



**GENERAL MEETING OF
SHAREHOLDERS
SONG DA 6 JOINT STOCK
COMPANY**

No: 01/BB-DHĐCĐ

THE SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

Hanoi, May 8, 2025

(DRAFT) MINUTES

2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

SONG DA 6 JOINT STOCK COMPANY

I. Company name: Song Da 6 Joint Stock Company.

- Head office address: TM Building, Van Khe Urban Area, La Khe Ward, Ha Dong District, Hanoi.
- Business registration number : 4400135552.

II. Time and Venue of the General Meeting of Shareholders:

- Start time: From 8:30 a.m. on May 8, 2025.
- Venue: TM Building, Van Khe Urban Area, La Khe Ward, Ha Dong District, Hanoi.

III. Participants:

- Guest representative of the parent company - Song Da Corporation - JSC;
- Board of Directors, Board of Supervisors of Song Da 6 Joint Stock Company;
- Shareholders of Song Da 6 Joint Stock Company;
- UHY Auditing and Consulting Company Limited.

IV. Structure of the Presidium and the Committees/Groups assisting the General Meeting:

1. Presidium:

- Mr. Dang Quoc Bao: Chairman of the BOD of the Company - Chairman
- Mr. Le Tien Thu: Board member cum General Director of the Company
- Mr. Nguyen Dinh Tu: Head of the Company's Board of Supervisors

2. The Secretary is appointed by the Chairman of the Meeting as follows:

The secretary introduced by the Chairman of the meeting is Mr. Nguyen Trong Dat: Secretary of the Youth Union, Deputy Head of the Company's Bidding Project Department.

3. The Vote Counting Committee approved by the General Meeting of Shareholders by raising Voting Cards at the General Meeting with 100% approval from shareholders present, specifically as follows:

- Ms. Nguyen Thi Kim Dung - Staff of the Organization and Human Resources Department: Head of the Committee;
- Mr. Hoang Duy Binh - Staff of the Quality Control Department: Member;
- Ms. Nguyen Thi Phuong - Staff of Technical Department: Member;
- Ms. Nguyen Thi Mai - Staff of the Investment Project Department: Member;
- Ms. Tran Thi Hoang Anh - Staff of the Organization and Human Resources Department: Member;

V. Conditions for conducting the 2025 General Meeting of Shareholders:

Mr. Nguyen Dinh Tu - Head of the Board of Supervisors reported the results of the shareholder eligibility verification and declared that the 2025 Annual General Meeting of Shareholders of Song Da 6 Joint Stock Company is eligible to proceed as follows:

- The total number of shareholders of Song Da 6 Joint Stock Company on the record date of April 1, 2025 to attend the General Meeting is 2,250 shareholders, owning 34,771,611 common shares with voting rights, equivalent to VND 347,716,110,000 (100% of the Company's charter capital).

- The total number of Shareholders and authorized representatives of Shareholders attending the General Meeting as of 8:30 a.m. on May 8, 2025 is: ... shareholders, owning ... common shares, equal to % of the total number of common shares with voting rights of the Company.

- Pursuant to Clause 1, Article 145, Law on Enterprises 2020; Clause 1, Article 19, Company Charter, the 2025 Annual General Meeting of Shareholders of Song Da 6 Joint Stock Company is eligible to hold a meeting as prescribed.

VI. Content and order of the General Meeting:

1. The Organizing Committee opened the General Meeting;

2. Shareholder Eligibility Verification Committee – The Head of the Board of Supervisors reported to the General Meeting on the eligibility to proceed with the subsequent issues;

3. Appointed Secretary; Elected the General Meeting's Vote Counting Committee with the unanimous approval of% of Shareholders attending the General Meeting;

4. The content and agenda of the General Meeting were approved with a rate of% of shareholders present in agreement by raising their voting cards;

5. The working regulations of the General Meeting were approved with the rate of% of shareholders present in agreement by raising their voting cards;

6. The General Meeting listened to Mr. Dang Quoc Bao - Chairman of the Board of Directors presenting the Board of Directors' Report assessing the production and business results, key economic indicators in 2024; activities of the Board of Directors in 2024; Operation plan for 2025;

7. The General Meeting listened to Mr. Nguyen Dinh Tu - Head of the Board of Supervisors present the Report on the audit results of the 2024 financial statements; Report on the performance results of the Board of Supervisors in 2024, and the 2025 Operation plan;

8. The General Meeting listened to Mr. Nguyen Dinh Tu - Head of the Board of Supervisors present the Proposal on the Selection of the Auditing Firm for 2025 Financial Statements.

9. The General Meeting listened to Mr. Le Tien Thu - Member of the Board of Directors, General Director present the Board of Directors' Proposal to the General Meeting of Shareholders for approval of issues within the decision-making authority of the General Meeting of Shareholders;

10. The General Meeting discussed:

Shareholder owning shares raised the following questions and discussions:

(1)

(2)

(3)

The chair answered and assigned the answers as follows:

(1). Mr. Dang Quoc Bao introduced himself.

(2). Mr. Dang Quoc Bao - Chairman of the BOD of the Company answered question number:

(3) Mr. Dang Quoc Bao - Chairman of the BOD of the Company answered question number:

11. Shareholders conducted voting procedures to approve issues within the authority of the General Meeting of Shareholders.

12. The Vote Counting Committee collected and counted the ballots according to regulations.

13. The Head of the Vote Counting Committee announced the results of the vote counting on issues within the authority of the 2025 Annual General Meeting of Shareholders (Detailed vote counting minutes are attached).

