dong Da District, Hanoi, the 2025 Annual General Meeting of Shareholders of Vietnam Electronics and Information Technology Corporation (hereinafter referred to as Viettronics or the Corporation) took place.

A. PARTICIPANTS AND LEGALITY OF THE CONGRESS

I. Participants

1. Shareholders of the Corporation
2. Board of Directors, Supervisory Board and Executive Board of Vietnam Electronics and Information Technology Joint Stock Corporation.
3. Guests attending the Congress: Representatives of CPA Vietnam Auditing Company Limited.

II. Legality and validity of the Congress

The Congress listened to Ms. Tran Kim Anh, Head of the Shareholders' Qualification Examination Committee, announce the Minutes of the Shareholders' Qualification Examination to attend the Congress as follows:

- Total number of shareholders entitled to attend the meeting: shareholders (Based on the list of shareholders closing on March 14, 2025, entitled to attend the 2025 Annual General Meeting of Shareholders) own 43,800,000 shares (total number of shares with voting rights).

- At 08:30: Number of shareholders and persons authorized by shareholders to attend the meeting are: shareholders, holding shares corresponding to the total number of shares of shareholders with voting rights present at the meeting or through a valid authorized representative to attend the General Meeting, accounting for % of the total number of common shares with voting rights.

- With the attendance rate of shareholders, representatives of shareholders owning % of the total number of common shares with voting rights, the 2025 Annual General Meeting of Shareholders of Vietnam Electronics and Information Technology Corporation was validly held.

B. CONTENT AND PROCESS OF THE CONFERENCE

I. Opening of the Congress

1. Opening: Flag salute. Statement of reasons.
2. Introduce the participants of the Congress.

II. Election of the Presidium, Election of the Counting Committee and Election of the Secretariat

1. Election of the Presidium

According to the provisions of the Enterprise Law and the Corporation's Charter, the Chairman of the Board of Directors of the Corporation shall preside over the General Meeting.

To manage the entire content of the Congress, the Congress Chairman introduces the composition of the Presidium including:

- Mr. Le Thanh Tuan - Chairman of the Board of Directors, Chairman, Presidium
- Mr. Nguyen Van Dong - Vice Chairman of the Board of Directors, Member of the Presidium.
- Mr. Vu Hai Vinh - Member of Board of Directors, General Director, Member of Presidium.
- Mr. Pham Nguyen Anh - Member of Board of Directors, Deputy General Director, Member of Presidium.
- Ms. Do Thi Thuy Huong - Member of the Board of Directors, Member of the Presidium.

The Congress unanimously voted% of the voting shares to attend the Congress with the Presidium.

2. Election of the Counting Committee

To carry out voting at the Congress, the Congress Chairman introduces the members of the Ballot Counting Committee, including:

- - Head of the department.
- - Member .
- - Member.

The meeting unanimously voted% of the voting shares attending the meeting with the members of the Vote Counting Committee.

3. Appointment of Secretariat

To record the proceedings of the Congress and draft the Congress Resolution, the Chairman, on behalf of the Congress, elects the Secretariat consisting of:

- Mr. - Head of the Secretariat
- Ms. - Member

III. Approval of the Regulations on organizing the 2025 Annual General Meeting of Shareholders and the Meeting Agenda

1. Mr. read the Proposal on the approval of the Regulations on organizing the 2025 Annual General Meeting of Shareholders of the Corporation and asked for the approval of the General Meeting.

The Congress voted to approve the Regulations on organizing the 2025 Annual General Meeting of Shareholders of the Corporation with the approval rate of% of the voting shares attending the Congress.

2. The Congress Chairman introduces the proposed Congress program in the following order:

- Report on approval of the 2024 year-end summary report and 2025 year-end plan.
- Proposal to approve the audited separate financial statements for 2024.
- Proposal to approve the audited consolidated financial statements for 2024.
- Report on approval of the Board of Supervisors' 2024 Operational Report.
- 2024 profit distribution proposal.
- Report on final settlement of remuneration for the Board of Directors and Board of Supervisors in 2024, expected in 2025.
- Proposal for selecting an auditor for financial statements in 2025.
- The meeting discussed the contents presented by the Board of Directors and the Board of Supervisors.
- Instructions on how to vote on the contents.

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- Report on the results of the vote count .
- Approval of the Minutes and Resolutions of the Congress.

The Chairman of the Meeting requested the Meeting to vote for approval and the Meeting unanimously voted in favor with a rate of% of the number of voting shares attending the Meeting.

IV. Main content of the Congress.

1. The Reports were presented to the Congress.

1.1. Mr. Vu Hai Vinh, Member of the Board of Directors, General Director presented Report No. ... TTr/DT-HĐQT dated on the approval of the 2024 summary report and 2025 action plan (*report of the Board of Directors*) .

1.2. Mr. Pham Nguyen Anh, Member of the Board of Directors, Deputy General Director presented:

- Report No. ... TTr/DT-HĐQT dated on the approval of the audited consolidated financial statements for 2024.
- Report No. TTr/DT-HĐQT dated on the approval of the audited Consolidated Financial Statements for 2024.

