

No.2401/25/MR-IDV

Vinh Phuc, date 24 January 2025

**CORPORATE GOVERNANCE REPORT  
( 2024 )**

Dear: - State Securities Commission;  
- Hanoi Stock Exchange.

- Company name: VINH PHUC INFRASTRUCTURE DEVELOPMENT JOINT STOCK COMPANY
- Head office address: Khai Quang Industrial Park, Khai Quang Ward, Vinh Yen City, Vinh Phuc Province, Vietnam.
- Phone : 0211 3720945 Fax: 0211 3845944 Email: [idv@vpid.vn](mailto:idv@vpid.vn)
- Charter capital: 358,583,850,000 VND.
- Stock code: **IDV**.
- Company governance model: General Meeting of Shareholders, Board of Directors, General Director and Audit Committee under the Board of Directors.
- Regarding the implementation of internal audit function: Implemented.

**I. Activities of the General Meeting of Shareholders**

Information on meetings and Resolutions/Decisions of the General Meeting of Shareholders (including Resolutions of the General Meeting of Shareholders adopted in the form of written opinions) :

No.	Resolution/Decision Number	Day	Content
1	0701/2024/GSM Resolution/IDV	07/01/2024	Resolution of the 2024 Shareholders' Meeting approved: <ul style="list-style-type: none"><li>- Report of the Board of Directors on business performance in fiscal year 2023, Plan for fiscal year 2024.</li><li>- Report of the Board of Directors summarizing the term 2019 - 2023 and orientation for the term 2024 - 2028.</li><li>- Report of the Board of Directors on business performance in fiscal year 2023 and Business plan for fiscal year 2024.</li><li>- Audited consolidated financial statements for fiscal year 2023 as of September 30, 2023 .</li><li>- Report on the activities of the independent members of the Board of Directors in the Audit Committee.</li><li>- Submission No. 01/2024/Prop.-AC dated January 7, 2024 on selecting an audit unit for the 2024 financial statements.</li><li>- Submission No. 01/2024/Prop.-BOD dated January 7, 2024 on Approval of the after-tax profit distribution level for fiscal year 2023 and expected after-tax profit distribution level for fiscal year 2024.</li></ul>

No.	Resolution/Decision Number	Day	Content
			<ul style="list-style-type: none"> <li>- Submission No. 02/2024/Prop.-BOD dated January 7, 2024 on the operating expenses of the Board of Directors and Committees under the Board of Directors in the 2024 fiscal year.</li> <li>- Submission No. 03/2024/Prop.-BOD dated January 7, 2024 on the plan to issue shares to pay dividends in 2023.</li> <li>- Submission No. 04/2024/Prop.-BOD dated January 7, 2024 on supplementing the Company's business lines.</li> <li>- Submission No. 05/2024/Prop.-BOD dated January 7, 2024 on the election of members of the Board of Directors for the 5th term (2024-2028).</li> </ul>

## II. Board of Directors

### 1. Information about Board of Directors (BOD) members :

According to the Minutes of the General Meeting of Shareholders No. 0701/2024/MoGMS/IDV dated January 7, 2024 of the General Meeting of Shareholders of Vinh Phuc Infrastructure Development Joint Stock Company in 2024, Resolution of the Board of Directors No. 0901/2024/RES. -BOD/IDV dated January 9, 2024 of Vinh Phuc Infrastructure Development Joint Stock Company on the election of the positions of Chairman of the Board of Directors, Vice Chairman of the Board of Directors and Standing Board of Directors for the 5th term. Information about the members of the Board of Directors for the 5th term (2024-2028) is as follows:

No.	Board Member	Position	Date of starting/cease being an independent member of the Board of Directors /Board of Management	
			Date of appointment	Dismissal Date
1	Mr. Hoang Dinh Thang	Chairman of the Board	01/09/2024	
2	Mr. Trinh Viet Dung	Deputy Chairman of Board of Directors	01/09/2024	
3	Mr. Le Tung Son	TV. Board of Directors	01/09/2024	
4	Mr. Phung Van Quy	TV. Board of Directors	01/09/2024	
5	Mr. Pham Trung Kien	Member of Board of Directors and General Director	01/09/2024	
6	Ms. Nguyen Ngoc Lan	TV. Board of Directors and Deputy General Director	01/09/2024	
7	Mr. Pham Huu Anh	Independent Board Member	01/09/2024	
8	Ms. Nguyen Thuy Linh	Independent Board Member	01/09/2024	
9	Mr. Ton Tich Quang Nam	Independent Board Member	01/09/2024	

### 2. Board of Directors (BOD) meetings:

No.	Board Member	Number of Board meetings/attendance	Meeting attendance rate	Reason for not attending
1	Mr. Hoang Dinh Thang	9	100%	
2	Mr. Trinh Viet Dung	9	100%	
3	Mr. Le Tung Son	9	100%	
4	Mr. Phung Van Quy	9	100%	

No.	Board Member	Number of Board meetings/attendance	Meeting attendance rate	Reason for not attending
5	Mr. Pham Trung Kien	9	100%	
6	Ms. Nguyen Ngoc Lan	9	100%	
7	Mr. Pham Huu Anh	8	88.89%	Absence with permission
8	Ms. Nguyen Thuy Linh	6	66.67%	Absence with permission
9	Mr. Ton Tich Quang Nam	9	100%	

### ***3. Supervisory activities of the Board of Directors over the Board of Directors:***

- Evaluate business performance in Board of Directors meetings, seek effective business and investment plans, and improve the business' production and business efficiency.
- Strengthen management, closely monitor and promptly direct the Company's production and business activities to ensure the completion of the profit plan set for 2024.
- The Board of Directors continuously monitors and closely directs the implementation of the targets set forth in the Annual General Meeting of Shareholders Resolution.
- Check the implementation and compliance with the provisions of Enterprise Law, the Company Charter and current regulations of the State.
- The Board of Directors arranges at least 1 member of the Board of Directors to fully participate in the monthly meetings of the Executive Board to grasp the work implementation situation of the previous month and orient the work implementation for the following months.
- The Board of Directors has issued documents and internal management regulations in accordance with current legal regulations to ensure the smooth and consistent operation of the enterprise, in accordance with the characteristics of the enterprise.
- The Board of Directors and the Audit Committee have coordinated with the Company's Board of Directors to perform well the assigned tasks.

### ***4. Activities of Subcommittees of the Board of Directors (if any) :***

#### **- Audit Committee:**

- + Develop inspection and control programs as approved by the Company's Board of Directors, and implement the functions and tasks of the Internal Audit Department in accordance with State laws, the Company's Charter, regulations and rules.
- + Check and monitor compliance with the provisions of the Law, the Charter, Resolutions of the General Meeting of Shareholders, Resolutions of the Board of Directors, and internal management regulations of the Company.
- + Inspect and monitor to detect risks and limitations in the Company's management and operation.
- + Provide comments on Business Performance Reports, Financial Reports, and other periodic reports of the Board of Directors.
- + Participate in contributing ideas in Board of Directors meetings and Company meetings.
- + Participate in contributing ideas in building, amending and perfecting the Company's Regulations.
- + Implement and send reports as prescribed to the Board of Directors and the Board of General Directors with specific proposals and recommendations.

**- Financial Investment Subcommittee (FIS):** Established on December 13, 2023. The Financial Investment Subcommittee has the function of Researching, proposing and implementing investments in stocks listed on the stock market.

### ***5. Resolutions/Decisions of the Board of Directors:***

No.	Resolution/Decision	Date	Main content through
1	0601.1/2024/RES. -BOD/IDV	06/01/2024	Regarding bonus for completing the production and business plan for fiscal year 2023
2	0901/2024/RES. - BOD/IDV	09/01/2024	Regarding the election of the positions of Chairman of the Board of Directors, Vice Chairman of the Board of Directors and Standing Member of the Board of Directors for the 5th term
3	0901.1/2024/RES. -BOD/IDV	09/01/2024	Re: Approval of the additional short list of contractors participating in the limited bidding for package XL03 of the Song Lo II Industrial Park project
4	0901.2/2024/RES. -BOD/IDV	09/01/2024	Re: Approval of bidding documents and ceiling price of package XL03 of Song Lo II Industrial Park Project
5	1001.1/2024/RES. -BOD/IDV	10/01/2024	Regards: Remuneration of the Board of Directors and Subcommittees under the Board of Directors for the 2024 fiscal year
6	1101/2024/RES. - BOD/IDV	11/01/2024	Re: Dismissal and election of Chairman and Vice Chairman of the Audit Committee
7	1701.1/2024/RES. -BOD/IDV	17/01/2024	Re: Approval of the plan to select a contractor for the construction of Phase 2 of the fire protection water supply system and fire protection pumping station at Khai Quang Industrial Park
8	1901.1/2024/RES. -BOD/IDV	19/01/2024	Re: Approval of BVTC design documents and cost estimates for the Song Lo II Industrial Park Power Supply project
9	2301/2024/RES. - BOD/IDV	23/01/2024	Regarding the implementation of the plan to issue shaRes to pay dividends in 2023
10	2701.1/2024/RES. -BOD/IDV	27/01/2024	Re: Approval of BVTC design documents and unit price for signing the Contract for Module 2 - Khai Quang Industrial Park Wastewater Treatment Plant
11	0402.1/2024/RES. -BOD/IDV	04/02/2024	Re: Converting debt to products
12	0402.2/2024/RES. -BOD/IDV	04/02/2024	Regarding personnel appointment
13	0402.3/2024/RES. -BOD/IDV	04/02/2024	Regarding authorization for the Basic Construction Subcommittee to decide on a number of issues related to leveling the ground of Song Lo II Industrial Park
14	0402.4/2024/RES. -BOD/IDV	04/02/2024	Regarding approval of contractor selection Results for package XL03 at Song Lo II Industrial Park
15	1902/2024/RES. - BOD	19/02/2024	Regarding the payment of 2023 cash dividends to shareholders and the last registration date to close the list of shareholders entitled to receive 2023 stock dividends
16	2702.1/2024/RES. -BOD	27/02/2024	Regarding the establishment of the Project Management Board, operating expenses for the Project Management Board and the cost of hiring a consulting unit to supervise the installation of equipment and technology (Phase 1) of the project:

No.	Resolution/Decision	Date	Main content through
			Investment in construction of the project to increase the capacity of wastewater treatment Module 2 - Khai Quang Industrial Park Wastewater Treatment Plant
17	2702.2/2024/RES. -BOD	27/02/2024	Regarding approval of BVTC design documents, total area estimate; designation of construction contractor and unit price for signing of construction contract for phase 2: Fire protection water supply system and fire protection pumping station, Khai Quang Industrial Park
18	0203.1/2024/RES. -BOD/IDV	02/03/2024	Re: Changing the roadbed soil material with density K95 to roadbed sand with density K95 for package XL03
19	0403.1/2024/RES. -BOD/IDV	04/03/2024	Regarding approval of contractor selection form and appointment of construction supervision consultant for package XL03
20	0603.1/2024/RES. -BOD/IDV	06/03/2024	Regarding approval of the supplementary investment plan for construction and installation of infrastructure in 2024 and appointment of contractors for the construction item: Installation of power poles for packages XL01, XL02
21	1103.1/2024/RES. -BOD/IDV	11/03/2024	Re: Approval of transactions with Investment and Construction Joint Stock Company No. 18
22	2003.1/2024/RES. -BOD/IDV	20/03/2024	Regarding the issue of land valuation at Song Lo II Industrial Park
23	2003.2/2024/RES. -BOD/IDV	20/03/2024	Regarding some work related to leveling at Song Lo II Industrial Park
24	2003.3/2024/RES. -BOD/IDV	20/03/2024	Regarding leasing location at Song Lo II Industrial Park
25	2003.4/2024/RES. -BOD/IDV	20/03/2024	Regarding changing the list of members of the Board of Directors of Subsidiaries
26	2003.6/2024/RES. -BOD/IDV	20/03/2024	Regarding the appointment of Deputy Manager of Song Lo II Industrial Park Management Board
27	2003.7/2024/RES. -HDBT/IDV	20/03/2024	Regarding Policy on Investment in Electricity Business at the Song Lo II Industrial Park Project.
28	2003.8/2024/RES. -BOD/IDV	20/03/2024	Regarding the selection of an Auditing unit for Financial Statements for the 2024 fiscal year
29	2003.9/2024/RES. -BOD/IDV	20/03/2024	Regarding leveling lot CN14-Chau Son Industrial Park
30	2003.10/2024/RES. -BOD/IDV	20/03/2024	About buying a car
31	2803.1/2024/RES. -BOD/IDV	28/03/2024	Regarding supplementing the Company's business lines
32	0204.1/2024/RES. -BOD/IDV	02/04/2024	Re: Approval of the short list of contractors participating in the Restricted bidding for the construction package: Headquarters of Song Lo II Industrial Park Management Board
33	1504.1/2024/RES. -BOD/IDV	15/04/2024	Regarding approval to change part or all of the K95 roadbed earth material to K95 roadbed sand at package XL02 - Song Lo II Industrial Park

No.	Resolution/Decision	Date	Main content through
34	2204.1/2024/RES. -BOD/IDV	22/04/2024	Regarding the first 6-month summary and plan for the last 6 months of fiscal year 2024
35	2204.2/2024/RES. -BOD/IDV	22/04/2024	On applying regulations on basic construction investment
36	2204.3/2024/RES. -BOD/IDV	22/04/2024	Regarding borrowing capital from Vinh Phuc Provincial Environmental Protection Fund
37	2204.4/2024/RES. -BOD/IDV	22/04/2024	Regarding the implementation of compensation support funds for land acquisition and clearance at Khai Quang Industrial Park and Song Lo II Industrial Park
38	2204.5/2024/RES. -BOD/IDV	22/04/2024	Regarding Signing Labor Contracts with Senior Personnel
39	2204.6/2024/RES. -BOD/IDV	22/04/2024	Re: Reappointment of Financial Investment Subcommittee personnel
40	2204.7/2024/RES. -BOD/IDV	22/04/2024	Regarding the nomination of personnel to the Board of Directors of VPID Vinh Phuc Joint Stock Company
41	0205/2024/RES. - BOD/IDV	02/05/2024	Re: Approval of transaction between VPID Vinh Phuc Joint Stock Company - Subsidiary and Vinh Phuc Infrastructure Development Joint Stock Company - Parent company
42	0805.1/2024/RES. -BOD/IDV	08/05/2024	Regarding Approval of BVTC Design Documents, Estimates for Gate, Fence, and Warning Signs at N10 Interchange - Song Lo II Industrial Park
43	1305.1/2024/RES. -BOD/IDV	13/05/2024	Re: Mortgage release of assets being mortgaged shaRes at the Company
44	2105.1/2024/RES. -BOD/IDV	21/05/2024	Re: Approval of the appointment of the contractor to construct the Gate, fence, and warning sign items at the N10 intersection construction site - Song Lo II Industrial Park
45	0306.1/2024/RES. -BOD/IDV	03/06/2024	Regarding Approval of BVTC Design Documents and the value of the additional Contract appendix for the item of Temporary culvert across the road under package XL03 - Song Lo II Industrial Park
46	0606.1/2024/RES. -BOD/IDV	06/06/2024	Re: Approval of extension of contract implementation time and additional costs for GSTC consulting package XL02
47	1006.1/2024/RES. -BOD/IDV	10/06/2024	Re: Approval of adjusted feasibility study report for Project: Wastewater treatment plant of Song Lo II Industrial Park
48	1206.1/2024/RES. -BOD/IDV	12/06/2024	Re: Approval of unit price and construction cost of excavation and lowering of Cos hills of lot CN07 -

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			Song Lo II Industrial Park
49	1706.1/2024/RES. -BOD/IDV	17/06/2024	Re: Approval of the Plan and Contractor for drilling survey to determine the thickness of soil layers to evaluate the construction quality of Node N10 - Song Lo II Industrial Park
50	1806.1/2024/RES. -BOD/IDV	18/06/2024	Regarding the installation of electric poles under package XL03 - Song Lo II Industrial Park
51	2206.1/2024/RES. -BOD/IDV	22/06/2024	Re: Approval of BVTC design documents and project estimates: Headquarters of Song Lo II Industrial Park Management Board
52	2206.2/2024/RES. -BOD/IDV	22/06/2024	Regarding the implementation of the application for a land use right certificate and the method of selecting a consulting contractor to prepare a report proposing a land use right certificate for the project to increase the capacity of the centralized wastewater treatment plant in Khai Quang Industrial Park
53	2306.1/2024/RES. -BOD/IDV	23/06/2024	Re: Approval of Additional Construction Investment Plan for 2024
54	2706.1/2024/RES. -BOD/IDV	27/06/2024	Re: Approval of the additional short list of contractors participating in Restricted bidding; Bidding documents and Ceiling price of the bidding package of Song Lo II Industrial Park Management Board Headquarters
55	2706.2/2024/RES. -BOD/IDV	27/06/2024	Re: Approval of the contractor selection plan and the list of designated contractors for several packages under the Song Lo II Industrial Park Project
56	2806.1/2024/RES. -BOD/IDV	28/06/2024	Regarding the appointment of a consulting contractor to prepare a report proposing the issuance of a land use certificate for the Project to increase the capacity of the centralized wastewater treatment plant of Khai Quang Industrial Park
57	2906.1/2024/RES. -BOD/IDV	29/06/2024	Regarding Approval of BVTC Design Documents, Estimates for Leveling the Ground for the Song Lo II Industrial Park Management Board Headquarters, Vehicle Storage Area, Car Wash Bridge, Service Road and Ancillary Items - Song Lo II Industrial Park Project
58	2906.2/2024/RES. -BOD/IDV	29/06/2024	Re: Approval of appointment of GSTC Consulting Contractor for the item: Installation of electric poles under package XL03
59	0107.1/2024/RES. -BOD/IDV	01/07/2024	Re: Approval of Bidding for some items of Song Lo II Industrial Park Project

