

**LOGISTICS JOINT STOCK COMPANY  
PORTSERCO**

**SOCIALIST REPUBLIC OF VIETNAM**  
Independence – Freedom – Happiness

Number: 23 /CBTT

*"Disclosure of Documents of the Extraordinary  
General Meeting of Shareholders in 2025"*

June 2, 2025.

**To: - The State Securities Commission.  
- Hanoi Stock Exchange.**

1. Company name: **PORTERCO LOGISTICS JOINT STOCK COMPANY.**
2. Stock code: **PRC**
3. Head office address: **No. 59 Ba Dinh, Thach Thang Ward, Hai Chau District, Da Nang City.**
4. Phone: **0236-3889390** Fax: **0236-3863736.**
5. Information disclosure person: **LE NAM HUNG**
6. Contents of the disclosed information:

**DOCUMENT**

**EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS IN 2025.**

7. Website address to post all information disclosure contents:

**<http://www.portserco.com>**

We would like to commit that the information published above is true and fully responsible before the law for the content of the published information.

**Recipient:**

- Ditto.
- Save

**PERSONS WHO CARRY OUT**

**DISCLOSURE**

**GIAM ĐỐC**



*Lê Nam Hùng*





SOCIALIST REPUBLIC OF VIETNAM

Independence - Freedom - Happiness

*Da Nang, June 2, 2025*

## INVITATION

### EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS IN 2025

**Dear Shareholders of PORTSERCO Logistics Joint Stock Company.**

The Board of Directors of PORTSERCO Logistics Joint Stock Company would like to announce and invite shareholders to attend the 2025 Extraordinary General Meeting of Shareholders of the company:

**Time: 9:00 a.m., June 23, 2025.**

**Location: Meeting room of Portserco Logistics Joint Stock Company - No. 59 Ba Dinh, Thach Thang Ward, Hai Chau District, Da Nang City.**

Participants: Pursuant to the company's charter, all shareholders owning shares of PORTSERCO Logistics Joint Stock Company are named in the list of shareholders closing on **May 27, 2025** provided by the Vietnam Securities Depository and Clearing Corporation.

**\* Contents at the Congress:**

- Proposal for approval of the amendment of the Charter of organization and operation of the Company;
- Proposal for approval of the amendment of the Company's internal governance regulations;
- Proposal for approval of the amendment of the Regulation on operation of the Board of Directors;
- A report approving the investment plan to buy tractors and trailers;
- Proposal for approval of the supplementation of the Company's business lines;
- Other contents under the jurisdiction of the General Meeting of Shareholders (if any).

In order to prepare well for the Extraordinary General Meeting of Shareholders in 2025, the Board of Directors of PORTSERCO Logistics Joint Stock Company would like to inform shareholders of some things as follows:

1. In order to create conditions for the Organizing Committee to prepare well for the Extraordinary General Meeting of Shareholders in 2025, please confirm your attendance at the General Meeting of Shareholders by filling in the form "**Letter of confirmation of attendance at the Extraordinary General Meeting of Shareholders in 2025**".

2. In case of not attending in person, shareholders may authorize other organizations and individuals to attend or one of the members of the Board of Directors of the company. The implementation of





the authorization is based on Article 15 of the Company's Charter and please fill in the "Power of Attorney to attend the Extraordinary General Meeting of Shareholders in 2025".

All cases of attending or authorizing to request confirmation **before 17:00 on June 22, 2025** by phone, fax, email or send express to the address:

**PORTSERCO LOGISTICS JOINT STOCK COMPANY**

Address: 59 Ba Dinh, Thach Thang Ward, Hai Chau District, Da Nang City, Vietnam.

Phone: 0236. 3822.113 (Ms. Phuong) - 0236.3889390 (Ms. Van) - Fax: 0236.3863.736

Email: [portserco@portserco.com](mailto:portserco@portserco.com)

We hope that you will arrange a full and punctual time to attend

Respect!

**Note:**

- Refer to the General Assembly Reports at the website of Company: [www.portserco.com](http://www.portserco.com).
- When attending the General Meeting, it is proposed that shareholders and the general meeting authorized person to bring CCCD/Passport/Copy Business Registration Letter, Invitation Letter and Valid Power of Attorney.
- Shareholders will bear all travel and accommodation expenses the time of the Congress.

**BOARD OF DIRECTORS PRESIDENT**



VU QUANG VINH





# POWER OF ATTORNEY

## ATTENDING THE EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS IN 2025

### PORTSERCO LOGISTICS JOINT STOCK COMPANY



Name: .....

Address: ..... TP. DANANG

CCCD/Passport/Business Registration Number: ..... Date of ..... Place of issue: .....

Number of shares owned ..... (in words: .....)

I/We agree to authorize the Organization/individual named below to attend and vote on relevant matters at the 2025 Extraordinary General Meeting of Shareholders of the Company on my behalf.

1. Name of organization/individual: ..... CCD / Passport / Business Registration Number: .....

Number of authorized shares: ..... (in words: .....)

2. Name of organization/individual: ..... CCD / Passport / Business Registration Number: .....

Number of authorized shares: ..... (in words: .....)

List of the Board of Directors of the company for your reference if exercising authorization.

STT	Full name	Duty	CCCD number
1	Mr. Vu Quang Vinh	Chairman of the Board of Directors	001070004927
2	Mr. To Kien Cuong	Independent Member of the Board of Directors	022078001865
3	Mr. Le Nam Hung	Member of the Board of Directors - Director	048078002825
4	Mr. Nguyen Tat Long	Member of the Board of Directors	031079007228
5	Mr. Tran Quang Tuan	Member of the Board of Directors	001079029229

I/We are fully responsible for this authorization and commit to strictly comply with the current provisions of Vietnamese law and the Charter of PORTSERCO Logistics Joint Stock Company, and at the same time commit not to make any complaints or lawsuits against the Company.

