

**TỔNG CÔNG TY  
THIẾT BỊ ĐIỆN ĐÔNG ANH-  
CÔNG TY CỔ PHẦN**

Số: 1955/EEMC-TCHC

**CỘNG HÒA XÃ HỘI CHỦ NGHĨA VIỆT NAM  
Độc lập – Tự do – Hạnh phúc**

*Hà Nội, ngày 09 tháng 12 năm 2025*

## **CÔNG BỐ THÔNG TIN BẤT THƯỜNG**

**(Tài liệu họp Đại hội đồng cổ đông bất thường ngày 30/12/2025)**

**Kính gửi: - Ủy ban Chứng khoán nhà nước  
- Sở Giao dịch Chứng khoán Hà Nội**

### **I) Tổ chức:**

- Tên tổ chức: Tổng Công ty Thiết bị điện Đông Anh – Công ty cổ phần
- Mã chứng khoán: TBD – Sàn UPCOM
- Địa chỉ: Số 189, đường Lâm Tiên, xã Thụ Lâm, TP.Hà Nội
- Điện thoại: 024. 38833779; - Fax: 024. 38833113
- Website: <http://www.eemc.com.vn>

### **II) Nội dung công bố thông tin:**

Thông báo mời họp và Tài liệu họp Đại hội đồng cổ đông bất thường ngày 30/12/2025 của Tổng Công ty Thiết bị điện Đông Anh – Công ty cổ phần.

**III) Thông tin này đã được công bố trên trang thông tin điện tử của công ty vào ngày 09/12/2025 tại đường dẫn: <http://www.eemc.com.vn/>. (Thông báo mời họp, Giấy Đăng ký/ Ủy quyền tham dự Đại hội được gửi trực tiếp cho các cổ đông và có hướng dẫn việc tiếp cận Tài liệu Đại hội).**

Chúng tôi xin cam kết các thông tin công bố trên đây là đúng sự thật và hoàn toàn chịu trách nhiệm trước pháp luật về nội dung các thông tin đã công bố. *[Chữ ký]*

**Trân trọng!**

### **Nơi nhận:**

- Như trên;
- Website EEMC;
- Lưu: VT,Th.K.

**NGƯỜI ĐẠI DIỆN THEO PHÁP LUẬT  
TỔNG GIÁM ĐỐC**



**Nguyễn Vũ Cường**

No.: 1939 /TB-EEMC

*Hanoi, 08 December 2025*

(Company Code: 0100101322)

**INVITATION LETTER  
TO THE EXTRAORDINARY GENERAL MEETING OF SHARE HOLDERS  
ON 30 DECEMBER 2025**

To<sup>0</sup> :  
Address :  
Telephone number :  
Number of shares : share(s)

The Board of Directors of Dong Anh Electrical Equipment Corporation – Joint Stock Company respectfully invites you to attend the 2025 Extraordinary general meeting of Shareholders, with details as follows:

**1. Time:**

- Document registration: 08:30 AM, Tuesday, December 30, 2025
- Opening of the Meeting: 09:00 AM, Tuesday, December 30, 2025.

**2. Venue:** Meeting Room, Dong Anh Electrical Equipment Corporation – JSC, having the address at No. 189 Lam Tien Street, Thu Lam Commune, Hanoi City.

**3. Main agenda of the Meeting:**

- Consider and approve the resignation of a member of the Board of Directors.
- Dismiss a member of the Board of Directors.
- Elect additional members of the Board of Directors.
- Other matters within the authority of the General Meeting of Shareholders (if any).

**4. Participants:**

Shareholders holding shares of Dong Anh Electrical Equipment Corporation – JSC whose names appear on the list of shareholders as of December 04, 2025, or their legally authorized representatives.

