

SAISON CEMENT JOINT STOCK COMPANY

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No: .03.../BC-TC

THE SOCIALIST REPUBLIC OF VIETNAM  
Independence - Freedom – Happiness  
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***REPORT ON CORPORATE GOVERNANCE***  
**(of the year 2024)**

**To:**

- *The State Securities Commission*
- *Hanoi City Stock Exchange*

- Name of company: Sai Son Cement joint stock company.
- Address of head office: Nam Son Village, Nam Phuong Tien Commune, Chuong My District, Hanoi City
- Telephone: 02433 132183 Email: ngocxmss@gmail.com
- Charter capital: 578.390.000.000 đồng
- Stock symbol: SCJ

**I. *Activities of the General Meeting of Shareholders***

No	Resolution/Decision No.	Date	Content
1	33/NQ - ĐHĐCĐ	12/04/2024	Activites of the General Meeting of Shareholders Resolution 2024

## II. Board of Directors (annual report 2024):

### 1. Information about the members of the Board of Directors:

No	Board of Directors' members	Position	The date becoming/ceasing to be the member of the Board of Directors	
			Date of appointment	Date of dismissal (*)
1	Mr: Nguyễn Sỹ Tiệp	Chairman	29/04/2021	
2	Mr Vương Đức Nhật	Board member	29/04/2021	
3	Ms: Phan Thị Hải	Board member	29/04/2021	

### 1. 2. Meetings of the Board of Directors: Three meetings were convened.

No	Board of Director' member	Position	Number of meetings attended by Board of Directors (*)	Attendance rate	Reasons for absence
1	Mr: Nguyễn Sỹ Tiệp	Chairman	3/3	100%	
2	Mr: Vương Đức Nhật	Board member	3/3	100%	
3	Ms: Phan Thị Hải	Board member	3/3	100%	

### 3. Supervising the Board of Management by the Board of Directors: Regularly maintained monitoring activities"

### 4. Activities of the Board of Directors' subcommittees: There are no subcommittees of the Board of Directors established.

## II. Resolutions/ Decisions of the Board of Directors:

No	Resolution/Decision No.	Date	Content
1	07/NQ - HĐQT	22/02/2024	Convene the Annual General Meeting of Shareholders in 2024

2	21/NQ - HĐQT	21/03/2024	Approval of the agenda for the 2024 Annual General Meeting of Shareholders
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### III. Supervisory Board

#### 1. Information about the members of the Supervisory Board

No	<i>Members of the Supervisory Board.</i>	<i>Position</i>	<i>The date becoming to be the member of the supervisory Board</i>	<i>Professional qualifications</i>
1	Ms: Nguyễn Ngọc Na	<i>Head of the Supervisory Board</i>	29/04/2021	<i>Bachelor of Economics</i>
2	Ms: Phùng Thị Duyên	<i>Members of the Supervisory Board.</i>	29/04/2021	<i>Bachelor of Economics</i>
3	Mr: Nguyễn Văn Thắng	<i>Members of the Supervisory Board.</i>	29/04/2021	<i>Bachelor of Economics</i>

#### 2. Meetings of Audit Committee

TT	No	Date	Content
1	01/2024/BB-BKS	15/03/2024	<i>Summary of activities in 2023 and plans for 2024.</i>
2	02/2024/BB-BKS	17/03/2024	<i>Supervising the financial statements and key operations of the Company in 2023. Through the report of the supervisory board presented to the Annual General Meeting of Shareholders in 2024</i>

**3.The supervisory activities of the Supervisory Board towards the Board of Directors, the Executive Board, and shareholders:** *The Supervisory Board regularly monitors the activities of the Board of Directors, the Executive Board, and shareholders*

**4.The coordination of activities between the Supervisory Board and the activities of the Board of Directors, the Executive Board, and other management personnel:** *The Supervisory Board regularly interacts and coordinates activities with the Board of Directors, the Executive Board, and other management personnel*