.....day..... month..... in 2025

**AUTHORIZED ORGANIZATION/INDIVIDUAL 1**

stamped (if any))

**AUTHORIZED PERSON**

(Signed, clearly written full name and

.....  
**AUTHORIZED ORGANIZATION/INDIVIDUAL 2**

.....





## AGENDA OF THE EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS 2025

### LOGISTICS PORTSERCO JOINT STOCK COMPANY

1. Time: 9:00 AM, Monday, June 23, 2025
2. Venue: Meeting Room, Logistics Portserco Joint Stock Company - No. 59 Ba Dinh Street, Thach Thang Ward, Hai Chau District, Da Nang City

Contents	Time
<b>I. OPENING OF THE GENERAL MEETING:</b>	
1. Welcoming delegates and shareholders, checking procedures, and distributing documents.	08:30 – 09:00
2. Opening the General Meeting, introducing participants.	09:00 – 09:10
3. Reporting the results of shareholder registration for the General Meeting.	09:10 – 09:15
4. Introducing the Chairing Committee members. The Chairperson introduces the Presidium and appoints the Secretariat.	09:15 – 09:20
5. Nominating and approving the Vote Counting Committee.	
6. Approving the agenda of the General Meeting.	09:20 – 09:25
7. Approving the working regulations of the General Meeting.	09:25 – 09:30
<b>II. CONTENT OF THE GENERAL MEETING</b>	
1. Proposal for approval of amendments to the Company's organizational and operational Charter.	9:30 – 10:30
2. Proposal for approval of amendments to the Company's internal governance regulations.	
3. Proposal for approval of amendments to the Board of Directors' operational regulations.	
4. Proposal for approval of the investment plan to purchase tractor trucks and semi-trailers.	
5. Proposal for approval of additional business lines for the Company.	
6. Other matters under the authority of the General Meeting of Shareholders (if any).	
7. Discussion at the General Meeting on the presented contents.	10:30 – 10:50
8. Voting on the presented contents.	10:50 – 11:00
9. Break and vote counting.	11:00 – 11:15
10. Announcement of voting results.	11:15-11:25
11. Presentation of the General Meeting minutes and draft resolution.	
12. Approval of the General Meeting minutes and resolution.	
<b>III. CLOSING SUMMARY</b>	11h25 –
The Chairperson delivers the closing remarks of the General Meeting	11h30





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**CONFIRMATION LETTER**  
**ATTENDING THE EXTRAORDINARY GENERAL MEETING OF**  
**SHAREHOLDERS IN 2025**  
**PORTSERCO LOGISTICS JOINT STOCK COMPANY**

Organization/Individual Name: .....

Address:.....

CCCD/Passport/Business Registration Number: ..... Date of .....

Place of issue: .....

Number of shares owned: ..... (in words: .....)

Received the Invitation from the Company to attend the Extraordinary General Meeting of Shareholders in 2025.

I would like to confirm my attendance at the Congress as follows:

- Directly attending the Congress: ☐

- Authorization to attend the Congress: ☐

- Not attending the General Assembly ☐

Sincerely, I would like to inform you.

.....day..... month..... in 2025

**Shareholders' confirmation**

(Signed, clearly written full name and

stamped (if any))

Note: Mark X in the box and fax to: 0236.3863.736

- Or Email: [portserco@portserco.com](mailto:portserco@portserco.com)

- Or Ms. Phuong Tel: 0236.3822.113

Mobiphone: 0905100683



Da Nang, day 23 month 6 year 2025

**REGULATIONS ON ORGANIZATION AND OPERATION  
OF THE EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS 2025  
LOGISTICS PORTSERCO JOINT STOCK COMPANY**

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Based on:

- The Enterprise Law No. 59/2020/QH14, passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020, and its guiding documents;
- Law No. 03/2022/QH15 amending and supplementing certain provisions of the Law on Public Investment, the Law on Investment under the Public-Private Partnership model, the Law on Investment, the Law on Housing, the Law on Bidding, the Law on Electricity, the Law on Enterprises, the Law on Special Consumption Tax, and the Law on Civil Judgment Execution, passed by the National Assembly of the Socialist Republic of Vietnam on January 11, 2022;
- The Securities Law No. 54/2019/QH14 was passed by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019, and its guiding documents;
- The current charter of Portserco Logistics Joint Stock Company (the Charter); and
- The current internal corporate governance regulations of Logistics Portserco Joint Stock Company ("Governance Regulations")

The Extraordinary General Meeting of Shareholders 2025 of Logistics Portserco Joint Stock Company is organized and conducted in accordance with the Regulations on the Organization of the Extraordinary General Meeting of Shareholders 2025 (hereinafter referred to as the "Regulations") as follows:

**CHAPTER I  
GENERAL PROVISIONS**

**Article 1. Scope and Applicable Subjects**

1. This Regulation applies to the organization of the Extraordinary General Meeting of Shareholders 2025 (hereinafter referred to as "EGMS") of Logistics Portserco Joint Stock Company (hereinafter referred to as "the Company").
2. This Regulation specifically stipulates the rights and obligations of shareholders, authorized attendees, and other participants in the General Meeting, as well as the conditions, procedures for convening the Meeting, and the voting process at the EGMS.
3. Shareholders, authorized attendees, and members attending the Meeting are responsible for



complying with the provisions of this Regulation.

## **CHAPTER II**

### **RIGHTS AND OBLIGATIONS OF PARTICIPANTS IN THE GENERAL MEETING**

#### **Article 2. Conditions for Attending the General Meeting**

All shareholders and authorized representatives of shareholders holding common shares of the Company, as listed by the Vietnam Securities Depository and Clearing Corporation as of May 27, 2025.