**5. Registration for Attendance:**

To facilitate thorough preparation for the Meeting, shareholders are kindly requested, upon receipt of this Invitation, to complete and return the enclosed Registration/Authorization Form (or an authorization document in accordance with civil law provisions) to Dong Anh Electrical Equipment Corporation – JSC no later than 4:00 PM on Monday, December 29, 2025, through one of the following methods: email to [cuongtm@eemc.com.vn](mailto:cuongtm@eemc.com.vn); or send a message in the format: (Full name of shareholder + Shareholder Code/ID Card/Citizen ID/Business Registration Number) to 0934562534; or direct submission/fax to the following recipient and address:

Recipient: Mr. Tang Manh Cuong - Dong Anh Electrical Equipment Corporation

Address: No. 189 Lam Tien Street, Thu Lam Commune, Hanoi City

Tel: +84 24 3882 0386

Fax: +84 24 3883 3113

**6. Required Documents for Attending the Meeting:** Shareholders or their authorized representatives are requested to bring the following documents when attending the Meeting: Original ID Card/Citizen ID or Passport; Original Power of Attorney and the original Invitation Letter from the authorizing shareholder (in case of authorization)

**7. Notice:** Shareholders are kindly advised to regularly visit the Company's website at <http://www.eemc.com.vn> for updates regarding the Meeting documents and agenda (if there are any changes). *✍*

**Sincerely!**

**Recipients:**

- As Above;
- CBTT (UBCKNN, HNX);
- Ban QLV EVN (b/c);
- HĐQT, BTGD, TBKS;
- Units in the Corporation;
- Website EEMC;
- Archive: VTh, ThK.

**ON BEHALF OF THE BOARD OF  
DIRECTORS  
CHAIRMAN**



**Nguyễn Xuân Nam**

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*Note: Shareholders are requested to cover their own accommodation and travel expenses.*





## AGENDA OF THE 2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS DONG ANH ELECTRICAL EQUIPMENT CORPORATION

**Time of the Meeting:** From 08:30 AM, Tuesday, December 30, 2025

**Venue:** Meeting Room of the Corporation

**Address:** No. 189 Lam Tien Street, Thu Lam Commune, Hanoi City

No.	Agenda	Time
<b>I</b>	<b>REGISTRATION AND DOCUMENT COLLECTION PROCEDURES</b>	<b>08h30 - 09h00</b>
1	Reception of Delegates and Shareholders	
2	Verification of eligibility and preparation of the list of attending Shareholders	
<b>II</b>	<b>MEETING AGENDA</b>	
<b>1</b>	<b>Opening Ceremony, Report on Shareholder Eligibility Verification, Introduction of the Chairperson, Secretariat, and Vote Counting Committee</b>	<b>09h00 - 09h40</b>
-	Opening remarks, statement of purpose, and introduction of delegates	
-	Report on the verification of Shareholder eligibility	
-	Introduction of the Chairperson of the Meeting	
-	Introduction of the Meeting Secretary	
-	Introduction and approval of the Vote Counting Committee	
-	Approval of the Meeting Agenda	
-	Approval of the Meeting Regulations	
<b>2</b>	<b>Presentation of Proposals</b>	<b>09h40 - 09h45</b>
-	Proposal on dismissal of Board of Directors members and election of additional Board of Directors members for the 2025-2030 term	
<b>3</b>	<b>Voting</b>	<b>10h45 - 10h55</b>
	Accept the resignation of the Board of Directors member	
	Dismissal of Board of Directors	
<b>6</b>	<b>Election of Members of the Board of Directors for the 2025–2030 Term</b>	<b>09h55 - 10h35</b>
-	Approval of the List of Candidates	
-	Approval of the Election Regulations for Members of the Board of Directors for the 2025–2030 Term	
-	Election of Members of the Board of Directors for the 2025–2030 Term	
<b>8</b>	<b>The Vote Counting Committee announces the Minutes of Voting on the Meeting's Resolutions</b>	<b>10h35 - 10h50</b>
<b>9</b>	<b>Approval of the Minutes and the Resolution of the General Meeting</b>	<b>10h50 - 11h05</b>
<b>10</b>	<b>Closing remarks</b>	<b>11h05 - 11h15</b>

**Organizing  
Committee**



**DONG ANH ELECTRICAL  
EQUIPMENT CORPORATION  
– JOINT STOCK COMPANY**

No.: 1940/TB-EEMC

**THE SOCIALIST REPUBLIC OF VIETNAM**  
**Independence - Freedom - Happiness**

*Hanoi, 08 December 2025*

**NOTICE**

**Regarding the Nomination and Self-Nomination of Candidates for the Board of  
Directors for the 2025–2030 Term**

To: Esteemed Shareholders of Dong Anh Electrical Equipment Corporation – Joint Stock  
Company