1.3. Ms. Do Thi Thuy Huong, Member of the Board of Directors presented:

- Report No. TTr/DT-HĐQT dated on the profit distribution plan for 2024.
- Report No. TTr/DT-HĐQT dated on the settlement of remuneration of the Board of Directors, operating budget of the Board of Supervisors in 2024, expected in 2025.

1.4. Mr. Nguyen Van Dong, Vice Chairman of the Board of Directors presented:

- Report No. TTr/DT-HĐQT dated on dismissal and election of additional members of the Board of Directors, term 2022 - 2027.

1.5. Ms. Vu Hoai Anh, Head of the Board of Supervisors presented:

- Report No.TTr/DT-BKS dated on the approval of the Board of Supervisors' 2023 performance report.
- Report No.TTr/DT-BKS dated on the selection of an audit unit for financial statements in 2024.

2. The Congress discussed, contributed opinions and the Presidium responded:

.....

3. Update the number of shareholders attending and voting through the Proposals.

Ms. Tran Kim Anh, Head of the Shareholders' Qualifications Verification Committee, updated the number of shareholders attending and voting to approve the Proposals at the 2025 Annual General Meeting of Shareholders: As of ...h.. on April 10, 2025, the total number of shareholders attending and voting to approve the Proposals is shareholders (based on the list of shareholders finalized on March 14, 2025 with the right to attend the 2025 Annual General Meeting of Shareholders), owning shares.

4. The Congress voted on the Reports by ballot.

5. Update the number of shareholders attending and electing additional members of the Board of Directors for the 2022-2027 term .

Ms. Tran Kim Anh, Head of the Shareholders' Qualifications Verification Committee, updated the number of shareholders attending and voting to elect additional members of the Board of Directors for the 2022-2027 term: As of ...h.. on April 10, 2025, the total number of shareholders attending and voting to elect additional members of the Board of Directors for the 2022-2027 term is shareholders (based on the list of shareholders finalized on March 14,

2025 with the right to attend the 2025 Annual General Meeting of Shareholders), owning shares.

6. Approving the Regulations on electing additional members of the Board of Directors for the 2022-2027 term.

Mr. - Head of the Vote Counting Committee read the Regulations on electing additional members of the Board of Directors for the 2022-2027 term and asked for the approval of the Congress.

The Congress unanimously voted to approve the Regulations for electing additional members of the Board of Directors for the term. 2022-2027 with the approval rate of% on the number of shares participating with voting rights at the time of election of additional members of the Board of Directors for the 2022-2027 term.

7. Approving the list of nominees to elect additional members of the Board of Directors for the 2022-2027 term .

Mr. Vu Hai Vinh read the Nomination Form for the Board of Directors by, a shareholder owning shares, corresponding to% of the total number of shares with voting rights, nominating 01 person to the Board of Directors for the 2022-2027 term of the Corporation, which is, with the candidate's CV attached.

The Chairman proposed that the Congress introduce another nomination:

The General Meeting unanimously voted% of the number of shares attending with voting rights at the time of electing additional members of the Board of Directors for the 2022-2027 term, to approve the above list of nominees for Board of Directors members.

8. The Congress elected additional members of the Board of Directors for the 2022-2027 term .

9. The congress will take a break from ..h.. – ..h.. (for 30 minutes).

10. Announcement of voting results for the Proposals

The Chairman of the Congress reported the voting results through the Proposals.

Total number of votes issued: .. votes representing shares accounting for ... % of the number of voting shares attending the Meeting.

Total number of votes received: .. votes representing shares accounting for ... % of the number of voting shares attending the Meeting.

Total valid votes: .. votes representing shares accounting for ... % of the number of voting shares attending the Meeting.

Total number of invalid votes: .. votes representing shares accounting for ... % of the number of voting shares attending the Meeting.

STT	Content	Approved	Disapprove	No comments	Result
1	Approval of the 2024 year-end summary report and 2025 year-end plan (<i>report of the Board of Directors</i>). cp % cp % cp %
2	Approval of Audited Separate Financial Statements for 2024 cp % cp % cp %

3	Approval of the audited consolidated financial statements for 2024 cp % cp % cp %
4	Approval of the Board of Supervisors' 2024 Operational Report cp % cp % cp %
5	Approval of the 2024 Profit Distribution Proposal cp % cp % cp %
6	Approval of the Report on the settlement of remuneration of the Board of Directors, operating budget of the Board of Supervisors in 2024, expected in 2025 cp % cp % cp %
7	Approval of the Proposal for selecting an auditor for the 2025 financial statements cp % cp % cp %
8	Approval of the Proposal for dismissal and election of additional members of the Board of Directors, term 2022 - 2027 cp % cp % cp %

11. Approval of the Minutes and Resolution of the 2025 Annual General Meeting of Shareholders.

Mr., on behalf of the Secretariat, read the draft Minutes and Resolution of the Congress. The Chairman requested the Congress to have additional comments and asked the Congress to vote for approval.

The Congress voted with the rate of ...% of the voting shares attending the Congress to agree to approve the Minutes and Resolution of the Annual General Meeting of Shareholders of Vietnam Electronics and Information Technology Corporation in 2025.

