

*Bac Ninh, March 31<sup>th</sup>, 2025*

No.: 08/TB-NST

**NOTIFICATION**  
**Annual General Meeting of Shareholders 2025**  
**Ngan Son Joint Stock Company**

Ngan Son Joint Stock Company respectfully announces the organization of the 2025 Annual General Meeting of Shareholders as follows:

**1. Participants :** All shareholders of the Company.

**2. Time and Venue**

- Time: **8:00 A.M, Friday, April 25, 2025 .**

- Venue: Conference Hall, 3rd Floor, Headquarters of Ngan Son Joint Stock Company, No. 01, TS1 Street, Tien Son Industrial Park, Hoan Son Commune, Tien Du District, Bac Ninh Province.

**3. Meeting agenda:** *(The detailed agenda is attached)*

**4. Registration, Submission of Comments on Meeting Documents, and Registration for Speech**

a) To ensure the organization of the meeting, shareholders are kindly requested to:

- Confirm meeting registration (either in person or by proxy) using the attached registration form or by downloading it from the Company's website([www.nganson.vn](http://www.nganson.vn)).

- Submit comments on the meeting documents and the proposed speech content to the Organizing Committee.

b) Shareholders are requested to submit the above documents to the Organizing Committee no later than 4:00 p.m. on April 21, 2025 for consolidation and submission to the General Meeting of Shareholders .

c) Methods of Document Submission:

- By post:

Recipient: Mr. Manh Viet Ha - Secretary of the Board of Directors.

Address: Ngan Son Joint Stock Company - No. 01, TS1 Street, Tien Son Industrial Park, Hoan Son Commune, Tien Du District, Bac Ninh Province.

- By Fax: 0222 6263 686, send to Mr. Manh Viet Ha.

- By E-mail to mailbox: [hoidongquantri@nganson.vn](mailto:hoidongquantri@nganson.vn)



5. Shareholders (or authorized persons) attending the General Meeting of Shareholders are required to bring identification documents (Citizen ID card; Identity card or Passport) and the Attendance Confirmation Letter (or Letter of Authorization for Attendance).

6. All documents related to the 2025 Annual General Meeting of Shareholders are posted on the Company's website: <http://www.nganson.vn>

*For any inquiries, please contact: Mr. Manh Viet Ha, Hotline: 0222.6263.679 or Mobile: 0916.848.078.*

Thank you and best regards./.

**Recipients:**

- The esteemed shareholders;
- State Securities Commission;
- Hanoi Stock Exchange;
- Internal Company Information;
- Archived: Administrative, Board of Directors Secretary.

**O/B. BOARD OF DIRECTORS  
CHAIRMAN**



**Hoang Anh Tuan**





**AGENDA**  
**ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025**  
**(April 25, 2025)**

TIME	AGENDA	PERFORM
8:00-8:30	<ul style="list-style-type: none"> <li>- Reception of delegates and guests</li> <li>- Verification of shareholder eligibility</li> </ul>	Organizing Committee Shareholders' Eligibility Verification Committee
8:30-8:50	<ul style="list-style-type: none"> <li>- Flag ceremony, statement of purpose, introduction of delegates</li> <li>- Report on shareholder eligibility verification</li> <li>- Approval of the General Meeting's Regulations</li> <li>- Introduction of the General Meeting Chairman</li> </ul>	Organizing Committee Shareholders' Eligibility Verification Committee Organizing Committee Organizing Committee
8:50-9:00	Approval of the agenda, introduction of the Secretariat and the Vote Counting Committee	Chairman
9:00-9:20	Report of the Executive Board on production and business activities in 2024 and orientation and tasks in 2025	Member of Board of Directors, Company Director
9:20-9:50	Report on the Board of Directors' activities in 2024 and Orientation and Tasks in 2025	Board of Directors
9:50-10:00	Report on the Board of Supervisors' activities in 2024 and Directions and tasks in 2024.	Head of Board of Supervisors
10:00-10:05	Proposal for approval of the 2024 Financial Statements, profit distribution plan for 2024, production and business plan for 2025, and remuneration for the Board of Directors and Board of Supervisors in 2025	Chairman
10:05-10:10	Proposal for selecting the auditing firm for 2025	Head of Board of Supervisors
10:10-10:15	Proposal for amending the Company's Charter	Chairman
10:15-10:35	Proposal on the plan for restructuring and handling company-owned properties and land	Chairman
10:35-10:45	Break	
10:45-11:15	The General Meeting discusses and votes on the contents of the Reports and Proposals .	Chairman Vote Counting Committee
11:15-11:30	Presentation of the draft Minutes and Resolutions of the General Meeting	Secretariat
11:30-11:45	Vote to approve the Minutes and Resolutions of the General Meeting	Chairman Vote Counting Committee
11:45	Closing of the General Meeting	Organizing Committee