The Board of Directors of Dong Anh Electrical Equipment Corporation – Joint Stock Company (the “Board of Directors”) respectfully informs the esteemed shareholders of the nomination and self-nomination of candidates for the election of one (01) additional member of the Board of Directors for the 2025–2030 term, to be conducted at the Extraordinary General Meeting of Shareholders of the Company on 30 December 2025, as follows:

**1. Reason for Electing an Additional Member of the Board of Directors for the  
2025–2030 Term**

On 14 November 2025, the Board of Directors received the resignation letter of Mr. Nguyễn Xuân Nam, a member of the Board. The Board has resolved to convene an Extraordinary General Meeting of Shareholders on 30 December 2025 to consider and approve his resignation and to dismiss Mr. Nguyễn Xuân Nam in accordance with the approved resignation. In this case, the number of remaining Board members will be four (04), whereas the Company’s Charter stipulates that the Board shall consist of five (05) members. Therefore, it is necessary for the General Meeting of Shareholders to elect one (01) additional member to ensure the composition of the Board of Directors is in compliance with the Charter.

Based on the above, the Board of Directors hereby issues this notice to invite shareholders to nominate or self-nominate candidates for election as a member of the Board of Directors for the 2025–2030 term at the 2025 Extraordinary General Meeting of Shareholders.

**2. Number, Qualifications, and Method of Electing an Additional Member of the  
Board of Directors**

**2.1. Number:** 01 (one) member

**2.2. Qualifications and Conditions for Members of the Board of Directors:**

To be eligible for election as a member of the Board of Directors, candidates must satisfy the qualifications and conditions stipulated in Article 155 of the Law on Enterprises 2020, Article 275 of Decree No. 155/2020/ND-CP, and Clause 4, Article 25 of the Company’s Charter, specifically as follows:

- Must not fall into any of the following categories: Officials, public employees, or civil servants; Officers, non-commissioned officers, professional soldiers, workers, or employees of the People’s Army or the People’s Public Security of Vietnam, Executive



officers or managers in state-owned enterprises (except those appointed as authorized representatives managing State capital in other enterprises Minors; individuals who have lost or have limited legal capacity; individuals with cognitive or behavioral difficulties, Individuals currently under criminal investigation, temporary detention, serving a prison sentence, or subject to administrative measures at compulsory detoxification centers or re-education institutions or prohibited by court ruling from holding certain positions, practicing certain professions, or doing specific jobs; and Other cases as prescribed by the Law on Bankruptcy and the Law on Anti-Corruption;

- Must possess relevant professional qualifications and experience in managing the Company's business operations

- May concurrently serve as a member of the Board of Directors in no more than five (05) other companies.

### ***2.3. Right to Nominate and Self-Nominate Candidates for the Board of Directors:***

#### ***a) Self-Nomination for the Board of Directors***

Candidates for the Board of Directors must satisfy the qualifications and conditions for Board membership as specified in Section 2.2 of this Notice.

#### ***b) Nomination of Candidates for the Board of Directors***

Shareholders holding voting shares have the right to pool their voting rights in order to nominate candidates for the Board of Directors.

- A shareholder or group of shareholders holding from 10% to less than 20% of the total voting shares may nominate one (01) candidate;

- A shareholder or group of shareholders holding from 20% to less than 30% of the total voting shares may nominate up to two (02) candidates;

- A shareholder or group of shareholders holding from 30% to less than 40% of the total voting shares may nominate up to three (03) candidates;

- A shareholder or group of shareholders holding from 40% to less than 50% of the total voting shares may nominate up to four (04) candidates;

- A shareholder or group of shareholders holding 50% or more of the total voting shares may nominate up to five (05) candidates.

### **3. Nomination and Self-Nomination Procedures**

#### ***3.1. Required Documents for the Nomination/Self-Nomination Dossier:***

- Nomination or Self-Nomination Form (using the prescribed template);

- Curriculum Vitae (CV) completed and signed by the candidate (using the prescribed template);

- Certified copy of Citizen ID/Passport and certified copies of degrees, diplomas, and certificates proving professional qualifications;

- Document(s) evidencing or confirming the number of shares owned/represented by proxy as of the record date December 04, 2025, for the purpose of exercising the right to attend the Extraordinary General Meeting of Shareholders on 30 December 2025.

- Written agreement on the formation of a group of shareholders nominating a candidate (if the nomination is made by a group of shareholders)



**3.1. Deadline for Submission of Nomination/Self-Nomination Documents:**

The final deadline for submission and confirmation of nomination/self-nomination dossiers is no later than 4:00 PM on December 26, 2025.