#### **Article 3. Regulations on Authorization to Attend the General Meeting**

1. The authorization for a representative to attend the Extraordinary General Meeting of Shareholders (EGMS) must be made in writing using the company's official template (Form 01-UQ) or in accordance with civil law regulations. The authorization document must specify the name of the authorizing shareholder, the name of the individual or organization being authorized, the number of shares authorized, the details and scope of authorization, the duration of authorization, and the signatures and seals (if applicable) of both the authorizing party and the authorized representative, as stipulated below:
  - If the authorizing party is an individual shareholder, the authorization document must bear the signatures of both the shareholder and the authorized representative attending the meeting.
  - If the authorizing party is an organization, the authorization document must include the signature of the authorized representative, the legal representative of the shareholder, and the authorized attendee of the meeting.
  - In other cases, the authorization document must contain the signatures of the legal representative of the shareholder and the authorized attendee of the meeting.
2. Authorization cases that do not comply with regulations will be subject to the sole discretion of the Chairman of the meeting regarding their validity.
3. An individual or organization may act as an authorized representative for one or multiple shareholders.
4. Authorized representatives attending the Extraordinary General Meeting of Shareholders (EGMS) must submit the authorization document before registering for the meeting.
5. Shareholders and their authorized representatives are solely responsible for their rights, obligations, and the legal validity of the authorization document and the letter of introduction for attending the meeting. The Company shall not be liable for any disputes or complaints related to shareholder authorization.

#### **Article 4. Rights and Obligations of Shareholders Attending the General Meeting**

1. **Rights of Shareholders**



- Shareholders have the right to attend the General Meeting directly or authorize another person to attend by written authorization.
- Upon attending the EGMS, each shareholder or shareholder representative will receive one Voting Card and one Ballot, which indicate the corresponding number of shares, after registering with the Shareholder Eligibility Verification Committee.
- Shareholders have the right to speak, discuss, and vote on all matters within the authority of the EGMS, in accordance with the Enterprise Law, other relevant legal documents, and the Company's Charter.
- Shareholders will be informed by the organizing committee about the meeting agenda and accompanying documents.
- Shareholders will receive relevant documents and agenda materials for the General Meeting.
- Late-arriving shareholders or authorized representatives, as long as the meeting has not concluded, are permitted to register and participate in voting on any unresolved matters. The Chairman is not responsible for pausing the meeting for late registrations, and prior voting results remain unaffected.
- Shareholders or groups of shareholders holding at least 5% of total common shares have the right to propose additional items for inclusion in the meeting agenda. Proposals must be in writing and sent to the Company at least three working days before the opening date. The proposal must clearly state the shareholder's name, the number of shares held by type, and the issue to be included in the agenda.

## **2. Obligations of Shareholders Attending the General Meeting**

- Shareholders or authorized representatives attending the General Meeting must complete registration procedures with the Shareholder Eligibility Verification Committee/Organizing Committee and present the following documents:

### **For individual attendees:**

- + Meeting invitation notice (Invitation letter).
- + Authorization document for attending the General Meeting (if applicable).
- + National ID card/passport of the attendee (shareholder or authorized representative).

### **For organizational attendees:**

- + Business registration certificate/Enterprise registration certificate/Establishment and operation license (valid copy).
- + Decision by the legal representative appointing an attendee or an authorization document for attending the General Meeting.
- + National ID card/passport of the attendee (legal representative or authorized individual).



- Compliance with the Enterprise Law, the Company's Charter, and this regulation.
- Strict adherence to the rules of the General Meeting, respecting the outcomes of the proceedings. Shareholders are responsible for reviewing materials provided in the invitation, documents published on the company's official website, and materials distributed at the meeting.
- Proper attire; no smoking; no private conversations during the meeting.
- Registration of speeches must comply with meeting regulations, including respecting the allocated time, keeping discussions within the scope of the agenda, and following the Chairman's moderation.
- Audio or video recordings of the meeting must be publicly announced and approved by the Chairman.
- No disruptive behavior that would hinder the fair and legal conduct of the meeting.
- No obstruction of the normal proceedings of the General Meeting.
- Self-covering of costs related to attending the General Meeting (such as transportation, meals, accommodation, etc.).
- Providing information about related individuals or parties benefiting from the shareholder's interest upon request by the Company.

#### **Article 5. Rights and Obligations of the Chairman of the General Meeting**

1. The Extraordinary General Meeting of Shareholders (EGMS) will be chaired and conducted by the Chairman of the Board of Directors.
2. The Chairman has the authority to decide on the sequence, procedures, and any unforeseen events that arise outside the official agenda. The Chairman may postpone the General Meeting upon unanimous agreement or at the request of the shareholders, provided the necessary quorum has been met.
3. The Chairman has the right to require all attendees to comply with security checks or other lawful and reasonable security measures.
4. The Chairman may request competent authorities to maintain order during the meeting and expel individuals who fail to comply with the Chairman's directives, deliberately disrupt proceedings, hinder the normal progress of the meeting, or refuse to adhere to security screening requirements.
5. The Chairman has the discretion to decline or merely acknowledge shareholder contributions and proposals if they fall outside the scope of matters requiring a vote during the General Meeting.
6. The Chairman appoints the Secretariat of the General Meeting.
7. The Chairman may postpone the General Meeting once the required number of registered



attendees has been met, with a maximum delay of three days from the scheduled opening date. A postponement or change of venue may only occur under the following circumstances:

- The meeting venue does not have adequate seating for all attendees.
- Communication facilities at the venue do not sufficiently support shareholder participation, discussion, and voting.
- Disruptive attendees threaten to prevent the meeting from being conducted fairly and legally.

