



# CÔNG TY CỔ PHẦN ĐẦU TƯ DỊCH VỤ VÀ PHÁT TRIỂN XANH

Mã số doanh nghiệp: 0201768923 | Địa chỉ: Lô CC2 – KCN MP Đình Vũ, Đông Hải 2, Hải An, Hải Phòng  
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**GREEN DEVELOPMENT AND  
INVESTMENT SERVICE  
JOINT STOCK COMPANY**

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**SOCIALIST REPUBLIC OF VIETNAM**  
**Independence - Freedom - Happiness**

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*Haiphong, March 10<sup>th</sup> 2025*

**REGULATIONS ON SUPPLEMENTARY ELECTION  
OF THE BOARD OF DIRECTORS FOR THE 2024-2027 TERM  
AT THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS  
GREEN DEVELOPMENT & INVESTMENT SERVICE JOINT STOCK COMPANY**

- Pursuant to the Law on Enterprises No. 59/2020/QH14 on June 17, 2020;
- Pursuant to Charter of Green Development and Investment Service Joint Stock Company.

The supplementary election of a member of the Board of Directors (BOD) for the 2024-2027 term at the 2025 Annual General Meeting of Shareholders shall be conducted in accordance with the following regulations:

**I. THE CHAIRPERSON OF THE MEETING SHALL PRESIDE OVER THE ELECTION WITH THE FOLLOWING RESPONSIBILITIES:**

- Presenting the list of eligible nominees and candidates for the BOD.
- Addressing any complaints regarding the election process (if any).

**II. NOMINATION, CANDIDACY REGULATIONS, AND BOD QUALIFICATIONS**

- Term: **The remaining duration of the 2024-2027 term.**
- Number of BOD members for the 2024-2027 term: 05 members.
- Number of additional members to be elected: 01 member.
- Number of BOD candidates: Unlimited.

**1. Right to nominate, self-nominate**

- Shareholders or groups of shareholders holding at least 5% of the total voting shares as of the record date for Annual General Meeting of Shareholders participation (February 7, 2025) shall have the right to nominate or stand for election to the BOD under the following regulations: Holding from 5% to less than 10%: entitled to nominate one (1) candidate; Holding from 10% to less than 30%: entitled to nominate a maximum of two (2) candidates; Holding from 30% to less than 40%: entitled to nominate a maximum of three (3) candidates; Holding from 40% to less than 50%: entitled to nominate a maximum of four (4) candidates; Holding from 50% to less than 60%: entitled to nominate a maximum of five (5) candidates; Holding from 60% to less than 70%: entitled to nominate a maximum of six (6) candidates; Holding from 70% to less than 80%: entitled to nominate a maximum of seven (7) candidates; Holding from 80% to less than 90%: entitled to nominate a maximum of eight (8) candidates.

- In the event that the number of nominees and candidates is insufficient to meet the required number of BOD members or if the nominees do not meet the necessary qualifications, the incumbent BOD shall nominate additional candidates to fulfill the required number. The method of nomination by the incumbent BOD must be clearly announced and approved by the Annual General Meeting of







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Vote Counting Committee will equally distribute the total votes of the shareholder/authorized representative among all selected candidates.

❖ Option 2: Shareholders shall clearly specify the number of votes in the column “Vote for a specific number of candidates” corresponding to the candidate(s) selected by the shareholder or their authorized representative. In this case, the total number of votes allocated to all selected candidates must not exceed the total number of votes the shareholder or authorized representative is entitled to.

*Note:* In case a shareholder or their authorized representative marks the column “Divide total number of votes equally among selected candidates” while also specifying a number of votes in the column “Vote for a specific number of candidates,” the Vote Counting Committee shall use the number of votes recorded in the “Vote for a specific number of candidates” column as the basis for calculating the election results.

### - Invalid voting card:

**A voting card shall be deemed in valid if:**

- + It is not issued by the Organizing Committee;
- + It contains more candidates than permitted or includes names that are not on the official list of nominees and candidates;
- + The total number of votes for candidates exceeds the total number of votes allocated to the shareholder or their authorized representative, or the number of selected candidates exceeds the approved number of Board members to be elected.
- + It is altered, torn, erased, or contains additional content not permitted;
- + It is submitted to the Vote Counting Committee after the voting period has ended;
- + It lacks the signature of the shareholder or their authorized representative.

### 4. Vote Counting Committee and its responsibility:

The Vote Counting Committee is nominated by the Chairperson of the General Meeting and approved by the General Meeting of Shareholders. It has the following responsibilities:

- Check the voting card box in the presence of shareholders attending the General Meeting;
- Provide detailed instructions on completing the voting card under the cumulative voting method;
- Verify the validity of voting cards, objectively count the election results, and ensure the accuracy of the voting outcome;
- Consolidate election results and prepare the Vote Counting Minutes. The minutes must be signed by all members of the Vote Counting Committee or its Head to confirm accuracy, transparency, and compliance with voting principles and procedures;
- Handover the Vote Counting Minutes and all voting cards to the Secretary of the General Meeting;
- Coordinate with the Chairperson of the General Meeting to address any election-related complaints and report them to the General Meeting of Shareholders for resolution.
- The Vote Counting Minutes must include the following details:
  - + Total number of voting shares present at the General Meeting, number of valid voting cards, and number of invalid voting cards;
  - + Number of votes received by each candidate;

01/01/2024  
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HẢI PHÒNG



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- + Percentage of votes each candidate received out of the total votes;
- The Head of the Vote Counting Committee is responsible for ensuring the legality, order, and procedure of the voting process and shall report the election results to the General Meeting on behalf of the Chairperson.

## V. PRINCIPLES OF ELECTION RESULTS

- Candidates elected as members of the Board of Directors are determined based on the highest number of votes, in descending order, until the required number of Board members is filled.
- In the event that two or more candidates receive the same number of votes for the final available position(s), a re-election will be conducted among these candidates to determine the successful one(s).
- If, after the re-election, the required number of Board members is still not filled, the General Meeting of Shareholders may vote on whether to leave the position(s) vacant and conduct a supplementary election in the next General Meeting.

## VII. EFFECTIVENESS

This Election Regulation shall take effect immediately upon approval by the General Meeting of Shareholders and shall remain in force until the conclusion of the 2025 Annual General Meeting of Shareholders of Green Development and Investment Service Joint Stock Company.

The Board of Directors respectfully submits this to the General Meeting of Shareholders for consideration and approval.

ON BEHALF OF GENERAL MEETING OF  
SHAREHOLDERS

Chairperson

Chairman of BOD



NGUYEN DUC DUNG