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60	0107.2/2024/RES. -BOD/IDV	01/07/2024	Re: Approval of contractor appointment and rental price of machinery and equipment
61	0107.3/2024/RES. -BOD/IDV	01/07/2024	Regarding Supplementing the 2024 Construction Investment Plan for the Design Consulting and BVTC Design Review Consulting Package, Construction Estimates for the Project: Replacing the lighting system with aluminum cables, reinforced concrete columns, and LED lights - Khai Quang Industrial Park
62	0807.1/2024/RES. -BOD/IDV	08/07/2024	Re: Approval of loan prepayment
63	0907.1/2024/RES. - HDBT/IDV	09/07/2024	Re: Approval of construction plan and cost of supporting shoulder embankment K85, N15 node, T4 route, package XL03 - Song Lo II Industrial Park
64	1507.1/2024/RES. -BOD/IDV	15/07/2024	Regarding the report on business Results for the third quarter and the plan for the fourth quarter of the fiscal year 2024
65	1507.2/2024/RES. -BOD/IDV	15/07/2024	Regarding the policy of dissolving Song Lo Construction Company Limited
66	1507.3/2024/RES. -BOD/IDV	15/07/2024	Re: Policy to participate in the delegation to promote investment attraction in Taiwan
67	1507.4/2024/RES. -BOD/IDV	15/07/2024	Re: Conducting regular meetings between the Basic Construction Subcommittee and the Executive Board
68	1507.5/2024/RES. -BOD/IDV	15/07/2024	Re: Change of Head of Internal Audit Department
69	1507.6/2024/RES. -BOD/IDV	15/07/2024	Re: Liquidation of Mazda cars
70	1507.7/2024/RES. -BOD/IDV	15/07/2024	Regarding the policy of withdrawing capital from VL Development Investment Joint Stock Company
71	1507.8/2024/RES. -BOD/IDV	15/07/2024	Re: Approval of signing of Construction Contract Appendix
71	1507.9/2024/RES. -BOD/IDV	15/07/2024	Re: Loan Contract Extension
72	1507.10/2024/RES. -BOD/IDV	15/07/2024	Regarding Negotiation with partners about capital contribution to VPID Vinh Phuc Joint Stock Company
73	1507.11/2024/RES. -BOD/IDV	15/07/2024	Regarding investment cooperation with Minh Viet Toan Cau Joint Stock Company
74	1507.12/2024/RES. -BOD/IDV	15/07/2024	Regarding SHB and Sacombank loan policies
75	1507.13/2024/RES. -BOD/IDV	15/07/2024	Re: Approval of financial investment activities on the stock exchange
76	1607.1/2024/RES. -BOD/IDV	16/07/2024	Regarding the appointment of a contractor for consulting on design of technical infrastructure and cost estimates; and a contractor for consulting on reviewing technical infrastructure design and cost estimates for construction of the project: Replacing the lighting system with aluminum cables,

No.	Resolution/Decision	Date	Main content through
			reinforced concrete columns, and LED lights - Khai Quang Industrial Park
77	1607.2/2024/RES. -BOD/IDV	16/07/2024	Re: Approval of BVTC design documents, Estimates for items: Construction site warning signs - Song Lo II Industrial Park
78	1607.3/2024/RES. -BOD/IDV	16/07/2024	Regarding Supplementing the 2024 Construction Investment Plan for the package: Consulting on master planning of land lot DV-01 - Song Lo II Industrial Park
79	2007.1/2024/RES. -BOD/IDV	20/07/2024	Re: Appointing a consulting contractor to prepare the master plan for plot DV-01 - Song Lo II Industrial Park
80	2407.1/2024/RES. -BOD/IDV	24/07/2024	Regarding the appointment of contractors to construct the project: Construction site warning signs of the Song Lo II Industrial Park Infrastructure Investment, Construction and Business Project
81	3007.1/2024/RES. -BOD/IDV	30/07/2024	Re: Approval of unit price for piling work and installation of pipe holders, construction package of phase 2 of fire protection water supply system and fire protection pumping station - Khai Quang Industrial Park
82	1208.1/2024/RES. -BOD/IDV	12/08/2024	Re: Approval of support costs for the contractor to construct the K85 curb embankment of route 1 when water has not been pumped yet - under package XL03, Song Lo II Industrial Park
83	1308.1/2024/RES. -BOD/IDV	13/08/2024	Re: Authorizing the Construction Subcommittee to decide and approve contents related to the implementation of the project: Adding uPVC D500 wastewater pipes on QH and T12 routes to the manhole of the centralized wastewater treatment plant in Khai Quang Industrial Park.
84	1408.1/2024/RES. -BOD/IDV	14/08/2024	Re: Approval of the plan to repair public service roads No. 1 and No. 2 to serve the construction of the project to invest in construction and business of technical infrastructure of Song Lo II Industrial Park
85	1508.1/2024/RES. -BOD/IDV	15/08/2024	Re: Borrowing capital from the Environmental Protection Fund to serve the construction of Module 2 - Centralized wastewater treatment plant in Khai Quang industrial park
86	1508.2/2024/RES. -BOD/IDV	15/08/2024	Regarding the policy of participating in auctions of land mines in Vinh Phuc
87	1508.3/2024/RES. -BOD/IDV	15/08/2024	Re: Adjusting salary levels applicable to some personnel on the Executive Board
88	1508.4/2024/RES. -BOD/IDV	15/08/2024	Re: Authorizing the Executive Board to decide on some construction items
89	1508.5/2024/RES. -BOD/IDV	15/08/2024	Re: Capital contribution to Hoang Thanh Du Long Industrial Park Investment Joint Stock Company

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90	2108.1/2024/RES. -BOD/IDV	21/08/2024	Regarding the implementation of the plan for the Trade Union of Vinh Phuc Infrastructure Development Joint Stock Company to buy back shaRes issued under the Company's employee stock option program (ESOP) in 2023 from employees who quit during the transfer Restriction period
91	2708.1/2024/RES. -BOD/IDV	27/08/2024	Re: Approval of construction plan and value of arising items for pipeline construction at route T6, construction package phase 2 of fire protection water supply system and fire protection pumping station - Khai Quang Industrial Park
92	0509.1/2024/RES. -BOD/IDV	05/09/2024	Regarding Advance payment for compensation for site clearance of remaining agricultural land area of Song Lo II Industrial Park when the plan has not been approved
93	0909.1/2024/RES. -BOD/IDV	09/09/2024	Re: Approval of BVTC design documents and adjusted and supplemented estimates for some items of Song Lo II Industrial Park project
94	1009.1/2024/RES. -BOD/IDV	10/09/2024	Re: Approval of the form of contractor selection for the construction of items: Cement piles for roads T2, T4, canal B12.000 and items: Rainwater drainage - Song Lo II Industrial Park
95	1309.1/2024/RES. -BOD/IDV	13/09/2024	Regarding Approval of BVTC Design Documents, Estimates for Items: Leveling construction of DV01 area, HTKT02 and temporary road serving construction - Song Lo II Industrial Park)
96	2309.1/2024/RES. -BOD/IDV	23/09/2024	Regarding extension of contract performance time and additional costs for construction supervision consultancy package XL03 - Song Lo II Industrial Park)
97	2409.1/2024/RES. -HDBT/IDV	24/09/2024	Re: Approval of BVTC design documents and project estimates: Replacing the lighting system with aluminum cables, reinforced concrete columns, and LED lights - Khai Quang Industrial Park
98	2409.2/2024/RES. -BOD/IDV	24/09/2024	Re: Approval of BVTC design documents and project estimates: Wastewater treatment plant of Song Lo II Industrial Park, Module 1
99	0410.1/2024/RES. -BOD/IDV	04/10/2024	Re: Approval of the Plan for selection of general contractor for construction of the Project: Wastewater treatment plant of Song Lo II Industrial Park, Module 1
100	1110.1/2024/RES. -BOD/IDV	11/10/2024	Re: Approval of extension of contract performance period and incurred costs TVGS XL02 (2nd time)
101	1410.1/2024/RES. -BOD/IDV	14/10/2024	Re: Preliminary report on business Results in 2024 and expected plan for 2025
102	1410.2/2024/RES. -BOD/IDV	14/10/2024	Re: Issuing the procedure for appraisal of basic construction