Candidates are kindly requested to submit one (01) complete set of documents by direct delivery, postal mail, or fax to the following address:

Recipient: Mr. Tang Manh Cuong – Dong Anh Electrical Equipment Corporation – JSC

Address: No. 189 Lam Tien Street, Thu Lam Commune, Hanoi City

Phone: 024 3883 3779 / 0934562534

Fax: 024 3883 3113

Please clearly mark the envelope: “Nomination/Self-Nomination Dossier for Board of Directors”

Only those dossiers that meet all the conditions specified in Sections 3.1 and 3.2, and where the candidate fully satisfies the qualifications and conditions outlined in Section 2.2 of this Notice, will be included in the list of candidates submitted to the General Meeting of Shareholders for election.

If, by the deadline stated above, the number of valid candidates does not meet the required minimum as per regulations, the current Board of Directors, in accordance with its authority under Clause 3, Article 25 of the Company’s Charter, shall nominate additional candidates as necessary.

Respectfully notified./.

**ON BEHALF OF THE BOARD OF DIRECTORS  
CHAIRMAN**

**Recipients:**

- Esteemed Shareholders;
- BOD, Supervisory Board
- Archive: VT, Th.K



**Nguyễn Xuân Nam**

**THE SOCIALIST REPUBLIC OF VIETNAM**  
**Independence - Freedom - Happiness**

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....., date ..... 2025

**NOMINATION FORM**  
**FOR MEMBER OF THE BOARD OF DIRECTORS FOR THE 2025–2030**  
**TERM**

To: The Board of Directors of Dong Anh Electrical Equipment Corporation – JSC

I/We am/are shareholders holding shares of Dong Anh Electrical Equipment Corporation – Joint Stock Company (EEMC) as of December 04, 2025, including the following:

No.	Full name	ID Card/Citizen ID/Passport/B usiness Registration Certificate No.	Date of Issue	Place of Issue	Numb- er of Shares owned	Signature, Full Name, and Company Seal (if applicable)

After reviewing the relevant conditions and qualifications for the nomination of an additional member of the Board of Directors of EEMC for the 2025–2030 term, I/we hereby agree to pool all of our shares listed above to nominate the following candidate:

Mr./Ms.: .....

ID Card/Citizen ID/Passport No.: .....

Date of Issue: .....

Place of Issue: .....

Phone number:.....

Permanent Address:.....

.....

Educational Background: .....

Field of Study: .....

As a candidate for the Board of Directors of EEMC for the 2025–2030 term.

I/We hereby certify that all information provided is true and accurate, and I/we undertake to take full responsibility before the law and the Corporation for any false or misleading information.

**Respectfully!**

**REPRESENTATIVE SHAREHOLDER**

(Signature and Full Name)



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....., date ..... 2025

**SELF-NOMINATION FORM  
FOR MEMBER OF THE BOARD OF DIRECTORS FOR THE 2025–2030  
TERM**

To: The Board of Directors of Dong Anh Electrical Equipment Corporation – JSC

Full name:.....

ID Card/Citizen ID/Passport No.:..... Date of Issue:.....

Place of Issue: .....Phone number:.....

Permanent Address: .....

.....

Educational background: .....

Field of Study: .....

Currently holding: ..... shares, equivalent to ..... % of the total  
voting shares of the Corporation.

After reviewing the eligibility criteria and qualifications for members of the  
Board of Directors, I hereby submit my self-nomination for the position of  
Member of the Board of Directors of Dong Anh Electrical Equipment  
Corporation – Joint Stock Company for the 2025–2030 term.

If entrusted and elected by the shareholders, I commit to devoting my full  
capabilities and dedication to contributing to the development of the  
Corporation.

I hereby certify that all the information provided is true and accurate, and I  
accept full responsibility before the law and the Corporation for any  
misrepresentation or error.

Respectfully!

**Candidate**  
(Signature and Full Name)

**THE SOCIALIST REPUBLIC OF VIETNAM**  
**Independence - Freedom - Happiness**  
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....., date ..... 2025

**COMMITMENT LETTER**

**To: Dong Anh Electrical Equipment Corporation – Joint Stock Company**

Full name:.....  
Citizen ID/Passport No.: ..... Date of Issue: .....  
Place of Issue: ..... Phone number:.....  
Permanent Address: .....  
.....  
Educational level: ..... Field of Study: .....  
Currently working at (if applicable): .....