#### **Article 6. Rights and Obligations of the Secretariat of the General Meeting**

1. The Secretariat of the General Meeting is appointed by the Chairman.
2. The duties of the Secretariat include:
  - Preparing the minutes of the General Meeting;
  - Drafting resolutions on matters approved by the General Meeting and sending meeting records and results to shareholders;
  - Presenting the minutes and resolutions of the General Meeting;
  - Distributing speech registration forms to shareholders (if applicable);
  - Performing other tasks as assigned by the Chairman.

#### **Article 7. Rights and Obligations of the Shareholder Eligibility Verification Committee**

The Shareholder Eligibility Verification Committee consists of one Head and members appointed by the Chairman of the Board of Directors. Their functions and duties include:

1. Verifying the eligibility of shareholders or their authorized representatives attending the General Meeting.
2. Distributing one Voting Card, one Ballot, and other relevant meeting documents to attending shareholders or authorized representatives.
3. Reporting to the General Meeting on the results of shareholder eligibility verification at the following times: Before the opening of the General Meeting; Before each voting session of the General Meeting if there are changes in the number of registered attendees (including late-arriving shareholders).
4. Carrying out other tasks as assigned by the Organizing Committee or the Chairman of the General Meeting.

#### **Article 8. Rights and Obligations of the Vote-Counting Committee**

1. The Vote-Counting Committee consists of one Head and members nominated by the Chairman of the General Meeting, approved by the Extraordinary General Meeting of Shareholders (EGMS) through a direct show-of-hands voting method at the meeting.
2. The Vote-Counting Committee is responsible for the following tasks:



- Guiding shareholders in the voting process.
- Counting the number of votes in favor, against, or abstaining when seeking shareholder opinions on matters requiring a vote using Voting Cards.
- Collecting and verifying the validity of Ballots after shareholders have voted, then proceeding with the vote-counting process.
- Preparing and presenting the vote-counting report at the General Meeting, announcing the voting results.
- Addressing shareholder inquiries or complaints related to the voting process.
- Ensuring that all verification, reporting, and result announcements are conducted with honesty, accuracy, and full accountability for the outcomes.

### **CHAPTER III**

#### **PROCEDURES FOR CONDUCTING THE GENERAL MEETING**

##### **Article 9. Conditions for Holding the General Meeting**

1. The Extraordinary General Meeting of Shareholders (EGMS) shall proceed when shareholders attending the meeting represent more than 50% of the total voting shares, based on the shareholder list finalized by the Vietnam Securities Depository and Clearing Corporation as of May 27, 2025. If, after 30 minutes from the scheduled opening time stated in the meeting agenda sent to shareholders, the registered attendees do not meet the required representation of over 50% of total voting shares, the meeting shall be deemed ineligible to proceed.
2. If the General Meeting does not meet the conditions for proceeding as stated above, the subsequent convening and conduct of the meeting shall comply with the Company's Charter and the Enterprise Law.

##### **Article 10. Agenda of the General Meeting**

1. The General Meeting shall proceed in accordance with the agenda approved by the shareholders.
2. The Extraordinary General Meeting of Shareholders (EGMS) shall discuss and approve the agenda items sequentially through the voting process as stipulated in this Regulation.
3. The General Meeting shall conclude after the Meeting Minutes have been approved.

##### **Article 11. Speaking at the General Meeting**

Shareholders or authorized representatives attending the meeting have the right to contribute opinions during the discussion session of the General Meeting. When speaking, they must raise their Voting Card or register to speak. The Chairman will arrange speaking opportunities based on the meeting schedule. Priority may be given to shareholders who register first and whose opinions are relevant to the agenda. Speeches should be concise and relevant to the discussion topic. Shareholders should avoid repeating points already made by others. Only statements aligned with



the meeting agenda will be considered for inclusion in the official meeting minutes

#### **Article 12. Adoption of Resolutions at the General Meeting**

Matters at the General Meeting shall be approved upon receiving the consent of shareholders or authorized representatives attending the meeting in person, in accordance with the voting ratio stipulated in the Company's Charter.

#### **Article 13. Vote-Counting Report**

1. After vote counting, the Vote-Counting Committee must prepare a Vote-Counting Report.
2. The Vote-Counting Report must include the following key details:
  - The time and location of the report preparation.
  - The composition of the Vote-Counting Committee.
  - The total number of shareholders present and authorized representatives attending the General Meeting, including a breakdown of valid and invalid ballots.
  - The voting results for each issue.
  - The signatures of the Vote-Counting Committee members.
3. The full text of the Vote-Counting Report must be publicly announced by the Vote-Counting Committee at the General Meeting and recorded in the Meeting Resolution.

#### **Article 14. Minutes of the General Meeting of Shareholders**

All discussions and proceedings at the Extraordinary General Meeting of Shareholders (EGMS) shall be recorded in the meeting minutes by the Secretariat. The minutes will be read and approved before the conclusion of the meeting and will be archived as part of the Company's official records of the EGMS

#### **Article 15. Resolution of the General Meeting of Shareholders**

- Based on the outcomes of the General Meeting, the Chairman shall issue a Resolution of the Extraordinary General Meeting of Shareholders (EGMS) regarding the matters approved by the shareholders.
- Shareholders have the right to request a Court or Arbitration to review and annul part or all of the decisions of the General Meeting, in accordance with the provisions of the Enterprise Law.

### **CHAPTER IV**

### **VOTING AT THE GENERAL MEETING**

#### **Article 16. Voting Cards and Ballots**

##### **1. Voting Cards**

- Voting Cards are issued and stamped by the Company, provided to shareholders or authorized representatives attending the meeting.



