

No: 10/NQ-HDQT

Hanoi, March 5, 2025

**RESOLUTION OF THE BOARD OF DIRECTORS OF HANOI  
TEXTBOOK PRINTING JOINT STOCK COMPANY**

*Pursuant to the Law on Enterprises No. 59/2020/QH 14, dated June 17, 2020;*

*Pursuant to the Charter on Organization and Operation of the Hanoi Textbook Printing Joint Stock  
Company;*

*Pursuant to the Minutes of the Board of Directors Meeting of the Company No. 11/BB-HDQT, dated  
March 5, 2025.*

**DECIDED:**

**Article 1.** The Board of Directors of the Company agrees to approve the final registration date for determining the list of shareholders who are entitled to exercise their rights, which will be on March 25, 2025.

Shareholders on the list closed on March 25, 2025 have the following rights:

- The right to attend the Annual General Meeting of Shareholders in 2025;
- The right to receive interim dividends for 2024.

**Article 2.** Being approved the organization of the Annual General Meeting of Shareholders in 2025 as follows:

- Time of organization: 9:00 a.m., April 26, 2025.
- Location: At the Cultural House of Group 27+28, Dong Anh Town, Dong Anh District, Hanoi City.
- Participants: All shareholders owning shares of the Hanoi Textbook Printing Joint Stock Company (stock code: TPH) according to the list of shareholders as of March 25, 2025 and those duly authorized.
- Main contents of the program: Approving issues under the authority of the General Meeting of Shareholders according to the provisions of the Company's charter and current laws.

**Article 3.** Approving the plan to pay cash dividends for 2024.

- Advance rate: 6% (01 share receives 600 VND).
- Advance deadline: Expected on May 23, 2025.

**Article 4.** Assigning the Company Director and relevant functional departments to be responsible for implementing this Resolution.

**Article 5.** This Resolution takes effect from the date of signing./.

**Recipients:**

- As Article 2;
- Filed: Administrative Finance, Secretary of the Board of Directors.

**ON BEHALF OF BOARD OF DIRECTORS  
PRESIDENT**

*(signed and sealed)*

**Nguyen Thi Thu Hong**



Tôi Hoàng Thị Hiền; Căn cước công dân số : 038301006865 ; Ngày cấp: 16/09/2021; Nơi cấp : Cục Cảnh sát Quản lý hành chính về trật tự xã hội; cam đoan và chịu trách nhiệm về tính chính xác của bản dịch từ tiếng Việt sang tiếng Anh và ký tên dưới đây.

I, Hoang Thi Hien; Citizen ID card No: 038301006865; Date of issue: September 16, 2021; Place of issue: Department for Administrative Management of Social Order; undertakes and takes responsibility for the accuracy of the translation from Vietnamese to English and sign below.

Người dịch  
Translator



Hoàng Thị Hiền  
Hoang Thi Hien

Ngày tháng năm 2025  
Công Ty TNHH Dịch vụ & Thương Mại ELITA xác nhận Bà Hoàng Thị Hiền, Căn cước công dân số : 038301006865; Ngày cấp: 16/09/2021; Nơi cấp : Cục Cảnh sát Quản lý hành chính về trật tự xã hội; là người dịch có chữ ký bên là đúng.

March , 2025

ELITA Service & Trading Company Limited confirms that Ms. Hoang Thi Hien, Citizen ID card No: 038301006865; Date of issue: September 16, 2021; Place of issue: Department for Administrative Management of Social Order; is the translator whose signature is correct.

CÔNG TY TNHH DỊCH VỤ & THƯƠNG  
MẠI ELITA  
ELITA SERVICE & TRADING COMPANY  
LIMITED



PHÓ GIÁM ĐỐC  
Nguyễn Thị Dung