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103	1410.3/2024/RES. -BOD/IDV	14/10/2024	Regarding the policy of liquidating the construction contract with Investment and Construction Joint Stock Company No. 18
104	1410.4/2024/RES. -BOD/IDV	14/10/2024	Regarding the extension of the loan contract with Investment and Construction Joint Stock Company No. 18
105	1410.5/2024/RES. -BOD/IDV	14/10/2024	Regarding participation in auctions and costs of land auctions
106	1410.6/2024/RES. -BOD/IDV	14/10/2024	Regarding the liquidation of old Larsen sheet piles reinforcing Module 2 during the construction of Module 1
107	1410.7/2024/RES. -BOD/IDV	14/10/2024	Regarding the plan to organize the 2025 Annual General Meeting of Shareholders
108	1610.1/2024/RES. -BOD/IDV	16/10/2024	Re: Approval of additional items of the construction package phase 2 of the fire protection water supply system and fire protection pumping station, Khai Quang Industrial Park
109	1810.1/2024/RES. -BOD/IDV	18/10/2024	Regarding approval of material changes and cost support when changing K98 earth embankment to K98 sand embankment, adding geotextile - Package XL02, Song Lo II Industrial Park
110	2110.1/2024/RES. -BOD/IDV	21/10/2024	Liquidate the Audit Contract with VACO and sign a new Audit Contract
111	2110.2/2024/RES. -BOD/IDV	21/10/2024	Re: Approval of implementation costs for the project: Anti-erosion embankment for the foundation of power pole No. 36, 110kV Viet Tri - Lap Thach line
112	2210.1/2024/RES. -BOD/IDV	22/10/2024	Re: Approval of signing short-term loan contract with L18
113	2210.2/2024/RES. -BOD/IDV	22/10/2024	Regarding approval of the Results of selecting contractors for the construction of Package (XL04): Headquarters of the Management Board of Song Lo II Industrial Park
114	2510.1/2024/RES. -BOD/IDV	25/10/2024	Re: Approval of Contractor Selection Method and List of Contractors Appointed for Construction Supervision Consulting: Wastewater Treatment Plant of Song Lo II Industrial Park, Module 1
115	0311.1/2024/RES. -BOD/IDV	03/11/2024	Re: Approval of BVTC design documents, construction volume, contractor selection method, main information board of Lot CN05 Leveling Package (Phase 2) and Leveling Package of DV01, HTKT02 areas
116	0811.1/2024/RES. -BOD/IDV	08/11/2024	Re: Approving some contents related to the preparation for the 2025 Shareholders' Meeting
117	1411.1/2024/RES. -BOD/IDV	14/11/2024	Re: Approving the time and venue of the meeting, and the closing date for the list of shareholders attending the 2025 Annual General Meeting of Shareholders
118	1411.2/2024/RES. -BOD/IDV	14/11/2024	Regarding the provisional payment of 2024 cash dividends to shareholders

No.	Resolution/Decision	Date	Main content through
119	2211.1/2024/RES. -HDQT/IDV	22/11/2024	Re: Approval of the Results of selecting a contractor for construction supervision consultancy for Package (XL04): Headquarters of Song Lo II Industrial Park Management Board
120	2511.1/2024/RES. -BOD/IDV	25/11/2024	Re: Approval of contents related to the Package of Leveling Lot CN05 (Phase 2) and Leveling Area DV01, HTKT02
121	2711.1/2024/RES. -HDQT/IDV	27/11/2024	Re: Approval of the Results of selecting contractors for the construction package: Cement piles for roads T2, T4, canal B12.000 and Site clearance plan for construction measuRes - Song Lo II Industrial Park
122	2911.1/2024/RES. -BOD/IDV	29/11/2024	Regarding Approval of Construction Drawing Design Documents, Estimates for the item: Rainwater drainage (Fence to protect 500kV high voltage power poles) located in the corridor of the 500kV Son La - Hiep Hoa, Hiep Hoa - Viet Tri power line in Song Lo II Industrial Park
123	0212.1/2024/RES. -BOD/IDV	02/12/2024	Regarding the application of the new mechanism for the operation of the Basic Construction Subcommittee for work at Song Lo II Industrial Park
124	0212.2/2024/RES. -BOD/IDV	02/12/2024	Re: Selection of the PResidium for the 2025 Annual General Meeting of Shareholders
125	0212.3/2024/RES. -BOD/IDV	02/12/2024	Regarding the capital ownership ratio at Dong Van III
126	0212.4/2024/RES. -BOD/IDV	02/12/2024	Re: Searching for office space in Hanoi
127	0212.5/2024/RES. -BOD/IDV	02/12/2024	Regarding borrowing capital from Vinh Phuc Province Environmental Protection Fund and choosing a guarantor bank
128	0212.6/2024/RES. -BOD/IDV	02/12/2024	Regarding approval of the cost of land compensation to protect the slope of DT.307B slope
129	0212.7/2024/RES. -BOD/IDV	02/12/2024	Re: Additional personnel for the Internal Audit Department
130	0312.1/2024/RES. -BOD/IDV	03/12/2024	Re: Approval of contents related to the DV01 and HTKT02 Site Leveling Package
131	1012.1/2024/RES. -BOD/IDV	10/12/2024	Regarding approval of BVTC design documents and estimates for some items at Song Lo II Industrial Park
132	1212.1/2024/RES. -BOD/IDV	12/12/2024	Regarding approval of the form of contractor selection, short list of contractors; bidding documents and ceiling price of the construction package for some items at Song Lo II Industrial Park
133	1712.1/2024/RES. -BOD/IDV	17/12/2024	Re: Preparing documents for the 2025 Annual General Meeting of Shareholders
134	1712.2/2024/RES. -BOD/IDV	17/12/2024	Regarding the Investment Research Policy of Kim Bang II Industrial Park - Ha Nam Province

No.	Resolution/Decision	Date	Main content through
135	1712.3/2024/RES. -BOD/IDV	17/12/2024	Re: Increasing seniority allowance for members of the Executive Board
136	1712.4/2024/RES. -BOD/IDV	17/12/2024	Re: Approval of contents related to the Package of Leveling Lot CN05 (Phase 2) Phase 1 - Song Lo II Industrial Park
137	2412.1/2024/RES. -BOD/IDV	24/12/2024	Re: Approval of contractor selection Results and Draft construction contract for package XL05 - Song Lo II Industrial Park
138	2412.2/2024/RES. -BOD/IDV	24/12/2024	Regarding the Response to the written shareholder opinion form of Trung Thu Hydropower Joint Stock Company
139	3012.1/2024/RES. -BOD/IDV	30/12/2024	Re: Approval of LCNT Form, Shortlist of Contractors; Bidding Documents and Ceiling Price of Package XL06-1 for Construction of Wastewater Treatment Plant of Song Lo II Industrial Park
140	3012.2/2024/RES. -HDQT/IDV	30/12/2024	Regarding approval of investment policy for construction of the project: Upgrading and renovating the wastewater collection pipeline system on TN5, QH and T12 routes to the centralized wastewater treatment plant of Khai Quang Industrial Park.

### III. Audit Committee

#### 1. Information about Audit Committee members:

NO.	Audit Committee Member	Position	Date of commencement/cease of membership in the Audit Committee	Professional qualifications
1	Mr. Pham Huu Anh	Chairman	Appointed on 11/01/2024	Engineer, Bachelor of Accounting
2	Ms. Nguyen Thuy Linh	Vice Chairman	Appointed on 11/01/2024	Master of Business Administration

#### 2. Audit Committee Meeting

No.	Audit Committee Member	Meeting attendance book	Meeting attendance rate	Voting ratio	Reason for not attending
1	Mr. Pham Huu Anh	04	100%	100%	
2	Ms. Nguyen Thuy Linh	04	100%	100%	

#### 3. Supervisory activities of the Audit Committee towards the Board of Directors, Executive Board and shareholders:

- In 2024, the Audit Committee will monitor the activities of the Board of Directors and the Board of Management; Monitor financial reports; Monitor compliance. Specifically:

- There is regular and close coordination between the Board of Directors and the Board of Management, all for the common goals of the entire Company. The Board of Directors has organized its activities in accordance with the provisions of the Charter and the Law on Enterprises. The meetings of the Board of Directors have been fully implemented. In 2024, the Board of Directors has closely followed the orientation of the Resolution of the 2024 General Meeting of Shareholders to propose and implement specific Resolutions for the month and quarter in management and operation.
  - The Board of Directors has organized and implemented the management and leadership of the Company in compliance with the Resolutions of the General Meeting of Shareholders, the Board of Directors, the laws of the State and the Charter, regulations and rules of the Company, in accordance with the orientation and strategy of the Board of Directors.
  - The Board of Directors and the General Director ensure the interests of shareholders when IDV always fully complies with the legal regulations of a listed company.
  - In 2024, the Board of Directors and the Board of Management complied with the provisions of State Law, Circulars and Decrees of the Ministry of Finance, and the Charter on governance and operation of the Company.
  - The implementation and execution of the Resolutions of the 2024 Annual General Meeting of Shareholders of the Board of Directors and the Board of General Directors have been seriously coordinated and carried out.
  - The Company's implementation and information disclosure in accordance with the provisions of the Securities Law and relevant legal documents are fully implemented, with high accuracy and within the prescribed time.
  - Every week, the Executive Board's operations are monitored by the Economic Committee through weekly reports.
  - Every month, the Economic Committee participates in monthly meetings and contributes ideas.
  - Monitor and supervise investment and purchasing limits according to the Company's Charter, regulations and financial management rules.
  - Track list of shareholders, major shareholders and related parties.
- Update newly issued policies/regulations.
  - Ensure the effective role of internal audit as an independent and objective monitoring and consulting unit.

