

Number/PETAJICOHN-GM

Hanoi, March 14, 2025



**NOTICE OF MEETING INVITATION**  
**ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2025**

**Dear Shareholders of Trading and Transport Joint Stock Company  
Petrolimex Hanoi**

The Board of Directors of Petrolimex Hanoi Trading and Transport Joint Stock Company (the Company) would like to announce and invite shareholders and representatives of shareholders to attend the 2025 Annual General Meeting of Shareholders (AGM) which will be held specifically as follows:

**1. Time:** 8:00 a.m., Saturday, April 5, 2025.

**2. Location:** Company Hall - Number 49 Duc Giang Street, Long Bien, Hanoi.

**3. Contents:**

- Approve the 2024 production and business results report and the 2025 production and business plan; report on the activities of the Board of Directors and the Company's Supervisory Board in 2024.

- Approve the reports of the Board of Directors and the Control Board.

**4. Documents:** Details of the program and discussion documents through the General Meeting of Shareholders are posted on the Company's website: <http://www.petajicohanoi.petrolimex.com.vn>.

**5. Conditions for attending the meeting:**

- Shareholders of the Company at the time of closing the list of shareholders on March 13, 2025.

- Shareholders who are unable to attend the General Meeting of Shareholders may authorize in writing the Chairman of the Board of Directors/Director/Head of the Company's Supervisory Board or to others. The written authorization made must contain sufficient information according to the form enclosed with **this Notice of invitation to the meeting**.

**6. Registration for the General Meeting of Shareholders:**

- Shareholders please confirm attendance/authorization by sending a letter or fax to the Company (address: Shareholder Relations Department - Petrolimex Hanoi Trading and Transport Joint Stock Company, No. 49 Duc Giang Street, Long Bien, Hanoi; Fax number 024.36557814 before **16:00 on 04/4/2025**, or contact Mr. **Bui The Bao**, Tel: 024.38773117/024.36559040, DD: 0912422599) for more information.

- When attending the General Meeting, shareholders must bring their ID card/ID card/passport, invitation letter and valid power of attorney (if any); Shareholders/shareholders' representatives pay for travel, accommodation and other expenses during the process of attending the General Meeting of Shareholders.

**Recipient:**

-Ditto

- Lou the Board of Directors, VT.



**Bui Van Thanh**