I hereby certify that all information I have provided in the Curriculum Vitae as a candidate for the Board of Directors of Dong Anh Electrical Equipment Corporation – Joint Stock Company for the 2025–2030 term is true and accurate.

If elected as a member of the Board of Directors, I commit to performing my duties with honesty, diligence, and in the best interests of the Corporation.

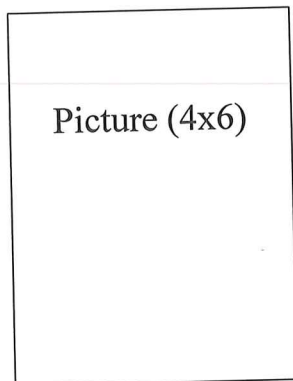
I accept full responsibility before the law and the Corporation for any false declaration or misconduct.

Thank you sincerely!

**COMMITTING PARTY**  
*(Signature and Full Name)*



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....., *date*..... 2025

**CURRICULUM VITAE**

Candidate for Member of the Board of Directors  
Dong Anh Electrical Equipment Corporation – JSC  
Term 2025–2030

1. Full name (in capital letters):

Gender :

2. Date of birth :

3. Place of birth :

4. ID Card/Citizen ID/Passport No :

Date of Issue:

Place of Issue:

5. Permanent Address :

6. Current Residence :

7. Phone number :

8. Email :

9. Educational level :

10. Professional qualification:

11. Legal Violations (if any):

12. Name of the Organization (if nominated as the representative of the organization's capital contribution):

Address:

13. Current Position at Dong Anh Electrical Equipment Corporation:

14. Educational Background, Professional Training, and Certifications:

<b>Period</b> (month/year)	<b>Institution</b>	<b>Field of Study</b>	<b>Degree/Certificate</b>

15. Current Positions Held in Other Organizations:

<b>Period</b>	<b>Employment History, Professional Experience, and Previous Positions Held</b> <i>(Including roles, organizations, and responsibilities)</i>	<b>Notes</b>

16. Number of shares held: ..... **shares**, accounting for .....% of the charter capital of Dong Anh Electrical Equipment Corporation, including:

+ Representing (name of the organization as the State/strategic shareholder/other organization):

+ Personally held: ....shares

17. Commitments to Shareholding (if any):

18. List of Related Persons of the Declarant (\*):



[illegible]

19. Related Interests in Dong Anh Electrical Equipment Corporation (if any):

20. Conflicting Interests with Dong Anh Electrical Equipment Corporation (if any):

I hereby certify that the above statements are true and accurate. I accept full responsibility before the law for any false declarations.

**DECLARANT**  
*(Signature and Full Name)*

**DONG ANH ELECTRICAL  
EQUIPMENT CORPORATION -  
JOINT STOCK COMPANY**

**THE SOCIALIST REPUBLIC OF VIETNAM**  
**Independence - Freedom - Happiness**

*Hanoi, 08 December 2025*

**SUBMISSION**

**Re: Dismissal of a Member of the Board of Directors and Election of an  
Additional Member of the Board of Directors for the 2025–2030 Term**

**To: The Extraordinary General Meeting of Shareholders on 30 December 2025  
Dong Anh Electrical Equipment Corporation – Joint Stock Company**

*Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the  
National Assembly on June 17, 2020;*

*Pursuant to the Charter of the Corporation.*

On 14 November 2025, the Board of Directors of the Company received the resignation letter of Mr. Nguyễn Xuân Nam, requesting to step down from his position as a member of the Board of Directors due to personal reasons. In accordance with Point b, Clause 1, Article 160 of the Law on Enterprises, the General Meeting of Shareholders shall dismiss a member of the Board of Directors in the event that such member submits a resignation letter and the resignation is accepted.

The Board of Directors respectfully submits to the General Meeting of Shareholders for consideration and approval the resignation and dismissal of Mr. Nguyễn Xuân Nam, effective from 30 December 2025, and concurrently requests approval for the election of an additional member of the Board of Directors for the 2025–2030 term.

We respectfully request the General Meeting of Shareholders to consider and approve.../.