**5.Other activities of the Supervisory Board (if any):** *No activities .*

**IV. Board of Management**

<i>Name</i>	<i>Date of birth</i>	<i>Qualification</i>	<i>Date of appointment</i>
Mr: Vương Đức Nhật	24/12/1970	<i>Bachelor of Economics</i>	29/04/2021
Mr: Nguyễn Trí Chung	02/05/1983	<i>Bachelor of Economics</i>	04/05/2021
Ms: Nguyễn Thu Hằng	19/06/1990	<i>Bachelor of Economics</i>	01/08/2022

**V. Chief Accountant**

<i>Name</i>	<i>Date of birth</i>	<i>Qualification</i>	<i>Date of appointment</i>
Ms: Vương Thị Bích Ngọc	28/04/1980	<i>Bachelor of Economics</i>	29/04/2021

**VI. Training courses on corporate governance:** *No training courses for the Board of Directors were held during the year*

**VII. List of related persons of the public company and transactions of related persons with the company.**

**1. List of related persons of the company.**

S T T	Name of organization/ individual	Securities trading account (if any)	Position at the Company (if any)	Số CMND, ĐKKD, Hộ Chiếu	Date of issue	Place	Contact address	Time of starting to be affiliated person	Time of ending to be affiliated person	Relationshi p with the Company
1	Nguyễn Sỹ Tiệp		Chairman				Số 22 Phó Đức Chính- Ba Đình- Hà Nội	29/04/2021		Insiders
2	Vương Đức Nhật		Member of the Board of Director, Director				Trùng Xá- Lương Tài- Bắc Ninh	29/04/2021		Insiders
3	Phan Thị Hải		Member of the Board of Director,				Tân Chi, Tiên Du, Bắc Ninh	29/04/2021		Insiders
4	Nguyễn Ngọc Na		Head of the Supervisory Board				Tân Chi, Tiên Du, Bắc Ninh	29/04/2021		Insiders
5	Phùng Thị Duyên		Member of the Supervisory Board				Phường Phú Đô, Quận Nam Từ Liêm, Hà Nội	29/04/2021		Insiders
6	Nguyễn Văn Thắng		Member of the Supervisory Board				Xã Đông Thọ, Huyện Yên Phong, Tỉnh Bắc Ninh	29/04/2021		Insiders
7	Phạm Tiến Hiếu		Person responsible for information disclosure				Phố Trung Thành, Phường Ninh Khánh, TP Ninh Bình, tỉnh Ninh Bình	29/04/2021		Insiders
8	Vương Thị Bích Ngọc		Chief accountant				Ngọc Mỹ, Huyện Quốc Oai, TP Hà nội	29/04/2021		Insiders

9	Nguyễn Trí Chung		Deputy General Director				Phó Đức Chính, Trúc Bạch, Ba Đình, Hà Nội	04/05/2021		Insiders
10	Nguyễn Thu Hằng		Deputy General Director				Phó Đức Chính, Trúc Bạch, Ba Đình, Hà Nội	01/08/2022		Insiders

2. Transactions between the company and its related parties or between the company and major shareholders, insiders, or their related parties: Nil.

3. Transaction between internal persons of the Company, affiliated persons of internal persons and the Company's subsidiaries in which the Company takes controlling power: Nil

4. Transactions between the Company and other objects: Nil

4.1 Transactions between the company and a company in which members of the Board of Directors, members of the Supervisory Board, the CEO (General Director), and other managers have been or are currently founders or members of the Board of Directors, the CEO (General Director) in three (03) latest years (calculated as of the report date): Nil

4.2 Transactions between the company and the company in which related persons of members of the Board of Directors, members of the Supervisory Board, the CEO (General Director), and other managers are members of the Board of Directors, the CEO (General Director): Nil

4.3 Other transactions of the company (if any) that may bring material or immaterial benefits to members of the Board of Directors, members of the Supervisory Board, the CEO (General Director), and other managers: Nil