- A valid Voting Card must be issued by the Company, clearly stating the name of the shareholder/representative, National ID/Passport/Business Registration number, the number of shares owned/represented, and bearing the official Company stamp. The Voting Card must not be altered, erased, or modified.
- The number of voting shares is calculated based on the total shares owned or represented.

## **2. Ballots**

- Ballots are issued and stamped by the Company and provided to shareholders or authorized representatives attending the meeting. The ballot must clearly state the shareholder's name, shareholder registration number, number of voting shares, voting content, and other technical details to ensure accurate and convenient vote counting.
- The number of voting shares is calculated based on the total shares owned or represented.
- Invalid ballots will not be counted, including:
  - Ballots that do not follow the template issued by the Organizing Committee or lack the Company's official stamp.
  - Ballots that are torn, crossed out, erased, or modified.
  - Ballots that contain additional information or markings that prevent the Vote-Counting Committee from determining the voter's intent.
  - Ballots containing multiple conflicting opinions within the same voting item—only the portion with conflicting votes will be deemed invalid.
  - Ballots without the signature of the shareholder or authorized representative.
  - Blank ballots.

## **Article 17. Voting Procedures for Approving Decisions at the General Meeting**

Voting on matters at the General Meeting shall be conducted using the following methods:

### **1. Direct Voting Using Voting Cards**

- The Extraordinary General Meeting of Shareholders (EGMS) will vote using Voting Cards for the following matters:
  - + Approval of the composition of the Vote-Counting Committee.
  - + Approval of the Meeting Agenda.
  - + Approval of the Regulations for the Organization and Operations of the EGMS in 2025.
  - + Approval of the Meeting Minutes and Resolutions.
- The voting process follows a sequential count: First, the number of voting shares supporting the resolution is counted. Then, the number of voting shares opposing the resolution is counted. Finally, the number of voting shares abstaining is recorded.
- The voting results are calculated as a percentage based on the total valid Voting Cards compared to the total voting shares of all shareholders and authorized representatives attending and voting at the EGMS.

### **2. Ballot-Based Voting**



- The General Meeting will vote using Ballots for the following matters:
  - + Proposal to amend the Company's Charter on organization and operations.
  - + Proposal to amend the Internal Governance Regulations of the Company.
  - + Proposal to amend the Operational Regulations of the Board of Directors.
  - + Proposal for investment in purchasing tractor trucks and trailers.
  - + Proposal to add new business sectors to the Company's operations.
- Shareholders or authorized representatives shall vote by selecting one of the following options for each item: Approve, Disapprove, or Abstain.
- Voting Procedure:
  - + Voting begins when the Chairman or Head of the Vote-Counting Committee announces it and ends when the last shareholder has submitted their ballot or after 30 minutes, whichever occurs first. After voting concludes, the ballot box is sealed.
  - + Shareholders or authorized representatives mark (X) or (V) in the ballot for each voting item, sign, and write their full name before submitting the ballot to the Vote-Counting Committee.
  - + Vote counting takes place immediately after the voting session ends and the ballot box is sealed.
- Voting Results: Voting results are calculated based on the percentage of valid Ballots submitted to the Vote-Counting Committee compared to the total voting shares of all shareholders and authorized representatives participating in the vote at the EGMS.
- The voting for each item on the Ballot is independent, and the validity of one item does not affect the validity of other items.
- If a shareholder makes an error while completing a Ballot, they may request a replacement from the Head of the Vote-Counting Committee, provided the ballot has not yet been placed in the ballot box and the voting period has not yet expired, ensuring shareholder rights are protected.

## **Article 18. Regulations on Vote Counting for Ballot-Based Voting**

### **1. Vote Counting Process**

The Vote-Counting Committee shall conduct the vote-counting process according to the following regulations:

- Vote counting must be conducted in a private room immediately after the ballot voting session concludes.
- The Vote-Counting Committee may utilize electronic technical means for vote counting.
- The validity of the Ballots must be verified.
- The Vote-Counting Committee must not alter, erase, or modify Ballots.



## **2. Announcement of Vote-Counting Results**

Once the vote-counting process is completed, the Head of the Vote-Counting Committee shall announce the Vote-Counting Report before the General Meeting on behalf of the committee.

## **CHAPTER V**

### **OTHER PROVISIONS**

#### **Article 19. Cases Where the General Meeting Cannot Be Held**

1. If the first convening of the General Meeting does not meet the conditions stipulated in Clause 1, Article 9 of this Regulation within 30 minutes of the scheduled opening time, the meeting organizer shall cancel the meeting. The General Meeting shall be reconvened within 30 days from the originally scheduled first meeting date. The second convening of the General Meeting shall proceed if shareholders attending the meeting represent at least 33% of the total voting shares.
2. If the second convening of the General Meeting does not meet the conditions stipulated in Clause 1 of this Article within 30 minutes of the scheduled opening time, a third convening shall be arranged within 20 days from the originally scheduled second meeting date. In this case, the General Meeting shall proceed regardless of the total voting shares represented by attending shareholders.

## **CHAPTER VI**

### **IMPLEMENTATION PROVISIONS**

#### **Article 20. Effective Date of the Regulation**

This Regulation consists of six (06) Chapters and twenty (20) Articles and takes effect immediately upon approval by the Extraordinary General Meeting of Shareholders (EGMS).

**On behalf of the Board of Directors**

**Chairman**



**VU QUANG VINH**



No: /2025/NQ-□H□C□BT

Da Nang, day 23 month 06 year 2025

**RESOLUTION  
OF THE EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS 2025**

**GENERAL MEETING OF SHAREHOLDERS  
PORTSERCO LOGISTICS JOINT STOCK COMPANY**

- Based on the Enterprise Law No. 59/2020/QH14 dated 17/06/2020 and related documents;
- Based on the Securities Law No. 54/2019/QH14 dated 26/11/2019 and related documents;
- Based on the Charter of Logistics Portserco Joint Stock Company;
- Based on the Minutes of the Extraordinary General Meeting of Shareholders of Logistics Portserco Joint Stock Company dated 23/06/2025.