**ON BEHALF OF THE BOARD OF DIRECTORS  
CHAIRMAN**



**Nguyễn Xuân Nam**



**DONG ANH ELECTRICAL  
EQUIPMENT CORPORATION  
– JOINT STOCK COMPANY**

**THE SOCIALIST REPUBLIC OF VIETNAM**  
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## **WORKING REGULATIONS**

### **2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS DONG ANH ELECTRICAL EQUIPMENT CORPORATION – JSC**

*Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;*

*Pursuant to the Charter of Dong Anh Electrical Equipment Corporation – Joint Stock Company.*

The Chairperson of the General Meeting hereby submits for approval the Working Regulations of the Extraordinary General Meeting of Shareholders on 30 December 2025 as follows:

#### **I. GENERAL PROVISIONS**

##### **1. Scope and Subjects of Application**

- These Regulations apply to the Extraordinary General Meeting of Shareholders of Dong Anh Electrical Equipment Corporation – JSC on 30 December 2025.
- These Regulations stipulate the principles of conduct, meeting order, participation requirements, conditions for holding the meeting, rights and obligations of shareholders and their representatives, the organizing bodies of the meeting, and methods of voting and adoption of resolutions.

##### **2. Working Principles**

- Transparency, fairness, and democracy.
- Protection of the lawful rights and interests of shareholders.
- Compliance with the law, the Company's Charter, and these Regulations.

##### **3. Meeting Order**

- Participants must be seated properly and follow the guidance of the Organizing Committee when entering/exiting the meeting hall.
- Smoking is strictly prohibited in the meeting room.
- Mobile phones must be turned off or set to silent mode. If necessary, phone calls must be taken outside.
- Filming, photographing, and recording are prohibited without prior approval of the Organizing Committee.
- No information may be transmitted externally in any form until the meeting concludes.

## **II. RIGHTS AND RESPONSIBILITIES OF SHAREHOLDERS, REPRESENTATIVES, AND MEETING ORGANIZERS**

### **1. Responsibilities of the Chairperson**

The Chairperson is responsible for presiding over the General Meeting. Duties and powers include:

- ✓ Leading the meeting in accordance with the agenda and these Regulations;
- ✓ Operating on principles of centralization, democracy, and majority voting;
- ✓ Guiding shareholders during discussions and voting;
- ✓ Resolving arising issues during the meeting;
- ✓ Performing other duties in accordance with the Company's Charter.

### **2. Responsibilities of the Secretariat**

The Secretariat, under the direction of the Chairperson, supports the meeting. Duties include:

- ✓ Recording accurately and completely the proceedings and resolutions of the Meeting;
- ✓ Summarizing and verifying voting results, reporting them to the Chairperson;
- ✓ Drafting the Minutes and Resolutions of the Meeting.

### **3. Responsibilities of the Vote Counting Committee**

Supporting the Organizing Committee and the Chairperson. Duties include:.

- ✓ Monitoring and documenting the results of all votes;
- ✓ Counting ballots, preparing the vote counting report, and publicly announcing results during the Meeting.

### **4. Rights and Obligations of Shareholders / Authorized Representatives (hereinafter referred to as "Shareholders")**

#### ***a. Rights***

- Receive a Voting Card, Election Ballot, and Meeting Materials.
- Discuss and vote on all matters within the scope of the Meeting agenda.

#### ***b. Obligations***

- Comply with these Regulations;
- Actively contribute opinions to the Meeting;
- When speaking, follow the instructions of the Chairperson. Remarks should be concise, focused, and relevant to the approved agenda.
- Complete and submit the Election Ballot to the Vote Counting Committee
- Comply with the guidance of the Chairperson and the Organizing Committee, and refrain from causing disruptions or disorder.

## **III. VOTING PROCEDURES**

### **1. Voting on Matters at the Meeting**



All voting matters at the Extraordinary General Meeting on 30 December 2025 shall be conducted by raising the Voting Card.

- Matters that require approval by at least 65% of votes of shareholders present and voting:
  - + Types and total number of shares;
  - + Amendments to business lines and sectors;
  - + Changes in corporate governance structure;
  - + Investment projects or asset sales valued at 35% or more of the Company's total assets based on the most recent financial statement;
  - + Reorganization or dissolution of the Company.
- Other matters are passed with at least 50% of votes of shareholders present and voting.