#### IV. Executive Board

NO.	Board Member	Date of birth	Professional qualifications	Date of appointment/removal of members of the Executive Board
1	Mr. Pham Trung Kien	February 26, 1978	Bachelor of Economics	Appointed Deputy General Director in April 2017. Appointed Acting General Director on December 19, 2020. Appointed General Director from July 1, 2021.
2	Mr. Nguyen Anh De	August 11, 1977	Bachelor of Business Administration,	Appointed Deputy General Director on

			Bachelor of Finance and Accounting	September 20, 2018
3	Ms. Nguyen Ngoc Lan	October 18, 1984	Master of Economics	Appointed Deputy General Director on September 28, 2020.

#### V. Chief Accountant

Full name	Date of birth	Professional qualifications	Date of appointment/dismissal
Mrs. Nguyen Thi Hoan	08/08/1983	Bachelor of Economics	Appointed Chief Executive Officer on October 28, 2013

#### VI. Training on Corporate Governance:

- The Company has sent members of the Board of Directors and Department Heads to attend courses on corporate governance to improve their capacity in corporate governance.

#### V II . List of related persons of public companies and transactions of related persons of the Company with the Company itself

##### 1. List of related persons of the company

NO.	Name of organization/individual	Securities trading account (if any)	Position in the company (if any)	The starting point is the person concerned.	Time is no longer relevant	Reason	Relationship with the Company
A	B	C	D				
1	HOANG DINH THANG		Chairman of the Board of Directors	01/20 24			
	Nguyen Thi Kien			01/20 24			Wife
	Hoang Dinh Toan			01/20 24			offspring
	Phung Thi Thu Ha			01/20 24			daughter in law
	Hoang Thi Giang			01/20 24			offspring
	Nguyen Dinh Dung			01/20 24			son in law
	Hoang Quynh Anh			01/20 24			offspring
	Hoang Thi Loi			01/20 24			Younger sister
	Bui Van Ban			01/20 24			brother-in-law
	Hoang Thi Ich			01/20 24			Younger sister
	Nguyen Van Thong			01/20 24			brother-in-law
	Hoang Dinh Chung			01/20 24			Younger brother
	Nguyen Thi Nguyet Hang			01/20 24			sister-in-law
	Hoang Thi Thuy			01/20 24			Younger sister
	Tran Van Thanh			01/20 24			brother-in-law
	Nguyen Thi Nhan			01/20 24			Mother-in-law

NO.	Name of organization/individual	Securities trading account (if any)	Position in the company (if any)	The starting point is the person concerned.	Time is no longer relevant	Reason	Relationship with the Company
A	B	C	D				
2	<b>TRINH VIET DUNG</b>		<b>Vice Chairman of Board of Directors</b>	01/20 24			
	Trinh Viet Cuong			01/20 24			Younger brother
	Trinh Hong Ngoc			01/20 24			Younger sister
	Ha Duc Tri			01/20 24			brother-in-law
	Ta Pham Bich Thuy			01/20 24			Wife
	Trinh Viet Hung			01/20 24			Younger brother
	Pham Thi Thanh Lan			01/20 24			sister in law
	Trinh Viet Ha			01/20 24			offspring
	Trinh Quynh Mai			01/20 24			offspring
	Trinh Van Bao			01/20 24			Father
	Bui Thi Ngoc Thanh			01/20 24			Mother
	Pham Thi An			01/20 24			Mother in law
	Ta Trung Bac			01/20 24			sister in law
	Ta Phi Cat			01/20 24			sister in law
3	<b>LE TUNG SON</b>		<b>Board of Directors</b>	01/20 24			
	Le Quoc Minh			01/20 24			Younger brother
	Le Hoang Yen			01/20 24			Wife
	Le Tien Canh			01/20 24			father-in-law
	Pham Thi Ly			01/20 24			Mother-in-law
	Le Thi Trieu Oanh			01/20 24			Sister-in-law
	Le Le Hoa			01/20 24			sister-in-law
	Le Anh Minh			01/20 24			sister in law
	Le Thanh Huong			01/20 24			Younger sister
	Nguyen Quang Trung			01/20 24			brother-in-law
	Nguyen Thi Anh Mai			01/20 24			sister-in-law
	Le Dao Phu Hung			01/20 24			offspring
	Le Dao Phuc Dien			01/20 24			offspring

NO.	Name of organization/individual	Securities trading account (if any)	Position in the company (if any)	The starting point is the person concerned.	Time is no longer relevant	Reason	Relationship with the Company
A	B	C	D				
4	PHUNG VAN QUY		Board of Directors	01/20 24			
	Phung Thi Ly			01/20 24			Older sister
	Phung Van Thu			01/20 24			Older brother
	Phung Tien Nghia			01/20 24			Younger brother
	Phung Thi Vu			01/20 24			Younger sister
	Phung Thi Su			01/20 24			Younger sister
	Nguyen Thi Bang			01/20 24			Wife
	Phung Thi Lan Phuong			01/20 24			offspring
	Phung Nguyen Ngoc			01/20 24			offspring
	Nguyen Thai Dung			01/20 24			son in law
	Nguyen Ngoc Phuong Trinh			01/20 24			daughter in law
	Nguyen Thi Hien			01/20 24			Sister in law
	Nguyen Thi Loi			01/20 24			Sister in law
	Nguyen Thi Hien			01/20 24			sister in law
	Phan Van Muon			01/20 24			brother in law
	Nguyen Van Sam			01/20 24			brother in law
5	NGUYEN NGOC LAN		Member of Board of Directors, Deputy General Director	09/2020			
	Vu Anh Tuan			09/2020			Husband
	Vu Anh Minh			09/2020			offspring
	Vu Anh Son			09/2020			offspring
	Nguyen Hoang Long			09/2020			Father
	To Thi Loan			09/2020			Mother
	Nguyen Hoang Khanh			09/2020			Younger brother
	Tran Khanh Ngoc			09/2020			sister in law
	Vu Van Chien			09/2020			father in law
	Pham Thi Chung			09/2020			Mother in law

NO.	Name of organization/individual	Securities trading account (if any)	Position in the company (if any)	The starting point is the person concerned.	Time is no longer relevant	Reason	Relationship with the Company
A	B	C	D				
6	PHAM HUU ANH		Independent Board Member	09/2020			
	Nguyen Thi Lam Hanh			01/20 24			Wife
	Pham Hoang Long			01/20 24			offspring
	Pham Hoang Duc			01/20 24			offspring
	Pham Huu Ai			01/20 24			Older brother
	Pham Tuan Anh			01/20 24			Older brother
	Pham Thi Thu Hang			01/20 24			Younger sister
	Pham Thi Tuyet Lan			01/20 24			Younger sister
	Nguyen Thom			01/20 24			father in law
	Ta Thi Phu			01/20 24			Mother in law
	Nguyen Thi Phuong Ngoc			01/20 24			Sister in law
	Bach Thi Thao			01/20 24			Sister in law
	Nguyen Hung Cuong			01/20 24			brother in law
	Duong Sy Manh			01/20 24			brother in law
	Nguyen Khuong			01/20 24			sister in law
	Nguyen Linh			01/20 24			sister in law
7	Nguyen Thuy Linh		Independent TV Board of Directors	01/20 24			
	Nguyen Duc Minh			01/20 24			Father
	Le Thi Hai			01/20 24			Mom give birth
	Nguyen Thanh Tung			01/20 24			brother
	Tieu Thi Nhung			01/20 24			Sister in law
	Nguyen Truong Dai			01/20 24			Dad husband
	Le Hong Mai			01/20 24			Mother in law
	Nguyen Thien Tung			01/20 24			Husband
	Nguyen Quynh Huong			01/20 24			offspring
	Nguyen Ha Phuong			01/20 24			offspring
8	PHAM TRUNG KIEN		TV. Board of	04/2017			