**RESOLUTION:**

Article 1. Approval of the amendment to the Company's Organizational and Operational Charter (in accordance with the content of Proposal No.01/2025/TTr-ĐHĐCĐ dated 23/6/2025 from the Board of Directors).

Article 2. Approval of the amendment to the Company's Internal Governance Regulations (in accordance with the content of Proposal No.02/2025/TTr-ĐHĐCĐ dated 23/6/2025 from the Board of Directors).

Article 3. Approval of the amendment to the operational regulations of the Company's Board of Directors (in accordance with the content of Proposal No.03/2025/TTr-ĐHĐCĐ dated 23/6/2025 from the Board of Directors).

Article 4. Approval of the investment plan for purchasing tractor trucks and moocs (in accordance with the content of Proposal No.04/2025/TTr-ĐHĐCĐ dated 23/6/2025 from the Board of Directors).

Article 5. Approval of the supplement to the Company's business sectors (in accordance with the content of Proposal No.05/2025/TTr-ĐHĐCĐ dated 23/6/2025 from the Board of Directors).

Article 6. Effectiveness

This resolution shall become effective from the date of its signature.

The Board of Directors, the Executive Board, and all involved parties shall be responsible for implementing this resolution.

**Recipients:**

- As provided in Article 6
- Company Shareholders, Website
- State Securities Commission, HNX
- Filed in Office.

**On behalf of the General Meeting of  
Shareholders**

**Chairman**

  
**VU QUANG VINH**



No: 04/2025/TTr-DHĐCĐ

Da Nang, day 23 month 6 year 2025

## PROPOSAL

*Re: Approval of the investment plan for purchasing tractor trucks and trailers*

**To: The Extraordinary General Meeting of Shareholders 2025**

*Pursuant to:*

- The Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, and related documents;
- The Charter of Organization and Operation of Logistics Portserco Joint Stock Company;
- The business plan through 2025 of Logistics Portserco Joint Stock Company.

Based on the actual business performance and the desire to expand the company's operations, the Board of Directors ("BOD") respectfully submits to the General Meeting of Shareholders ("GMS") for consideration and approval of the investment plan to purchase tractor trucks and trailers with the following details:

### 1. Approval of the investment plan for purchasing tractor trucks and trailers

#### a. Vehicle Information:

- Brands: Howo Sintruck, Shacman, Dongfeng and/or other brands that meet the company's operational needs.
- Condition: Brand new.
- Estimated unit price: VND 1,650,000,000 per vehicle.
- Estimated registration and other related costs: VND 90,000,000 per vehicle.
- Total number of vehicles to be purchased: 70 units.
- Total estimated investment value: VND 121,800,000,000.
- Investment method: Direct negotiation, receiving quotations from suppliers, reviewing offers, and selecting the most reasonable investment option.
- Implementation timeline: During 2025 and 2026. The purchase may be carried out in one or multiple phases depending on the company's actual business needs.
- Expected suppliers: The GMS authorizes the BOD to select qualified suppliers with appropriate manufacturer licenses.

#### b. Expected capital needs and capital structure

No	Items	Value (dong)
1.	Total estimated investment (including VAT)	121,800,000,000
2.	Loan	86,150,000,000
3.	Equity capital (from existing equity and/or proceeds from the 2025 public offering to existing shareholders)	35,650,000,000





## 2. Authorization to the Board of Directors

The GMS agrees to authorize the BOD to carry out the following tasks, including but not limited to:

- Select vehicle brands and qualified suppliers.
- Decide on the number of vehicles, technical specifications, and timing of each purchase phase based on actual business needs.
- In case of market price fluctuations, the BOD is authorized to adjust the actual number of vehicles purchased, purchase prices, brands, and suppliers, ensuring the total actual investment does not exceed the approved above and optimizes company benefits.
- Complete all necessary procedures related to the investment.
- Develop the investment plan and proactively prepare and adjust the capital structure to ensure investment efficiency and compliance with legal and company regulations.
- Handle other matters within the BOD's authority.

Respectfully submitted to the General Meeting of Shareholders for approval.

### *Recipients:*

- As addressed;
- For record: Secretariat, Board of Directors.

**On behalf of the Board of Directors**

**Chairman**

  
  
**VU QUANG VINH**



**REPORT TO THE GENERAL MEETING OF SHAREHOLDERS**

*Etc: Approved the change of the Company's business line*

**To: Extraordinary General Meeting of Shareholders 2025**

Bases:

- Law on Enterprises No. 59/2020/QH14 dated 17/06/2020 and relevant documents;
- Law on Securities No. 54/2019/QH14 dated 26/11/2019 and relevant documents;
- The current Charter of organization and operation of Portserco Logistics Joint Stock Company;
- The Company's business plan.