## **2. Voting Method**

- Each shareholder/authorized representative will receive one (01) Voting Card. The pink card states the full name, ID/passport number, number of shares owned/represented, meeting code, and bears the Company's official seal.
- For each resolution, the shareholder shall raise the Voting Card once to express: "In Favor", "Against", or "Abstain".
- Raising the card more than once for a single issue is considered invalid.
- Failure to raise the card in all three voting rounds is deemed as "no opinion".
- The Vote Counting Committee shall record and report the results during the Meeting.

## **3. Election of Members to the Board of Directors**

The election of members to the Board of Directors for the 2025–2030 term shall be conducted in accordance with the Election Regulations.

## **IV. OTHER PROVISIONS**

1. The Chairperson is responsible for responding or assigning responses to shareholder questions. Issues that have been voted on shall not be reopened for discussion.
2. During the General Meeting, shareholders must follow the instructions of the Organizing Committee when entering/leaving the Meeting Hall. Shareholders leaving before the meeting concludes shall have their shares excluded from the total voting shares from the time of departure.
3. Complaints regarding vote counting results must be made during the Meeting.
4. The Chairperson, Secretariat, Vote Counting Committee, and all shareholders must strictly comply with these Regulations.

These Regulations shall take effect immediately upon adoption by the General Meeting and shall remain in effect for the duration of the Extraordinary General Meeting of Shareholders 30 December 2025.



**ON BEHALF OF THE BOARD OF DIRECTORS**  
**CHAIRMAN**



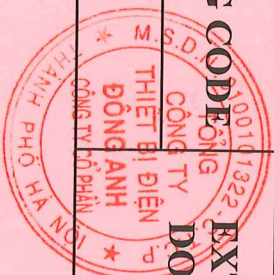
**Nguyễn Xuân Nam**

MEETING CODE

EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS 2025

DÔNG ANH ELECTRICAL EQUIPMENT CORPORATION – JOINT

STOCK COMPANY



## VOTING CARD

Full name of attendee :

ID Card/Citizen ID/Passport No. :

Number of Shares Represented: shares

## **ELECTION REGULATIONS**

### **FOR MEMBERS OF THE BOARD OF DIRECTORS (TERM 2025–2030) DONG ANH ELECTRICAL EQUIPMENT CORPORATION – JSC**

To ensure the rights of shareholders and avoid confusion during the election of members to the Board of Directors (BOD) for the 2025–2030 term, the General Meeting of Shareholders (GMS) is respectfully requested to approve the following election regulations:

#### **I. PRINCIPLES OF BOD MEMBER ELECTION**

- Number of BOD members to be elected: 01 member
- Each shareholder has a total number of votes equal to the number of shares they represent multiplied by the number of BOD members to be elected.
- Shareholders may allocate all of their votes to one or several candidates.
- The total number of votes allocated to candidates must be equal to or less than the total number of votes the shareholder possesses.
- If a shareholder does not wish to vote for a candidate, they shall leave the vote section blank or cross it out (X).
- Shareholders may vote for candidates with different numbers of votes according to their level of confidence in each.

#### **II. ELECTION PROCEDURES**

##### **1. Ballot papers:**

- Ballots for BOD election: **yellow color**.
- The ballot must state the full name of the shareholder, ID/Passport number, number of shares represented, total number of votes, list of candidates, and must bear the official seal of EEMC in the top-left corner.

##### **2. Voting method:**

- Shareholders shall clearly write the number of votes allocated to each candidate in the corresponding field.
- The total number of votes must not exceed the shareholder's total eligible votes. If exceeded, the ballot is invalid.
- If not voting for a candidate, the shareholder shall leave the field blank or mark an "X"; names of candidates may not be crossed out.
- Voting begins upon announcement by the Chairman or Head of the Vote Counting Committee and ends once the last shareholder has cast their vote.



Shareholders who do not participate in voting will have their shares excluded from the voting rights count for that specific election item.

- If a shareholder needs a replacement ballot (due to damage or errors), and has not yet submitted it to the ballot box or passed the deadline, they may return it to the Secretariat for exchange. Used ballots must be collected and submitted to the Chairman.

### 3. Example

Shareholder Mr. Nguyễn Văn X holds 10,000 shares and is voting to elect 1 members to the Board of Directors. Accordingly, Mr. X has a total of  $10,000 \times 1 = 10,000$  votes. The shareholder may allocate all or part of his total votes to one or more candidates listed on the ballot. Any remaining votes (if any) may be left uncast. The total number of votes allocated to all candidates must not exceed the total number of votes stated in the shareholder's information section. The number of votes allocated to each candidate may vary depending on the shareholder's level of trust in each candidate.