#### VIII. Transactions of internal shareholders and transactions of affiliated persons (*annual report 2024*)

##### 1. List of insider and their related persons:

S T T	Name of organization/ individual	Securities trading account (if any)	Position at the Company (if any)	Số CMND, ĐKKD	Date of issue	Place	Contact address	No. of share owned at period-end	% owned at period-end	Notes
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1	Nguyễn Sỹ Tiệp		Chairman					44.180.951	76,39%	Insiders
1.1	Hoàng Thị Long							731.330	1,26%	Spouce
1.2	Nguyễn Hồng Nhung							0	0,00%	Child
1.3	Nguyễn Thu Hằng							0	0,00%	Child
1.4	Nguyễn Trí Chung							0	0,00%	Child
1.5	Nguyễn Thị Thu Thủy							0	0,00%	Child
1.6	Hoang Long Cement joint stock company							4.806.647	8,31%	Chairman of the Board of Directors, Legal Represent ative, and CEO of Hoang Long Cement Joint Stock Company
1.7	Hoang Long Hoa Binh Cement joint stock company							0	0,00%	Chairman of the Board of Directors, Legal Represent ative, and

										CEO of Hoang Long Hoa Binh Cement Joint Stock Company
<b>2</b>	<b>Vương Đức Nhật</b>		<b>Member of the Board of Director</b>					<b>0</b>	<b>0,00%</b>	<b>Insiders</b>
2.1	Nguyễn Thị Hồng Tươi							0	0,00%	Spouce
2.2	Vương Đức Thành							0	0,00%	Child
2.3	Vương Nguyễn Nhật Quang							0	0,00%	Child
2.4	Vương Đức Nam							0	0,00%	Father
2.5	Nguyễn Thị Tam							0	0,00%	Mother
2.6	Vương Thị Lụa							0	0,00%	Sister
2.7	Vương Văn Anh							0	0,00%	Brother
2.8	Vương Văn Phan							0	0,00%	Brother
2.9	Vương Hữu Phùng							0	0,00%	Brother
2.10	Hoang Long Cement joint stock company							4.806.647	8,31%	Deputy CEO of Hoang Long



										Cement Joint Stock Company
2.11	Hoang Long Hoa Binh Cement joint stock company							0	0,00%	Deputy CEO of Hoang Long Hoa Binh Cement Joint Stock Company
3	Phan Thị Hải		Member of the Board of Director					0	0,00%	Insiders
3.1	Lại Đắc Cường							0	0,00%	Spouce
3.2	Lại thị Ngọc							0	0,00%	Child
3.3	Nguyễn Thị Ky							0	0,00%	Mother
3.4	Phan Thị Hương							0	0,00%	Sister

3.5	Phan Thị Hằng							0	0,00%	Sister
3.6	Phan Thị Hưng							0	0,00%	Brother
3.7	Phan Khắc Hà							0	0,00%	Brother
<b>4</b>	<b>Phạm Tiến Hiếu</b>		<b>Person responsible for information disclosure</b>					<b>797.200</b>	<b>1,38%</b>	<b>Insiders</b>
4.1	Nguyễn Thị Thảo							0	0,00%	Spouce
4.2	Phạm Thị Thu Hiền							0	0,00%	Child
4.3	Phạm Thành Trung							0	0,00%	Child
4.4	Phạm Tiến Mươi							0	0,00%	Father
4.5	Nguyễn Thị Hữu							0	0,00%	Mother
4.6	Phạm Thị Hồng Hạnh							0	0,00%	Sister
4.7	Phạm Thị Thu Hương							0	0,00%	Sister
<b>5</b>	<b>Nguyễn Ngọc Na</b>		<b>Head of the Supervisory Board</b>					<b>0</b>	<b>0,00%</b>	<b>Insiders</b>
5.1	Nguyễn Ngọc Hồng							0	0,00%	Father