NO.	Name of organization/individual	Securities trading account (if any)	Position in the company (if any)	The starting point is the person concerned.	Time is no longer relevant	Reason	Relationship with the Company
A	B	C	D				
			Directors CEO				
	Cao Thi Thao			04/2017			Wife
	Pham Ngoc Long			04/2017			Older brother
	Pham Anh Dung			04/2017			Older brother
	Pham Thi Thanh Mai			04/2017			Younger sister
	Pham Thi Hien			04/2017			Younger sister
	Phung Van Tuan			04/2017			brother in law
	Nguyen Thi Thu Phuong			04/2017			Sister in law
	Phung Thi Ly			04/2017			Mother
	Nguyen Thi Nang			04/2017			Sister in law
	Cao Van Cong			04/2017			father in law
	Tran Thi An			04/2017			Mother in law
	Pham Ha My			04/2017			offspring
	Pham Huong Giang			04/2017			offspring
	Pham Quang Vu			2023			offspring
<b>9</b>	<b>QUANG NAM RELICS</b>		<b>Independent Board Member</b>	<b>01/2024</b>			
	Ton Gia Hoa			01/2024			Father
	Doan Thi Loan			01/2024			Mother
	Nguyen Kim Minh			01/2024			Mother in law
	Nguyen Huong Lan			01/2024			Wife
	Ton Thien Minh Thien			01/2024			Son
	Ton Thien Minh Tien			01/2024			Son
	Ton Thi Hoai Thu			01/2024			Younger sister
	Nguyen Tien Dung			01/2024			brother in law
<b>10</b>	<b>NGUYEN ANH DE</b>		<b>Deputy General Director</b>	<b>03/2017</b>			
	Dang Thai Ha			03/2017			Wife
	Nguyen Dang Hung Son			03/2017			offspring

NO.	Name of organization/individual	Securities trading account (if any)	Position in the company (if any)	The starting point is the person concerned.	Time is no longer relevant	Reason	Relationship with the Company
A	B	C	D				
	Nguyen Dang Hung Lam			03/2017			offspring
	Hoang Thi Thu			03/2017			Mother
	Nguyen Hoang My			03/2017			Older sister
	Nguyen Huy Hoang			03/2017			brother in law
	Nguyen Viet Thang			03/2017			Younger brother
	Vu Thi Tu Anh			03/2017			sister in law
	Dang Van Tuan			03/2017			father in law
	Nguyen Thi Dao			03/2017			Mother in law
<b>11</b>	<b>NGUYEN THI HOAN</b>		<b>Chief Accountant</b>	<b>11/2013</b>			
	Nguyen Lam Tung			11/2013			Husband
	Nguyen Van Tu			11/2013			Father
	Nguyen Thi Mai			11/2013			Mother
	Nguyen Duc Nguyen			11/2013			father in law
	Nguyen Thi Hao			11/2013			Mother in law
	Nguyen Van Tuong			11/2013			Older brother
	Nguyen Thi Tu			11/2013			Sister in law
	Nguyen Thi Lien			11/2013			Older sister
	Nguyen Van Ngoc			11/2013			brother in law
	Do The Hau			11/2013			brother in law
	Nguyen Thi Ngoc Tu			11/2013			brother in law
	Nguyen Van Toan			11/2013			Younger brother
	Chu Thi Thoa			11/2013			
<b>12</b>	<b>NGUYEN HUY TUNG</b>		<b>Secretary of the Board of Directors, authorized person to disclose information</b>	<b>9/2020</b>			
	Truong Thi May			9/2020			Wife
	Vu Thi Hong Tra			9/2020			Mother
	Nguyen Vu Ha Linh			9/2020			Younger sister



NO.	Name of organization/individual	Securities trading account (if any)	Position in the company (if any)	The starting point is the person concerned.	Time is no longer relevant	Reason	Relationship with the Company
A	B	C	D				
	Nguyen Van Thu			9/2020			brother-in-law
	Vu Duc Doan			9/2020			father-in-law
	Vu Thi Kim			9/2020			Mother-in-law
	Nguyen Thi Thao Linh			9/2020			offspring
	Nguyen Thi Minh Ngoc			9/2020			offspring
	Nguyen Vu Nhat Phuong			9/2020			offspring

Note: NSH Certificate Number\*: ID card number/Passport number (for individuals) or Business registration certificate number, Operating license or equivalent legal documents (for organizations)/NSH

2. Transactions between the company and related persons of the company; or between the company and major shareholders, insiders, related persons of insiders : **None**

3. Transactions between company insiders, related persons of insiders and subsidiaries, companies controlled by the company Take control : **No**

4. Transactions between the company and other entities :

4.1. Transactions between the company and the company in which the Board of Directors and General Director are members and other managers who have been founding members or members of the Board of Directors, General Director within the past three (03) years (as of the time of reporting) :

No.	Name of organization/individual	Relationship with the company	NSH Certificate Number*, date of issue, place of issue	Head office address/Contact address	Time of transaction with the company	Resolution/Decision No. approved by the General Meeting of Shareholders/Board of Directors... (if any, specify the date of issue)	Note
1	Investment and Construction Joint Stock Company No. 18 (L18)	Mr. Trinh Viet Dung - Vice Chairman of the Board of Directors of the Company is a member of the Board of Directors of L18.		No. 471 Nguyen Trai, Thanh Xuan Ward, Nam Tu Liem District, Hanoi	- From November 9, 2021 to December 8, 2021; From December 27, 2021 to January 25, 2022.  - 11/27/2023	- Resolution of the Board of Directors No. 0710.2/2021/RES. -BOD/IDV issued on October 7, 2021 on selling shares of Investment and Construction Joint Stock Company No. 18  - Resolution No.	

No.	Name of organization/in individual	Relationship with the company	NSH Certificate Number*, date of issue, place of issue	Head office address/Contact address	Time of transaction with the company	Resolution/Decision No. approved by the General Meeting of Shareholders/Board of Directors... (if any, specify the date of issue)	Note
					<p>- December 14, 2023</p> <p>- December 2023</p>	<p>2411.1/2023/RES. -BOD/IDV dated November 24, 2023 on Approval of unit price, appointment of contractor for construction of package XL02 under the Project of investment in construction and business of technical infrastructure of Song Lo II Industrial Park ;</p> <p>- Resolution No. 1312.1/2023/RES. -BOD/IDV dated December 13, 2023 on Approval of the appointment of contractors to construct and level the ground for Lot CN03, CN05 of the Song Lo II Industrial Park Infrastructure Investment and Business Project;</p> <p>- Resolution No. 2912.1/2023/RES. -BOD/IDV dated December 29, 2023 on Approval of signing of Land Use Rights Transfer Contracts at the</p>	

No.	Name of organization/in individual	Relationship with the company	NSH Certificate Number*, date of issue, place of issue	Head office address/Contact address	Time of transaction with the company	Resolution/Decision No. approved by the General Meeting of Shareholders/Board of Directors... (if any, specify the date of issue)	Note
					<p>- March 2024</p> <p>- December 2024</p>	<p>Bac Cau Han New Urban Area Project Phase 1 with the Joint Venture of Investment and Construction Joint Stock Company No. 18 - Investment and Construction Joint Stock Company No. 18.1</p> <p>- Resolution of the Board of Directors No. 1103.1/2024/RES. -BOD/IDV dated March 11, 2024 on Approval of transactions with Investment and Construction Joint Stock Company No. 18</p> <p>- Resolution No. 2210.1/2024.RE S. -BOD/IDV dated October 22, 2024 on approving the signing of a short-term loan contract with L18.</p>	
2	Trung Anh Joint Stock Company	Mr. Trinh Viet Dung - Vice Chairman of the Board of Directors of the Company is a member of		Group 8, Tan Binh Sub-area, Xuan Mai Town, Chuong My District,	- 06/03/2021	Resolution of the Board of Directors No. 2805.1/2021/RES. -BOD/IDV issued on May 28, 2021 on	

No.	Name of organization/individual	Relationship with the company	NSH Certificate Number*, date of issue, place of issue	Head office address/Contact address	Time of transaction with the company	Resolution/Decision No. approved by the General Meeting of Shareholders/Board of Directors... (if any, specify the date of issue)	Note
		the Board of Directors of Trung Anh.		Hanoi City	- November 2022	borrowing capital from Trung Anh Company to supplement working capital;  Resolution of the Board of Directors No. 0111.3/2022/RES. -BOD/IDV issued on November 1, 2022 on capital contribution to Trung Anh Company	
3	Hoang Thanh Du Long Industrial Park Investment Joint Stock Company	Mr. Le Tung Son - Member of the Board of Directors of the Company - is a member of the Board of Directors of Hoang Thanh Du Long.		Du Long Industrial Park, Loi Hai Commune, Thuan Bac District, Ninh Thuan Province	- April 27, 2023  - 11/17/2023  - August 15, 2024	- Resolution of the Board of Directors No. 2603.1/2021/RES. -BOD/IDV issued on March 26, 2021 on receiving the transfer of shares equivalent to 10% of the charter capital of Hoa Sen Du Long Industrial Park Infrastructure Investment Joint Stock Company (*)  - Resolution No. 1508.5/2024/RES. -BOD/IDV dated August 15, 2024 on capital contribution to Hoang Thanh	



No.	Name of organization/in individual	Relationship with the company	NSH Certificate Number*, date of issue, place of issue	Head office address/Contact address	Time of transaction with the company	Resolution/Decision No. approved by the General Meeting of Shareholders/Board of Directors... (if any, specify the date of issue)	Note
						Du Long Industrial Park Investment Joint Stock Company	

(\*). Hoa Sen Du Long Industrial Park Infrastructure Investment Joint Stock Company changed its name to Hoang Thanh Du Long Industrial Park Investment Joint Stock Company according to the 8th change in business registration certificate dated April 14, 2022 issued by the Department of Planning and Investment of Ninh Thuan province .