14. Secretary reported draft Minutes and Resolution of the General Meeting.

15. Shareholders voted to approve the Minutes and Resolution of the 2025 Annual General Meeting of Shareholders of Song Da 6 Joint Stock Company by raising Voting Cards.

VII. Issues approved at the General Meeting of Shareholders:

At the time of voting: The total number of Shareholders and authorized representatives of Shareholders attending the General Meeting is: ... shareholders, owning ... common shares, equal to ...% of the total number of common shares with voting rights of the Company.

Pursuant to the vote counting results report (with detailed vote counting minutes attached); Pursuant to the provisions of the Law on Enterprises and the Company Charter, the 2025 Annual General Meeting of Shareholders of Song Da 6 Joint Stock Company approved the following contents:

1. Report on production and business results and activities of the Board of Directors in 2024 (*as documents submitted to the General Meeting*).

2. Production and business plan for 2025 with main targets:

No.	Indicators	Unit	Plan
I	TOTAL PRODUCTION AND BUSINESS VALUE	Billion VND	200.176
	Construction and Installation Activities	Billion VND	189.597
	Other business and services	Billion VND	10.579
II	FINANCIAL PLAN	Billion VND	
1	Revenue	Billion VND	372.756
2	Profit	Billion VND	
	Profit before tax	Billion VND	11.183
	Profit after tax	Billion VND	8.946
3	State payments	Billion VND	11.622
4	Profit		
	Marginal profit (Profit before tax/ Revenue)	%	3.0
	Profit after tax / charter capital	%	2.6
	ROE (Profit after tax/Equity)	%	4.7

5	Charter capital	Billion VND	347.716
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The attached 2025 Business Plan Report was submitted to the General Meeting.

3. Report on the Board of Supervisors' performance in 2024 and the 2025 Operation Plan *(as documents submitted to the General Meeting)*.

4. The 2024 financial report has been audited with the following key indicators:

No.	Indicators	Unit	Plan
1	Revenue	VND	147,141,343,225
2	Profit		
-	Profit before tax	VND	2,910,026,750
-	Profit after tax	VND	2,690,793,682
3	Total asset	VND	859,994,103,398
-	Current asset	VND	792,168,115,939
-	Non-current asset	VND	67,825,987,459
4	Source of capital	VND	859,994,103,398
-	Liabilities	VND	679,204,543,784
-	Owner's equity	VND	180,789,559,614

Detailed audited Financial Report attached.

5. Profit and dividend distribution plan for 2024:

5.1. Approval of the 2024 profit distribution plan:

No	Indicators	Unit	Distribution profit
1	Total profit before tax this year	VND	2,910,026,750
2	Profit subject to corporate income tax	VND	2,910,026,750
3	Corporate income tax	VND	219,233,068
4	Profit after tax (4=2-3)	VND	2,690,793,682
5	Profit carried forward from previous year	VND	-277,757,183,501
6	Declared profit for dividend distribution	VND	0
7	Charter capital	VND	347,716,110,000
8	Provision for corporate funds	VND	0

9	Profit carried forward to next period	VND	-275,066,389,819
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5.2. Dividend payment plan: The company will not pay dividends in 2024 because it does not meet the conditions.

6. Selection of auditing unit for 2025 Financial Statements:

The General Meeting of Shareholders authorizes the Company's Board of Directors to select 01 (one) out of 03 (three) qualified Auditing firms according to the regulations of the Ministry of Finance and the State Securities Commission to audit the 2025 financial statements according to the Proposal of the Company's Board of Supervisors:

- VACO Auditing Company Limited ;
- UHY Auditing and Consulting Company Limited;
- AASC Auditing Firm Company Limited;

7. Approval of remuneration levels of the Board of Directors and Board of Supervisors in 2024:

No.	Position	Quantity	Approved level Remuneration /month (VND)	Remuneration approved by GMS (VND/month)
1	Concurrent Chairman of the BOD	01 person	7,000,000	5,000,000
2	Board Member	04 people	5,000,000	3,550,000
3	Board of Supervisors	02 people	3,000,000	2,130,000

8. Remuneration plan for the Board of Directors and Board of Supervisors in 2025:

No.	Position	Quantity	Monthly remuneration plan (VND)
1	Concurrent Chairman of the BOD	01 person	7,000,000
2	Board Member	04 people	5,000,000

3	Part-time member of the Board of Supervisors	02 people	3,000,000
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When settling the remuneration of the Manager, the remuneration of the Company's managers, Song Da 6 Joint Stock Company applies the provisions of Circular No. 28/2016/TT-BLDTBXH dated September 1, 2016, issued by the Ministry of Labor, Invalids and Social Affairs, and other applicable regulations.

VIII. Issues not approved at the General Meeting of Shareholders:

At the time of voting: The total number of Shareholders and authorized representatives of Shareholders attending the Meeting was: 34 shareholders, owning 23,250,222 common shares, equal to 66.9% of the total number of common shares with voting rights of the Company.

Pursuant to the vote counting results report (with detailed vote counting minutes attached); Pursuant to the provisions of the Law on Enterprises and the Company Charter, the 2024 Annual General Meeting of Shareholders of Song Da 6 Joint Stock Company did not approve the following contents:

1.

2.

The minutes of the 2025 Annual General Meeting of Shareholders of Song Da 6 Joint Stock Company were completed at 11:30 a.m. on May 8, 2025, and were voted on by the Shareholders and authorized representatives of the Shareholders attending the meeting./.

The Chairman and Secretary of the meeting signed below.

**SECRETARY OF THE
GENERAL MEETING**

**CHAIRMAN OF THE
GENERAL MEETING
CHAIRMAN OF THE COMPANY
BOARD OF DIRECTORS**

Nguyen Trong Dat

Dang Quoc Bao