

Hanoi, June 4th, 2025

NOTICE

Nomination/Self-Nomination of Candidates for Additional Election to the Board of Directors of Vietnam Machinery Installation Corporation - JSC for the 2021-2026 Term

To: Shareholders of Vietnam Machinery Installation Corporation - JSC

- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, and Law No. 03/2022/QH15 amending the Law on Enterprises.
- Pursuant to the Charter on the organization and operation of Vietnam Machinery Installation Corporation - JSC;

In preparation for the additional election of one (01) member of the Board of Directors for the 2021 - 2026 term at the 2025 Annual General Meeting of Shareholders of Vietnam Machinery Installation Corporation - JSC, the Board of Directors hereby informs and respectfully requests shareholders to nominate or self-nominate candidates to the Board of Directors as follows:

I. The number of Additional Members to be Elected to the Board of Directors for the 2021 - 2026 Term

The number of additional members to be elected to the Board of Directors for the 2021 - 2026 term: 01 member.

II. Term of the Additional Member of the Board of Directors

The term of the additional member of the Board of Directors is the remaining term, 2021 - 2026.

III. Nomination and Self-Nomination of Members of the Board of Directors

1. Criteria and Conditions for Members of the Board of Directors

The members of the Board of Directors must meet the following criteria and conditions:

- a) Not be subject to as prescribed in Clause 2 of Article 17 of the Law on Enterprise;
- b) Having qualifications and experience in Corporate Management, or in the fields, business sectors of Vietnam Machinery Installation Corporation - JSC (hereinafter referred to as the Corporation), and is not necessarily a shareholder of the Corporation;
- c) A member of the Board of Directors of the Corporation may also be a member of the Board of Directors of another company.

- d) Must not be a family relationship of the General Director and other managers of the Corporation; of managers, or of the person in charge of appointing managers of the Corporation;
- e) Other conditions as prescribed by law.

2. Number of Candidates and Nomination/Self-Nomination Rights for Members of the Board of Directors

a) Shareholders or a group of shareholders holding at least 10% of the total voting shares have the right to nominate or self-nominate members to the Board of Directors in accordance with the following regulations:

- From 10% to less than 20% are nominated as one (01) candidate;
- From 20% to less than 30% are nominated up to two (02) candidates;
- From 30% to less than 40% are nominated up to three (03) candidates;
- From 40% to less than 50% are nominated up to four (04) candidates;
- From 50% to less than 60% nominated up to six (06) candidates;
- From 60% to less than 70% are nominated up to seven (07) candidates;
- From 70% to less than 80% are nominated up to eight (08) candidates;
- From 80% to less than 90% are nominated, a maximum of nine (09) candidates;
- From 90% or more are nominated up to eleven (11) candidates.

b) The procedure and process of nomination and election according to the Corporation's Charter and legal regulations.

IV. Nomination and Self-Nomination Documents for Members of the Board of Directors

1. Documents include:

- Nomination and self-nomination form for Board of Directors members (according to the form);
- Curriculum vitae by the candidate (according to the form);
- A copy of the Citizen Identification Card (CCCD), permanent residence/temporary registration certification, passport, educational degrees, diplomas, certificates, cultural level, and professional qualifications.
- Other documents related to the criteria and conditions for members of the Board of Directors according to the Corporation's Charter and the provisions of law.
- Minutes of the meeting of the group of shareholders nominating the Board of Directors candidate (if any).

2. Address for submitting Nomination and Self-Nomination Documents:

The nomination and self-nomination documents must be submitted to the General Meeting of Shareholders Organization Committee by 5:00 PM on June 17, 2025, to the following address:

- Human Resources Department - Vietnam Machinery Installation Corporation – JSC
- 124 Minh Khai, Hai Ba Trung District, Hanoi City
- Phone: 024. 3863 7747/ 024. 38632059 (extension 105) - Email: Binnhim0503@gmail.com.

ON BEHALF OF THE BOARD OF DIRECTORS

CHAIRMAN



Bui Duc Kien