4.2. Transactions between the company and companies in which related persons of members of the Board of Directors, General Director and other managers are members of the Board of Directors, General Director: **None**

4.3. Other transactions of the company (if any) that may bring material or immaterial benefits to members of the Board of Directors, General Director and other managers: **None**

### VIII. Stock transactions of insiders and related parties of insiders

#### 1. List of insiders and related persons of insiders

No.	Full name	Securities trading account (if any)	Position in the company (if any)	Number of shares owned at the end of the period	End of period share ownership ratio	Note
A	B	C	D	I	J	K
1	<b>HOANG DINH THANG</b>		<b>Chairman of the Board</b>	4,533,814	12.64%	
	Nguyen Thi Kien			2,483,279	6.93%	Wife
	Hoang Dinh Toan			0	0.00%	offspring
	Phung Thi Thu Ha			0	0.00%	daughter in law
	Hoang Thi Giang			0	0.00%	offspring
	Nguyen Dinh Dung			0	0.00%	son in law
	Hoang Quynh Anh			0	0.00%	offspring
	Hoang Thi Loi			0	0.00%	Younger sister
	Bui Van Ban			0	0.00%	brother in law
	Hoang Thi Ich			0	0.00%	Younger sister
	Nguyen Van Thong			0	0.00%	brother in law
	Hoang Dinh Chung			0	0.00%	Younger brother
	Nguyen Thi Nguyet Hang			0	0.00%	sister in law
	Hoang Thi Thuy			0	0.00%	Younger sister
	Tran Van Thanh			0	0.00%	brother in law
	Nguyen Thi Nhan			0	0.00%	Mother in law
2	<b>TRINH VIET DUNG</b>		<b>Vice Chairman of Board of Directors</b>	2,853,144	7.96%	
	Trinh Viet Cuong			337,767	0.94%	Younger brother
	Trinh Hong Ngoc			0	0.00%	Younger sister
	Ha Duc Tri			0	0.00%	brother in law

No.	Full name	Securities trading account (if any)	Position in the company (if any)	Number of shaRes owned at the end of the period	End of period share ownership ratio	Note
A	B	C	D	I	J	K
	Ta Pham Bich Thuy			1,563,474	4.36%	Wife
	Trinh Viet Hung			0	0.00%	Younger brother
	Pham Thi Thanh Lan			0	0.00%	sister in law
	Trinh Viet Ha			0	0.00%	offspring
	Trinh Quynh Mai			0	0.00%	offspring
	Trinh Van Bao			0	0.00%	Father
	Bui Thi Ngoc Thanh			0	0.00%	Mother
	Pham Thi An			0	0.00%	Mother in law
	Ta Trung Bac			0	0.00%	sister in law
	Ta Phi Cat			0	0.00%	sister in law
<b>3</b>	<b>PHUNG VAN QUY</b>		<b>Board of Directors</b>	1,094,121	3.05%	
	Phung Thi Ly			0	0.00%	Older sister
	Phung Van Thu			48,944	0.14%	Older brother
	Phung Tien Nghia			15,441	0.04%	Younger brother
	Phung Thi Vu			8,099	0.02%	Younger sister
	Phung Thi Su			0	0.00%	Younger sister
	Nguyen Thi Bang			0	0.00%	Wife
	Phung Thi Lan Phuong			22,080	0.06%	offspring
	Phung Nguyen Ngoc			0	0.00%	offspring
	Nguyen Thai Dung			0	0.00%	son in law
	Nguyen Ngoc Phuong Trinh			77,280	0.22%	daughter in law
	Nguyen Thi Hien			0	0.00%	Sister in law
	Nguyen Thi Loi			0	0.00%	Sister in law
	Nguyen Thi Hien			0	0.00%	sister in law
	Phan Van Muon			0	0.00%	brother in law
	Nguyen Van Sam			14,522	0.04%	brother-in-law
<b>4</b>	<b>LE TUNG SON</b>		<b>Board of Directors</b>	1,209,633	3.37%	<b>Dismissal of CEO on December 19, 2020.</b>
	Le Quoc Minh			170,544	0.48%	Younger brother

No.	Full name	Securities trading account (if any)	Position in the company (if any)	Number of shaRes owned at the end of the period	End of period share ownership ratio	Note
A	B	C	D	I	J	K
	Le Hoang Yen			203,078	0.57%	Wife
	Le Tien Canh			0	0.00%	father-in-law
	Pham Thi Ly			0	0.00%	Mother-in-law
	Le Thi Trieu Oanh			0	0.00%	Sister-in-law
	Le Le Hoa			0	0.00%	sister-in-law
	Le Anh Minh			0	0.00%	sister-in-law
	Le Thanh Huong			0	0.00%	Younger sister
	Nguyen Quang Trung			53,430	0.15%	brother-in-law
	Nguyen Thi Anh Mai			164,000	0.46%	sister-in-law
	Le Dao Phu Hung			0	0.00%	offspring
	Le Dao Phuc Dien			0	0.00%	offspring
<b>5</b>	<b>NGUYEN NGOC LAN</b>		<b>Member of Board of Directors, Deputy General Director</b>	<b>241,769</b>	<b>0.67%</b>	
	Vu Anh Tuan			0	0.00%	Husband
	Vu Anh Minh			0	0.00%	offspring
	Vu Anh Son			0	0.00%	offspring
	Nguyen Hoang Long			0	0.00%	Father
	To Thi Loan			0	0.00%	Mother
	Nguyen Hoang Khanh			0	0.00%	Younger brother
	Tran Khanh Ngoc			0	0.00%	sister-in-law
	Vu Van Chien			0	0.00%	father-in-law
	Pham Thi Chung			0	0.00%	Mother-in-law
<b>6</b>	<b>PHAM HUU ANH</b>		<b>Independent Board Member</b>	<b>167,204</b>	<b>0.47%</b>	
	Nguyen Thi Lam Hanh			138,264	0.39%	Wife
	Pham Hoang Long			0	0.00%	offspring
	Pham Hoang Duc			0	0.00%	offspring
	Pham Huu Ai			610,520	1.70%	Older brother
	Pham Tuan Anh			0	0.00%	Older brother
	Pham Thi Thu Hang			10,018	0.03%	Younger sister

No.	Full name	Securities trading account (if any)	Position in the company (if any)	Number of shares owned at the end of the period	End of period share ownership ratio	Note
A	B	C	D	I	J	K
	Pham Thi Tuyet Lan			0	0.00%	Younger sister
	Nguyen Thom			0	0.00%	father in law
	Ta Thi Phu			0	0.00%	Mother-in-law
	Nguyen Thi Phuong Ngoc			116,338	0.32%	Sister-in-law
	Bach Thi Thao			0	0.00%	Sister-in-law
	Nguyen Hung Cuong			0	0.00%	brother-in-law
	Duong Sy Manh			0	0.00%	brother-in-law
	Nguyen Khuong			0	0.00%	sister-in-law
	Nguyen Linh			0	0.00%	sister in law
<b>7</b>	<b>Nguyen Thuy Linh</b>		<b>Independent Board Member</b>	59,691	0.17%	
	Nguyen Duc Minh			0	0.00%	Father
	Le Thi Hai			0	0.00%	Mother
	Nguyen Thanh Tung			0	0.00%	brother
	Tieu Thi Nhung			0	0.00%	Sister-in-law
	Nguyen Truong Dai			0	0.00%	father-in-law
	Le Hong Mai			0	0.00%	Mother-in-law
	Nguyen Thien Tung			0	0.00%	Husband
	Nguyen Quynh Huong			0	0.00%	offspring
	Nguyen Ha Phuong			0	0.00%	offspring
<b>8</b>	<b>PHAM TRUNG KIEN</b>		<b>TV. Board of Directors CEO</b>	325,196	0.91%	
	Cao Thi Thao			0	0.00%	Wife
	Pham Ngoc Long			0	0.00%	Older brother
	Pham Anh Dung			0	0.00%	Older brother
	Pham Thi Thanh Mai			0	0.00%	Younger sister
	Pham Thi Hien			0	0.00%	Younger sister
	Phung Van Tuan			0	0.00%	brother-in-law
	Nguyen Thi Thu Phuong			0	0.00%	Sister-in-law
	Phung Thi Ly			0	0.00%	Mother