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**CONFIRMATION OF ATTENDANCE**  
**THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS**  
**NGAN SON JOINT STOCK COMPANY**

To: The Organizing Committee of the 2025 Annual General Meeting of  
Shareholders of Ngan Son Joint Stock Company

Shareholder's name: .....  
Business Registration No./ID card/ Citizen ID card .....  
Date of issue: .....  
Place of issue: .....  
Address: .....  
Phone: ..... Fax: ..... Email:.....  
Number of shares owned: ..... shares

Pursuant to the Notice of Invitation to the 2025 Annual General Meeting of  
Shareholders of Ngan Son Joint Stock Company to be held on April 25, 2025, I  
confirm my attendance at the General Meeting as follows:

Attending in person   
Authorizing another person to attend

....., *date.....month.....year 2025*

**SHAREHOLDERS**

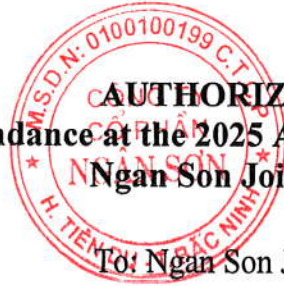
*(Sign, full name)*

*NOTE: Shareholders are requested to register and confirm and send to the Company before 4:00 P.M. on April 21, 2025 so that the Meeting Organizing Committee can carry out the procedures according to regulations, ensuring the obligations and rights of Shareholders according to the*



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....., date.....month.....year 2025



**AUTHORIZATION LETTER**  
**Regarding attendance at the 2025 Annual General Meeting of Shareholders**  
**Ngan Son Joint Stock Company**

To: Ngan Son Joint Stock Company

**AUTHORIZING PARTY (SHAREHOLDER):**

Name of Shareholder/Organization: .....

Business registration number (if an organization): .....

ID card/Passport No. (if an individual): ..... Date of issue: .....

Place of issue:.....

Address: .....

Number of shares owned: ..... shares

Ownership Percentage: .....% of charter capital

**AUTHORIZED PARTY:**

ID card/Passport No. (if an individual): ..... Date of issue: .....

Place of issue: .....

Position (if any): .....

Address: .....

*Or authorize:*

1. Mr. Hoang Anh Tuan - Chairman of the BOD

2. Mr. Nguyen Chi Thanh - Member of BOD, Director of the Company

**AUTHORIZATION CONTENT:**

The authorizing party is entitled to attend, comply with the working regulations, and vote at the 2025 Annual General Meeting of Shareholders of Ngan Son Joint Stock Company, as a representative for all authorized shares, and with no right to re-authorize;

The authorized party is responsible for reporting the meeting results to the authorizing party;

This authorization letter is only valid for the 2025 Annual General Meeting of Shareholders of Ngan Son Joint Stock Company.

**AUTHORIZING PARTY**

*(Sign, full name, seal if organization)*

**AUTHORIZED PARTY**

*(Sign, full name)*