### 4. Invalid ballots:

- Ballots not issued by the Organizing Committee;
- Ballots listing names outside the official candidate list;
- Ballots with total votes exceeding the shareholder's entitled votes;
- Blank ballots (no votes cast);
- Ballots with candidate names crossed out;
- Ballots with vote counts in percentage (%) format.

### 5. Valid ballots:

Ballots that do not violate any of the above rules. Ballots with total allocated votes less than the shareholder's entitled votes remain valid.

### 6. Election results:

- Candidates with the highest number of votes, ranked from top to bottom, will be elected until the required number of members is met.

- In the event of a tie and selecting all tied candidates would exceed the required number, the GMS shall proceed with a re-vote or supplementary election among those tied.

- For any re-vote, ballots of a different color shall be issued by the Vote Counting Committee. *for*

ON BEHALF OF THE BOARD OF DIRECTORS  
CHAIRMAN

  
Nguyễn Xuân Nam



**EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS 2025**  
**DONG ANH ELECTRICAL EQUIPMENT CORPORATION – JOINT STOCK**  
**COMPANY**

## **BALLOT PAPER**

**FOR THE ELECTION OF MEMBERS OF THE BOARD OF DIRECTORS**  
**TERM 2025–2030**

### **1. Shareholder Information for Election Participation**

**Fullname:** \_\_\_\_\_

**ID Card/Citizen ID/PP No.:** \_\_\_\_\_

**Total Number of Shares:** \_\_\_\_\_

**Total Number of Votes = (\*) x 1** \_\_\_\_\_

### **2. Voting**

<b>No.</b>	<b>Full name of candidate</b>	<b>Number of Votes Cast</b>
1		
2		

### **3. Instruction**

- Shareholders have the right to allocate all or part of their total votes to one or more candidates whose names are listed. Any remaining votes (if any) may be left unassigned to any candidate. The total number of votes allocated to candidates must not exceed the total number of votes indicated in the shareholder information section.
- The number of votes allocated to each candidate may vary depending on the shareholder's level of confidence in each candidate.
- Ballots must **not** include names of candidates who are not on the official list of candidates approved by the General Meeting of Shareholders

**Shareholder/Authorized person**

*(Signature and full name)*



**DONG ANH ELECTRICAL  
EQUIPMENT CORPORATION -  
JOINT STOCK COMPANY**  
No: /NQ-DHDCD

**THE SOCIALIST REPUBLIC OF VIETNAM**  
**Independence - Freedom - Happiness**

*Hanoi, 30 December 2025*

**DRAFT**

**RESOLUTION**  
**EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS 2025**

- Pursuant to the Law on Enterprises No. 59/2020-QH14 passed by the 14th National Assembly of the Socialist Republic of Vietnam at its 9th session on June 17, 2020;
- Pursuant to the Charter of Dong Anh Electrical Equipment Corporation – Joint Stock Company;
- Pursuant to the Minutes of the Extraordinary General Meeting of Shareholders 2025 of Dong Anh Electrical Equipment Corporation – Joint Stock Company dated December 30, 2025.

**2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS  
DONG ANH ELECTRICAL EQUIPMENT CORPORATION – JOINT STOCK  
COMPANY  
RESOLVES**

**Article 1.** To approve the submission of the Board of Directors of the Company regarding the consideration and acceptance of the resignation and dismissal of a member of the Board of Directors, and the election of an additional member of the Board of Directors for the 2025–2030 term. Accordingly, the General Meeting of Shareholders dismisses Mr. Nguyễn Xuân Nam from his position as a member of the Board of Directors, effective from 30 December 2025.

**Article 2.** To approve the election results and acknowledge that Mr./Ms. .... has been duly elected as a member of the Board of Directors for the 2025–2030 term.

**Article 3.** This Resolution shall take effect from the date of signing. The Board of Directors, the Supervisory Board, the Executive Board, and all relevant departments/individuals shall be responsible for implementing this Resolution./.

***Recipients:***

- Shareholders;
- As Article 3;
- Archive: Office, Secretariat.

**ON BEHALF OF THE GENERAL MEETING  
OF SHAREHOLDERS  
CHAIRMAN OF BOARD OF DIRECTORS**

**Nguyễn Xuân Nam**