No.	Full name	Securities trading account (if any)	Position in the company (if any)	Number of shaRes owned at the end of the period	End of period share ownership ratio	Note
A	B	C	D	I	J	K
	Nguyen Thi Nang			0	0.00%	Sister-in-law
	Cao Van Cong			0	0.00%	father-in-law
	Tran Thi An			0	0.00%	Mother-in-law
	Pham Ha My			0	0.00%	offspring
	Pham Huong Giang			0	0.00%	offspring
	Pham Quang Vu			0	0.00%	offspring
<b>9</b>	<b>QUANG NAM RELICS</b>		<b>Independent BOD Member</b>	0	0.00%	
	Ton Gia Hoa			0	0.00%	Father
	Doan Thi Loan			0	0.00%	Mother
	Nguyen Kim Minh			0	0.00%	Mother in law
	Nguyen Huong Lan			0	0.00%	Wife
	Ton Thien Minh Thien			0	0.00%	Son
	Ton Thien Minh Tien			0	0.00%	Son
	Ton Thi Hoai Thu			0	0.00%	Younger sister
	Nguyen Tien Dung			0	0.00%	brother in law
<b>10</b>	<b>NGUYEN ANH DE</b>		<b>Deputy General Director</b>	179,294	0.50%	
	Dang Thai Ha			0	0.00%	Wife
	Nguyen Dang Hung Son			0	0.00%	offspring
	Nguyen Dang Hung Lam			0	0.00%	offspring
	Hoang Thi Thu			0	0.00%	Mother
	Nguyen Hoang My			0	0.00%	Older sister
	Nguyen Huy Hoang			0	0.00%	brother in law
	Nguyen Viet Thang			0	0.00%	Younger brother
	Vu Thi Tu Anh			0	0.00%	sister in law
	Dang Van Tuan			0	0.00%	father in law
	Nguyen Thi Dao			0	0.00%	Mother in law
<b>11</b>	<b>NGUYEN THI HOAN</b>		<b>Chief Accountant</b>	119,054	0.33%	
	Nguyen Lam Tung			0	0.00%	Husband



No.	Full name	Securities trading account (if any)	Position in the company (if any)	Number of shaRes owned at the end of the period	End of period share ownership ratio	Note
A	B	C	D	I	J	K
	Nguyen Van Tu			0	0.00%	Father
	Nguyen Thi Mai			0	0.00%	Mother
	Nguyen Duc Nguyen			0	0.00%	father in law
	Nguyen Thi Hao			0	0.00%	Mother in law
	Nguyen Van Tuong			0	0.00%	Older brother
	Nguyen Thi Tu			0	0.00%	Sister-in-law
	Nguyen Thi Lien			0	0.00%	Older sister
	Nguyen Van Ngoc			0	0.00%	brother-in-law
	Do The Hau			0	0.00%	brother-in-law
	Nguyen Thi Ngoc Tu			0	0.00%	brother-in-law
	Nguyen Van Toan			0	0.00%	Younger brother
	Chu Thi Thoa			0	0.00%	
12	NGUYEN HUY TUNG		Secretary of the Board of Directors, authorized person to disclose information	6,793	0.02%	
	Truong Thi May			0	0.00%	Wife
	Vu Thi Hong Tra			39,085	0.11%	Mother
	Nguyen Vu Ha Linh			4,172	0.01%	Younger sister
	Nguyen Van Thu			0	0.00%	brother-in-law
	Vu Duc Doan			0	0.00%	father-in-law
	Vu Thi Kim			0	0.00%	Mother-in-law

2. Transactions of insiders and related persons on shaRes of listed companies :

No.	The person who makes the transaction	Insider Relations	Number of shaRes owned at the beginning of the period		Number of shaRes owned at the end of the period		Reason for increase, decrease (buy, sell, convert, reward...)
			Number of shaRes	Proportion	Number of shaRes	Proportion	
1	Hoang Dinh Thang	Chairman of the Board	3,942,447	12.64%	4,533,814	12.64%	Increase due to stock dividends
2	Nguyen Thi Kien	Wife of Chairman of Board of Directors	1,289,808	4.14%	2,483,279	6.93%	Increase due to stock dividends, personal needs

No.	The person who makes the transaction	Insider Relations	Number of shaRes owned at the beginning of the period		Number of shaRes owned at the end of the period		Reason for increase, decrease (buy, sell, convert, reward...)
			Number of shaRes	Proportion	Number of shaRes	Proportion	
3	Trinh Viet Dung	Deputy Chairman of Board of Directors	2,480,996	7.96%	2,853,144	7.96%	Increase due to stock dividends
4	Ta Pham Bich Thuy	Wife of Vice Chairman of Board of Directors	1,359,543	4.36%	1,563,474	4.36%	Increase due to stock dividends
5	Trinh Viet Cuong	Brother of Vice-Chairman of Board of Directors	339,885	1.09%	337,767	0.94%	Increase due to stock dividends, decrease due to personal needs
6	Le Tung Son	Board of Directors	1,051,861	3.37%	1,209,633	3.37%	Increase due to stock dividends
7	Le Hoang Yen	Wife of Board Member	168,242	0.54%	203,078	0.57%	Increase due to stock dividends
8	Le Quoc Minh	Board of Directors' younger brother	156,213	0.50%	170,544	0.48%	Increase due to stock dividends
9	Nguyen Thi Anh Mai	Sister-in-law of Board of Directors	149,129	0.48%	164,000	0.46%	Increase due to stock dividends
10	Nguyen Quang Trung	Brother-in-law of Board of Directors	31,813	0.10%	53,430	0.15%	Increase due to stock dividends
11	Phung Van Quy	Board of Directors	951,411	3.05%	1,094,121	3.05%	Increase due to stock dividends
12	Nguyen Van Sam	Brother-in-law of Board of Directors	12,628	0.04%	14,522	0.04%	Increase due to stock dividends
13	Nguyen Ngoc Phuong Trinh	Daughter-in-law of Board of Directors	67,200	0.22%	77,280	0.22%	Increase due to stock dividends
14	Phung Thi Lan Phuong	Child of Board of Directors	19,200	0.06%	22,080	0.06%	Increase due to stock dividends

No.	The person who makes the transaction	Insider Relations	Number of shaRes owned at the beginning of the period		Number of shaRes owned at the end of the period		Reason for increase, decrease (buy, sell, convert, reward...)
			Number of shaRes	Proportion	Number of shaRes	Proportion	
15	Phung Tien Nghia	Board of Directors' younger brother	13,428	0.04%	15,441	0.04%	Increase due to stock dividends
16	Phung Thi Vu	Sister of Board of Directors	7,044	0.02%	8,099	0.02%	Increase due to stock dividends
17	Phung Van Thu	Brother of Board of Directors	68,647	0.22%	48,944	0.14%	Increase due to stock dividends, decrease due to personal needs
18	Nguyen Ngoc Lan	Member of Board of Directors, Deputy General Director	210,234	0.67%	241,769	0.67%	Increase due to stock dividends
19	Pham Trung Kien	TV Board of Directors CEO	282,780	0.91%	325,196	0.91%	Increase due to stock dividends
20	Pham Huu Anh	Independent Board Member	147,135	0.47%	167,204	0.47%	Increase due to stock dividends
21	Pham Huu Ai	Independent TV brother of the Board of Directors	530,888	1.70%	610,520	1.70%	Increase due to stock dividends
22	Nguyen Thi Lam Hanh	Independent TV Board Wife	120,230	0.39%	138,264	0.39%	Increase due to stock dividends
23	Pham Thi Thu Hang	Independent TV sister of the Board of Directors	8,712	0.03%	10,018	0.03%	Increase due to stock dividends
24	Nguyen Thi Phuong Ngoc	Independent TV sister-in-law of the Board of Directors	101,164	0.32%	116,338	0.32%	Increase due to stock dividends
25	Nguyen Thuy Linh	Independent Member of Board of	51,906	0.17%	59,691	0.17%	Increase due to stock dividends

No.	The person who makes the transaction	Insider Relations	Number of shaRes owned at the beginning of the period		Number of shaRes owned at the end of the period		Reason for increase, decrease (buy, sell, convert, reward...)
			Number of shaRes	Proportion	Number of shaRes	Proportion	
		Directors					
26	Nguyen Anh De	Deputy General Director	155,909	0.50%	179,294	0.50%	Increase due to stock dividends
27	Nguyen Thi Hoan	KTT	103,527	0.33%	119,054	0.33%	Increase due to stock dividends
28	Nguyen Huy Tung	Secretary of the Board of Directors, authorized person to disclose information	5,907	0.02%	6,793	0.02%	Increase due to stock dividends
29	Vu Thi Hong Tra	Mother of Board of Directors, Information Technology	33,987	0.11%	39,085	0.11%	Increase due to stock dividends
30	Nguyen Vu Ha Linh	Sister of Board of Directors, Information Technology Department	3,628	0.01%	4,172	0.01%	Increase due to stock dividends

**IX . Other matters to note:** None

**Recipient:**

- As sent.
- Save to the Board of Directors.

**TM. BOARD OF DIRECTORS  
CHAIRMAN OF BOARD OF DIRECTORS**

*(Signed and sealed)*

The stamp is circular with a red border. Inside, it contains the text 'CÔNG TY CỔ PHẦN PHÁT TRIỂN VÀ TÀI CHÍNH' and 'VĨNH PHÚC'. A blue ink signature is written over the stamp.

**HOANG DINH THANG**