In order to expand production and business activities, on the basis of relevant laws, the Board of Directors of the Company respectfully submits to the General Meeting of Shareholders the change of the Company's business lines, specifically as follows:

**1. Abandonment of business lines:**

Stt	Major Name	Industry Code
1	Building houses of all kinds Details: Construction and repair of traffic, industrial and civil works up to group C	4100
2	Agents, brokers, auctions Details: Foreign exchange agent	4610

**2. The following business lines are added:**

Stt	Major Name	Industry Code
1	Real estate business, land use rights belonging to owners, users or leased. Details: Real estate business	6810
2	Wholesale of metals and metal ores Details: Wholesale metal ore (except gold bars)	4662
3	Building a house for living Details: Construction and repair of civil works up to group C	4101
4	Building a house that is not for living in Details: Construction and repair of industrial works up to group C	4102
5	Construction of road works Details: Construction and repair of traffic works to group C	4212
6	Other currency intermediary activities	6419



	Details: Foreign currency exchange agent	
7	Food Wholesale Details: Wholesale frozen seafood (not operating at the head office)	
8	Wholesale Beverages Details: Wholesale of wine, beer, beverage	4633
9	Wholesale of tobacco and tobacco products (domestically produced cigarettes)	4634

3. To amend the following business lines in detail:

Stt	Major Name	Industry Code
1	Processing and preservation of aquatic products and aquatic products Details: Processing of frozen seafood for export (not operating at the head office)	1020
2	Restaurants and mobile catering services	5610
3	Freight transport by road Details: Oversized and overweight cargo transportation business	4933

4. The system of business lines of the Company after supplementation is as follows:

Stt	Major Name	Industry Code
1.	<b>Direct support services for waterway transport</b> Details: Multimodal transport service business. Marine Services	5222 (Main)
2.	Warehousing and storage of goods Details: Warehouse for rent	5210
3.	Wholesale of other materials and installation equipment in construction Details: Wholesale Building Materials	4663
4.	Other Road Passenger Transport Details: Passenger transportation business under contract	4932
5.	Travel Agent Details: Domestic travel business	7911
6.	Loading and unloading	5224
7.	Wholesale of solid, liquid, gaseous fuels and related products Details: Petroleum Agent	4661
8.	Short-stay service Details: Business of tourist accommodation establishments	5510
9.	Other forms of retail have not been classified anywhere Details: Duty Free Shop	4799
10.	Repair and maintenance of means of transport (except for automobiles, motorcycles, motorcycles and other motor vehicles)	3315



Stt	Major Name	Industry Code
11.	Wholesale of automobiles and other motor vehicles	4511
12.	Car and other motor vehicle dealerships	4513
13.	Sale of spare parts and auxiliary parts of automobiles and other motor vehicles	4530
14.	Motorized car rental	7710
15.	Processing and preservation of aquatic products and aquatic products Details: Processing of frozen seafood for export (not operating at the head office)	1020
16.	Restaurants and mobile catering services	5610
17.	Freight transport by road Details: Oversized and overweight cargo transportation business	4933
18.	Real estate business, land use rights belonging to owners, users or leased. Details: Real estate business	6810
19.	Wholesale of metals and metal ores Details: Wholesale metal ore (except gold bars)	4662
20.	Building a house for living Details: Construction and repair of civil works up to group C	4101
21.	Building a house that is not for living in Details: Construction and repair of industrial works up to group C	4102
22.	Construction of road works Details: Construction and repair of traffic works to group C	4212
23.	Other currency intermediary activities Details: Foreign currency exchange agent	6419
24.	Food Wholesale Details: Wholesale frozen seafood (not operating at the head office)	4632
25.	Wholesale Beverages Details: Wholesale of wine, beer, beverage	4633
26.	Wholesale of tobacco and tobacco products (domestically produced cigarettes)	4634

5. To amend Clause 1, Article 4 of the new Company's Charter on the Company's business lines according to the changes in Section 1 of this report.
6. Implementation:
  - Assign the legal representative to complete the dossier and carry out necessary procedures at the competent State agency to record the changes stated in this Report in accordance with current laws and the Company's Charter.



- Assign a legal representative to complete and sign the Charter which has recorded the amendments and supplements approved by the General Meeting of Shareholders in accordance with current law according to the contents of this Report.
- Assign the Board of Directors to decide on relevant contents and/or arising from the changes stated in this Report and implement procedures and work in accordance with the law and the Company's Charter.

The Board of Directors respectfully submits to the General Meeting of Shareholders of the Company for consideration and approval of the above contents.

**Recipient:**

- Dear Sir;
- Save: VT, Board of Directors.

**On behalf of the Board of Directors**

**CHAIRMAN**



*[Signature]*  
**VU QUANG VINH**

Q. HAI CHAU



**PROPOSAL**

*Subject: Approval of amendments to the Board of Directors' operational regulations.*

**To: Extraordinary Shareholders' Meeting 2025**

Based on:

- *Business Enterprises Law No. 59/2020/QH14 dated June 17, 2020, and related documents;*
- *Securities Law No. 54/2019/QH14 dated November 26, 2019, and related documents;*
- *Decree No. 155/2020/ND-CP dated December 31, 2020, of the Government, which provides detailed provisions for the implementation of certain articles of the Securities Law;*
- *Circular No. 116/2020/TT-BTC dated December 31, 2020, providing guidance on certain aspects of corporate governance under Decree No. 155/2020/ND-CP dated December 31, 2020;*
- *The current Organizational and Operational Charter of Portserco Logistics Joint Stock Company;*
- *Based on the actual circumstances.*

In accordance with clause 4 of Article 278 of Decree No. 155, the Board of Directors is responsible for and obligated to develop the Operating Regulations of the Board of Directors, which shall be submitted to the General Meeting of Shareholders for approval and published on the company's website. The Board of Directors has prepared the Operating Regulations of the Board of Directors (according to the prescribed template), incorporating legal provisions that align with the requirements of governance and management as well as the actual operating conditions of the Company.

The Board of Directors respectfully submits the following for the consideration and approval of the Company's General Meeting of Shareholders:

- The attached draft Operating Regulations of the Board of Directors pursuant to current provisions.
- Authorization for the Board of Directors to decide on all matters related to updating the Company's Operating Regulations of the Board of Directors under current regulations.

Recipients:

- As addressed;
- For record: Secretariat, Board of Directors.