5.2	Đỗ Thị Vân							0	0,00%	Mother
5.3	Nguyễn Thị Hằng							0	0,00%	Sister
5.4	Nguyễn Ngọc Xuân							0	0,00%	Brother
<b>6</b>	<b>Phùng Thị Duyên</b>		<b>Member of the Supervisory Board</b>					<b>0</b>	<b>0,00%</b>	<b>Insiders</b>
6.1	Nguyễn Hữu Long							0	0,00%	Spouce
6.2	Nguyễn Đức Trung							0	0,00%	Child
6.3	Nguyễn Hữu Hiếu							0	0,00%	Child
6.4	Phùng Khắc Bình							0	0,00%	Father
6.5	Nguyễn Thị Chuyên							0	0,00%	Mother
6.6	Phùng Khắc An							0	0,00%	Brother
6.7	Phùng Thị Thu Mỹ							0	0,00%	Sister
<b>7</b>	<b>Nguyễn Văn Thắng</b>		<b>Member of the Supervisory Board</b>					<b>0</b>	<b>0,00%</b>	<b>Insiders</b>
7.1	Nguyễn Văn Đăng							0	0,00%	Father
7.2	Nguyễn Thị Hoa							0	0,00%	Mother
7.3	Nguyễn Thị Huệ							0	0,00%	Sister

<b>8</b>	<b>Vương Thị Bích Ngọc</b>		Chief Accountant					<b>0</b>	<b>0,00%</b>	<b>Insiders</b>
8.1	Nguyễn Thế Duy							0	0,00%	Child
8.2	Nguyễn Thị Minh Châu							0	0,00%	Child
8.3	Nguyễn Thùy Dương							0	0,00%	Child
8.4	Vương Văn Long							0	0,00%	Father
8.5	Doãn Thị Hương							0	0,00%	Mother
8.6	Vương Quốc Quân							0	0,00%	Brother
<b>9</b>	<b>Nguyễn Trí Chung</b>		Deputy General Director					<b>0</b>	<b>0,00%</b>	<b>Insiders</b>
9.1	Nguyễn Hoàng Long Thành							0	0,00%	Child
9.2	Nguyễn Hoàng Long Giang							0	0,00%	Child
9.3	Nguyễn Sỹ Hoàng							0	0,00%	Child
9.4	Nguyễn Sỹ Tiệp							44.180.951	76,39%	Father
9.5	Hoàng Thị Long							731.330	1,26%	Mother
9.6	Nguyễn Hồng Nhung							0	0,00%	Sister
9.7	Nguyễn Thu Hằng							0	0,00%	Sister

9.8	Nguyễn Thị Thu Thủy							0	0,00%	Sister
9.9	Hoang Long Cement joint stock company							4.806.647	8,31%	Deputy CEO of Hoang Long Cement Joint Stock Company
9.10	Hoang Long Hoa Binh Cement joint stock company							0	0,00%	CEO of Hoang Long Hoa Binh Cement Joint Stock Company

9.9	Nguyễn Ngọc Mỹ							0 0,00%	Spouce
10	Nguyễn Thu Hằng		Deputy General Director					0 0,00%	Insiders
10.1	Trần Minh Anh							0 0,00%	Child
10.2	Nguyễn Sỹ Tiệp						44.180.951	76,39%	Father
10.3	Hoàng Thị Long						731.330	1,26%	Mother
10.4	Nguyễn Hồng Nhung							0 0,00%	Sister
10.5	Nguyễn Trí Chung							0 0,00%	Brother
10.6	Nguyễn Thị Thu Thủy							0 0,00%	Sister

2. **Stock trading:** No transactions:

3. **Other transactions: (transactions of internal shareholders/major shareholders and related parties) :** No transactions.

**VIII. Other issues to note:** No changes.

**SAISON CEMENT JOINT STOCK COMPANY**

(Sign and seal)



**CHỦ TỊCH HĐQT  
NGUYỄN SỸ TIỆP**