C. CLOSING OF THE CONGRESS

These minutes are fully and honestly recorded by the Secretary of the General Meeting, read before the General Meeting and approved by the shareholders attending the General Meeting in its entirety.

This record is made in 02 copies, having equal legal value and kept at the Corporation.

Closing declaration of the Congress. The Congress ended at ...h.. on April 10, 2025./.

TM. SECRETARY
General Secretary

TM. PRESIDENTIAL BOARD
CHAIRMAN OF THE CONGRESS
Chairman of the Board

.....

Le Thanh Tuan

Hanoi, April 10, 2025

No: 01-2025NQ/DT-ĐHĐCĐ

DỰ THẢO

RESOLUTION
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025
VIET ELECTRONICS AND INFORMATION TECHNOLOGY JOINT STOCK
CORPORATIONNAM

GENERAL MEETING OF SHAREHOLDERS
VIET ELECTRONICS AND INFORMATION TECHNOLOGY JOINT STOCK
CORPORATIONNAM

Pursuant to the Enterprise Law No. 59/2020/QH14 of the National Assembly of the Socialist Republic of Vietnam effective from January 1, 2021;

Pursuant to the current Charter of Vietnam Electronics and Information Technology Corporation;

Pursuant to the Minutes of the 2025 Annual General Meeting of Shareholders of Vietnam Electronics and Information Technology Corporation held on April 10, 2025, which were approved at the meeting according to each content and approved the full text of the Minutes,

RESOLUTION:

Article 1. Business performance results in 2024 and plan for 2025

Agreed to approve the Summary Report on production and business activities in 2024, the production and business plan in 2025, according to Submission No.TTr/DT-HĐQT dated/..../2025 of the Board of Directors, with some key financial indicators of the Corporation - parent company as follows:

- Production and business results in 2024:

+ Total revenue: VND

+ Total accounting profit before corporate income tax: VND

+ Total profit after corporate income tax: VND

Production and business plan for 2025:

+ Total revenue: VND

+ Profit before corporate income tax: copper

Article 2. Summary report on activities in 2024 and action plan for 2025 .

Agreed to approve the 2024 year-end summary report and 2025 year-end plan according to Submission No.TTr/DT-HĐQT dated/..../2025 of the Board of Directors.

Article 3. Separate Company Financial Statements and Consolidated Financial Statements 2024.

Agreed to approve the 2024 Separate Financial Statements and Consolidated Financial Statements of the Corporation audited by CPA Vietnam Auditing Company Limited , according to Submission No.TTr/DT-HĐQT dated/..../2025 and Submission No.TTr/DT-HĐQT dated/..../2025 of the Board of Directors .

Article 4. Report on the activities of the Board of Supervisors in 2024.

Agreed to approve the 2024 Supervisory Board's Operation Report according to Submission No. TTr/DT-BKS dated/..../2025 of the Supervisory Board .

Article 5. Profit distribution plan for 2024.

Agreed to approve the 2024 profit distribution plan according to Submission No.TTr/DT-HĐQT dated/..../2025 of the Board of Directors , with the following parameters:

Unit: VND

TT	Content	2024
1	Total profit 2024
2	Accumulated loss at the end of 2023
3	Dividend payment and fund allocation include:
3.1	Dividends
3.2	Bonus Fund and Welfare Fund
3.3	General Manager Bonus Fund
4	Retained earnings at the end of 2024 (.....)

Article 6. Finalization of remuneration of the Board of Directors, operating budget of the Board of Supervisors in 2024, expected in 2025.

Unanimously passed Settlement of remuneration of the Board of Directors, operating budget of the Board of Supervisors in 2024, expected in 2025 according to Submission No.TTr/DT-HĐQT dated/..../2025 of the Board of Directors.

Article 7. Selection of an audit unit for the 2025 Financial Statements of the Corporation.

Agreed to authorize the Board of Supervisors to select an auditor for the 2025 financial statements from the list of auditors accepted by the State Securities Commission to audit public interest entities, according to Submission No. TTr/DT-BKS dated/..../2025 of the Board of Supervisors.

Article 8. Dismissal and election of additional members of the Board of Directors for the 2022 - 2027 term.

Agreed to approve the dismissal of Board of Directors member for and elect additional Board of Directors member for the 2022 - 2027 term in Submission No.TTr/DT-HĐQT dated/..../2025 of the Board of Directors.

Unify through results Elect additional members to the Board of Directors of Vietnam Electronics and Information Technology Corporation for the 2022-2027 term as

Article 9. Implementation provisions

This Resolution was unanimously approved in full by the General Meeting of Shareholders at the Meeting and takes effect from April 10, 2025. Members of the Board of Directors, Supervisory Board, and General Director are responsible for implementing this Resolution./.

Recipient :

- CBTT;
- Board of Directors, Supervisory Board;
- Board of Directors;
- Save: VT, BOD.

**TM. GENERAL MEETING OF
SHAREHOLDERS
CHAIRMAN OF THE BOARD OF
DIRECTORS**

Le Thanh Tuan