**On behalf of the Board of Directors**

**Chairman**



**VU QUANG VINH**



**PROPOSAL**

***Subject: Approval of amendments to the Company's internal governance regulations.***

***To: Extraordinary Shareholders' Meeting 2025***

***Based on:***

- *Business Enterprises Law No. 59/2020/QH14 dated June 17, 2020, and related documents;*
- *Securities Law No. 54/2019/QH14 dated November 26, 2019, and related documents;*
- *Circular No. 116/2020/TT-BTC dated December 31, 2020, providing guidance on certain aspects of corporate governance under Decree No. 155/2020/ND-CP dated December 31, 2020;*
- *The current internal governance regulation of Portserco Logistics Joint Stock Company;*
- *The practical situation in the application of the company's internal governance regulation.*

The internal governance regulation of Logistics Portserco Joint Stock Company was approved by the General Meeting of Shareholders on April 20, 2024. To date, following a review, the Board of Directors has determined that many provisions of the regulation need to be updated in accordance with the Enterprise Law, the Securities Law, and other relevant legal documents. At the 2025 Extraordinary General Meeting of Shareholders, the Board of Directors also submitted to the Meeting a proposal to amend in its entirety the Articles of Association, so that they conform with legal requirements and reflect the practical realities of corporate governance and management. Therefore, the Board of Directors has developed a new internal governance regulation (based on the prescribed template), incorporating legal provisions that meet the requirements of governance and management as well as the actual operational conditions of the Company.

The Board of Directors respectfully presents to the Company's General Meeting of Shareholders for review and approval the following:

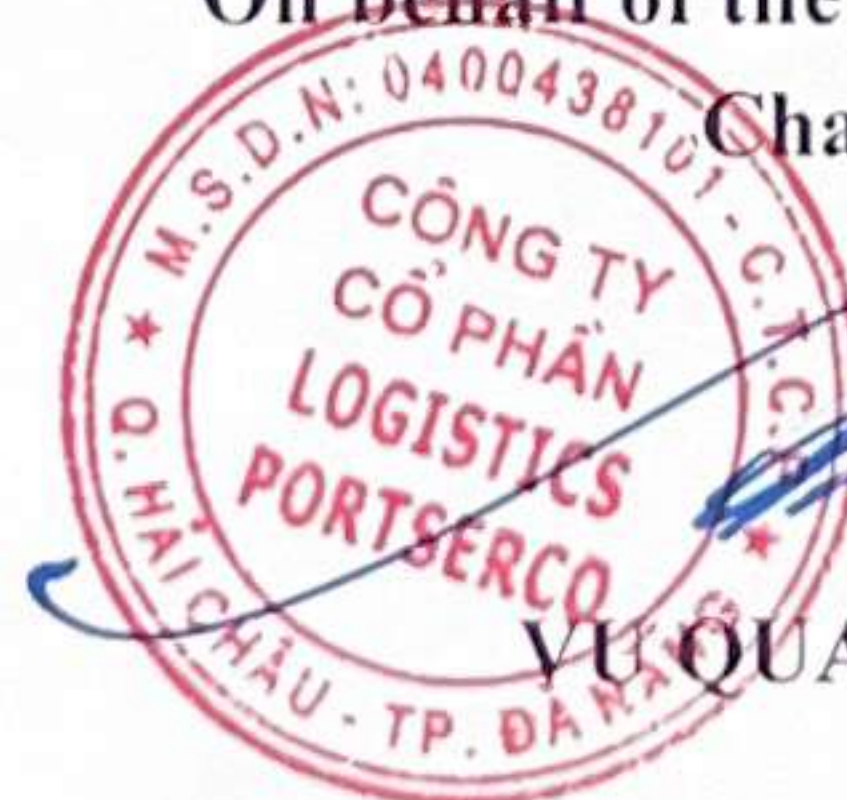
- Approval of the complete draft of the internal governance regulation in accordance with current regulations (attached).
- Delegation of authority to the Board of Directors to decide on all matters related to the update of the Company's internal governance regulation under the current provisions.

***Recipients:***

- As addressed;
- For record: Secretariat, Board of Directors.

**On behalf of the Board of Directors**

**Chairman**



**VU QUANG VINH**



No: 01/2025/TTr-ĐHĐCĐ

## PROPOSAL

*Subject: Approval of Amendments to the Company's Organizational and Operational Charter*

**To: Extraordinary Shareholders' Meeting 2025**

Based on:

- Business Enterprises Law No. 59/2020/QH14 dated June 17, 2020, and related documents;
- Securities Law No. 54/2019/QH14 dated November 26, 2019, and related documents;
- Circular No. 116/2020/TT-BTC dated December 31, 2020, providing guidance on certain aspects of corporate governance under Decree No. 155/2020/ND-CP dated December 31, 2020;
- The current Organizational and Operational Charter of Portserco Logistics Joint Stock Company;
- The practical circumstances in applying the current Charter of the Company.

The Organizational and Operational Charter of Logistics Portserco Joint Stock Company was approved at the 2025 Annual Shareholders' Meeting on April 12, 2025. To date, after review, the Board of Directors has determined that many provisions in the Company's Charter need to be updated in accordance with the Business Enterprises Law, the Securities Law, and related documents, and that the legal references in the Charter are inaccurate. Therefore, the Board of Directors has drafted a new Organizational and Operational Charter (following the prescribed template), applying legal provisions that are appropriate for the governance, management, and actual operating conditions of the Company.

The Board of Directors respectfully submits to the Company's Shareholders' Meeting for its review and approval the following:

- To approve the full text of the updated draft of the Organizational and Operational Charter in accordance with the current regulations (attached).
- To authorize the Board of Directors to decide on all issues related to the implementation of the update of the Company's Organizational and Operational Charter under the current regulations.

Recipients:

- As addressed;
- For record: Secretariat, Board of Directors.

On behalf of the Board of Directors

Chairman

  
VU QUANG VINH