

No.: 03 /TM-KMN

Ho Chi Minh City, March 31st, 2025

MEETING INVITATION

To the 2025 Annual General Meeting of Shareholders

**SOUTHERN GAS TRADING JOINT STOCK COMPANY
(HNX: PGS)**

Respectfully submitted to: **Honored Shareholders of
Southern Gas Trading Joint Stock Company**

Attending the 2025 Annual General Shareholders' Meeting (AGM/Meeting) of the Southern Gas Trading Joint Stock Company (the Company)

1. Time and Location:

- Time: Starting from 8:00 AM on April 22nd, 2025.
- Location: 4th floor, PetroVietnam Tower, No. 1-5 Le Duan Street, Ben Nghe Ward, District 1, Ho Chi Minh City.

2. Meeting agenda: The agenda of the 2025 AGM is posted on the Company's website: <https://www.pgs.com.vn/> from March 31st, 2025, and printed copies will be sent to shareholders attending the meeting.

3. Conditions for shareholders to attend the meeting: All shareholders listed on the shareholder register as of **March 21st, 2025**, established by the Vietnam Securities Depository and Clearing Corporation.

4. Nomination and registration to attend the meeting: To ensure the meeting is well-organized, shareholders are requested to submit nomination forms for the Supervisory Board members (according to the template available on the Company's website) **by 4:00 PM on April 16th, 2025**; Registration forms to confirm attendance or authorization for others to attend the meeting (using the form attached to this Invitation Letter or any other form as per civil law regulations) should be submitted directly, by mail, fax, or email to the address below **before 4:00 PM on April 21st, 2025**:

Southern Gas Trading Joint Stock Company

Address: 4th floor, PetroVietnam Tower, No. 1-5 Le Duan Street,
Ben Nghe Ward, District 1, Ho Chi Minh City

Tel: (84-28) 39100324/39100108 **Fax:** (84-28) 39100165/39100325

Website : <https://www.pgs.com.vn> **Email :** lienhe@pgs.com.vn

5. Noted matters:

Shareholders attending the Meeting are kindly requested to bring their Citizen Identification Card/Passport (original copy). For shareholders who have authorized others to attend, please bring the original authorization letter, signed by both the authorizing and authorized individuals (if an individual is authorized), or signed and stamped by the legal representative (if an organization is authorizing). All travel and accommodation expenses will be borne by the shareholders.

Sincerely./.

Recipients:

- As above;
- Record: Clerical Dept., BOD.

**ON BEHALF OF THE BOD
CHAIRMAN**

Phan Quoc Nghia

**LETTER OF CONFIRMATION OR AUTHORISATION REGARDING THE
PARTICIPATION TO THE 2025 ANNUAL GENERAL SHAREHOLDERS' MEETING**

To: Southern Gas Trading Joint Stock Company

Full name of the shareholder:.....
Legal representative (*for organization*):
ID card/Passport/ERC no.:..... issued on .../.../..... at.....
Address:Phone:
Total number of authorized or owned shares: shares.
(Shareholder selects one of the two options below by ticking the appropriate box)

1. REGISTER TO ATTEND THE GENERAL MEETING

2. AUTHORIZE THE FOLLOWING INDIVIDUAL

Mr./Ms.:
ID card/Passport/ERC no.:..... issued on .../.../..... at.....
Address: Phone:
Email:

Authorization content:

The authorized person shall represent the authorizing party to attend the 2025 Annual General Meeting of Shareholders of Southern Gas Trading Joint Stock Company and exercise all rights and obligations at the General Meeting of Shareholders related to the number of authorized shares.

We/I take full responsibility for this authorization and undertake to strictly comply with the current legal regulations and the Charter of Southern Gas Trading Joint Stock Company, and shall not make any complaints hereafter.

Notes:

The authorized person must bring their ID card/Passport and the Letter of Authorization when attending the 2025 Annual General Meeting of Shareholders.

If the authorizing party or the authorized person is an organization, the signature of the legal representative and the seal of the organization are required.

This Letter of Authorization will expire upon the conclusion of the 2025 Annual General Meeting of Shareholders of Southern Gas Trading Joint Stock Company.

Shareholder/Authorizer
(Sign and state full name)

.....,, 2025
Authorized person
(Sign and state full name)

AGENDA
THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

1. Time: Starting from **8:00 AM** on **April 22nd, 2025**
2. Location: Company meeting room on the 4th Floor, PetroVietnam Tower, No. 1-5 Le Duan Street, Ben Nghe Ward, District 1, Ho Chi Minh City.
3. Agenda:

| Time | Content |
|----------------------|---|
| 08:00 – 08:30 | - Registration for attendance and verification of delegate eligibility. |
| 08:30 – 08:40 | - Statement of reasons and introduction of participants; - Report on verification of delegate eligibility; - Introduction and approval of the Chairing Board and Vote Counting Committee; - Introduction of the Secretariat. |
| 08:40 – 08:50 | - Approval of the Meeting Agenda and Working Regulations of the Meeting. |
| 08:50 – 10:30 | + Report on the business performance in 2024 and plan for 2025; + Report on activities of the BOD in 2024 and plan for 2025; + Report on activities of the BOS in 2024 and plan for 2025; + Contents of the proposals: + Proposal for approval of the 2024 Financial Statements (audited); + Proposal for approval of the 2024 Dividend distribution plan and Fund provision, and plan for 2025; + Proposal for approval of the 2024 Remuneration/salary and bonus plan for the Board of Directors and Board of Supervisors, and plan for 2025; + Proposal for approval of the Selection of the auditing firm for the 2025 Financial Statements; + Proposal for dismissal of Members of the BOS (due to end of term); + Proposal for additional election of Members to the BOS for the 2025–2030 term; + Other matters (if any). + Discussion session; + Voting/election guidance and conduct of voting/election; |
| 10:30 – 10:45 | - Break, Vote Counting Committee conducts vote counting. |
| 10:45 – 11:15 | - Vote Counting Committee announces the results of voting/election. |
| 11:15 – 11:25 | - Approval of the Minutes, the Resolutions of the General Shareholders' Meeting. |
| 11:25 – 11:30 | - Closing statement of the Meeting. |