



Hanoi, March 05, 2025

INVITATION TO THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

To: Shareholders:

Address:

Ownership registration number: **Number of shares:**

VIWACO Joint Stock Company (Address: 1st Floor, Building 17T7, Trung Hoa – Nhan Chinh Urban Area, Nhan Chinh Ward, Thanh Xuan District, Hanoi City - Business Registration Number: 0101624050 - Stock Code: VAV) respectfully announces and cordially invites Shareholders to attend the Annual General Meeting of Shareholders 2025 of VIWACO Joint Stock Company as follows:

1. **Meeting time:** Starting from 8:00 a.m. on March 27, 2025 (Thursday)
2. **Location:** Meeting room of VIWACO Joint Stock Company, 1st Floor, Building 17T6, Trung Hoa – Nhan Chinh Urban Area, Nhan Chinh Ward, Thanh Xuan District, Hanoi City.
3. **Meeting content:** According to the attached General Meeting Program
4. **Conditions of participation:** All shareholders holding shares of VIWACO Joint Stock Company according to the shareholder list as of February 24, 2025, or those authorized to participate are eligible to attend.
5. **Confirmation of attendance:** For the convenience of organizing the General Meeting, shareholders are requested to send directly, by post, email or fax the Attendance/Authorization Form (according to the attached form) to VIWACO Joint Stock Company before 5:00 p.m. on March 26, 2025 (Wednesday).
6. Shareholders or authorized persons attending the Meeting must bring the following documents:
 - Invitation to the 2025 Annual General Meeting of Shareholders.
 - Identity card/Citizen identification card or passport of the people attending the General Meeting.
 - Certified copy of the shareholder's ID card/Citizen ID card or passport (in case the person attending the General Meeting is an authorized person).
 - The original letter of Attorney for attending the General Meeting (in case of authorized attendance).
7. The documents related to the General Meeting and the templates for the Confirmation Letter and letter of Attorney for attendance are published in the Investor Relations section on the website of VIWACO Joint Stock Company (VIWACO.VN), including:
8. For all details related to the General Meeting, shareholders are kindly requested to contact: Organizing and Administration Department, VIWACO Joint Stock Company, 1st Floor, Building 17T7, Trung Hoa - Nhan Chinh Urban Area, Nhan Chinh Ward, Thanh Xuan District, Hanoi City. Phone: (024) 62511523
E-mail: info@viwaco.org

Best regards./.

**ON BEHALF OF BOARD OF DIRECTORS
CHAIRMAN**

Recipient:

- As To;
- BOD;
- SB;
- General Director;
- Save admin, Legal Department.

Duong Van Mau